

# MALVERN WELLS PARISH COUNCIL

**Minutes of the Parish Council Meeting of Malvern Wells Parish Council** duly convened and held in All Saints Church, Wells Road, Malvern Wells commencing at 7.30pm on Tuesday 31st July, 2018

**Present:** Councillors J Smethurst (Chairman)  
B Knibb, H Burrage, J Wagstaff, K Wagstaff, B Murphy

**Also in attendance:** David Taverner (Clerk and Responsible Finance Officer)

**52/18 Apologies for absence:** Councillors T O 'Donnell, C O'Donnell, N Chatten, S Freeman, J Black, J Baker, M Dyde

**53/18 Declarations of Interest**

**a) Register of Interests: Councillors were reminded of the need to update their register of interests:** No Changes were required

**b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature:** There were none.

**c) To declare any Other Disclosable Interests in items on the agenda and their nature:** There were none

**54/18 To Consider Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011):** There were none

**55/18 Approval of minutes of Parish Council meeting held on 20th June, 2018**

The minutes of the meeting held on 20th June were approved as a correct record of the meeting and were signed as such by the Chairman

**56/18 Matters arising from minutes of the 20<sup>th</sup> June Parish Council Meeting**

There were none

**57/18 Reports from Committees**

**(a) Report of the Planning Committee held on 25<sup>th</sup> July, 2018**

This report was noted and accepted by the Council

**(b) Report of the Finance & General Purposes Committee held on 19th July, 2018.**

The Committee had made the following recommendations to the Council  
**R1** That the Council approve an annual £1k increase in the provision for the future purchase of Cemetery Land

**R2** That the council approve the updates to its standing orders and financial regulations incorporating new policies in respect of the Communications protocol and General Data Protections. These documents may be viewed at the following web link [Standing Orders and Financial Regulations](#)

**R3** That the Council note the review and update of the risk assessment register for 2018/19

**Recommendations R1 to R3 were unanimously approved by the Council.** The remainder of the report was noted and accepted by the Council.

**58/18**

**Reports from Working Groups**

**(a) Neighbourhood Development Plan (NDP) working group**

The working group had reviewed the NDP consultancy contract bids which had been received from Kirkwells and Cass Associates. The group had agreed to recommend to Council that Cass Associates should be appointed. Following further discussion, it was unanimously agreed that the contract should be awarded to Cass Associates.

A contract agreement document would now be sent to Cass for signature and an inaugural meeting with their representative, Peter Hamilton, was due to take place on 30th August.

**(b) Gas lamps working group.** There had been no meeting of the Group since the previous Council meeting. It was noted that as the application to the Lottery Heritage Fund for grant funding had not been successful, the new gas lamps project would not be able to proceed unless alternative external funding sources could be identified.

**(c) Communications working group.** There had been no meeting of the Group since the previous Council meeting.

**(d) Events working group.**

Further meetings had recently taken place to discuss arrangements for the Summer Fête and classic car show which were proceeding well. The next meeting of the group had been scheduled for 14<sup>th</sup> August.

**(e) Open Spaces working group.** There had been no meeting since the previous Parish Council meeting.

**(f) Jubilee Gardeners working group**

Following Council approval, the Fountain Garden had been remodelled and the box hedging has been sourced and planted. The garden had again been entered Heart of England In Bloom competition. Volunteers from the group had been working to complete weeding and additional planting.

The Heart of England In Bloom assessor's inspection for 2018 taken place on 4<sup>th</sup> July. During a review of the 2016 entry records the assessor had noticed scoring errors which had meant that the garden should in fact have been awarded a higher grading than in fact had been the case. This matter was to be corrected and incorporated as part of the final award given for the 2018 entry.

During discussion Members agreed that the potential for the reinstatement of the full function of the Jubilee Fountain should be investigated.

Cllr Burrage advised that the Jubilee Gardeners will be working extensively on the area immediately around the Fountain itself this autumn and it was important that any works needed on the Fountain's water tap, and drainage that might cause disturbance to the plantings, should be completed as soon as possible, particularly if a soak-away needed to be dug.



**60/18 Chairman's Communications**

**(a) Rough Sleeper – Wells Road/ Wyche Bus Shelter**

It was noted that the rough sleeper who had who had been using the Bus Shelter at the junction of Wells Road/ Wyche Road to sleep in for some considerable time had now moved on.

It was agreed that the Council should take all necessary measures to prevent a recurrence of the situation. This would include the blocking/removal of the shelter benches where possible, and the early appointment of local bailiff services to enforce an eviction should the need arise.

**(b) Noise disturbances – outdoor event Shuttlefast Lane area - 30<sup>th</sup> June and 1<sup>st</sup> July**

Several complaints had been received from residents regarding loud late-night music emanating from an event which had been held on a field in Shuttlefast Lane.

The complaints had been logged and forwarded to the South Worcestershire Regulatory services teams responsible for the monitoring of the licensing of such events, event safety, and noise pollution, detailing the level of dissatisfaction and the impact the event has had on residents.

It was hoped that these concerns would be noted by the by the licencing authority prior to any such further events being sanctioned.

**61/18 Reports from Members on external bodies**

These reports can be viewed at the following weblink:  
[District and County Councillor reports](#)

**62/18 There being no further business to transact the Chairman closed the meeting at 9.20pm**

**Chairman..... Cllr H Burrage**

Dated 26<sup>th</sup> September 2018