**Hanley Castle Parish Council**

**Minutes** of the Meeting of the Parish Council held on Thursday, 21st January 2021 – Via Zoom at 19:00.

**Present:** Councillors: Sue Roberts (Chairman), Sue Adeney, Alan Rogers, Pippa Barkley, Alison Bolton, Alex Walker, Sara Beadon.

**Apologies:** DCllr Andrea Morgan, Peter Goodyear (PPW).

**In Attendance:** The Clerk, CCllr Tom Wells, DCllr Martin Allen, Nick Harper (Pond Warden), Steve Gogerty.

**80/20 Declarations of Interest & Dispensation Requests from Councillors**.

a) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: None declared

b) To declare any Other Disclosable Interests in items on the agenda and their nature: None declared

c) To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – None received

**81/20 Welcome & Minutes:** Cllr Roberts welcomed everyone to the first Parish Council Meeting of 2021. The Minutes of the Meeting of the Parish Council held on Thursday, 19th November 2020 had been previously circulated and the minutes were **approved.**

*Closure of the meeting to allow members of the public joining via Zoom to ask questions or make comments. –* A planning question was raised - could Heat Pumps be installed in listed buildings? It was suggested the Clerk contact Sarah Rouse, Leader of the Council, to ask if they would be permitted as the member of the public present had not had a satisfactory response from MHDC Planning Dept.

**82/20 Matters Arising and Progress Reports** for information:

1. Bike Racks – Cllr Rogers updated the Parish Council. The landlord of the Swan Inn was considering locating one there and the WI were keen to sponsor one so would be asked if they would apply for one from the scheme. It was hoped it could be located by the pond so the Pond Warden was asked for his opinion on possible locations. The Clerk had emailed Hannah Davis asking about the site on the verge by the shop but had not had a response.

**ACTION: The Clerk to follow up her email to Hannah Davis regarding the proposed site. Cllr Rogers to meet with the Pond Warden to look for possible locations by the pond.**

1. CIL – It was agreed that this would be discussed at the February Meeting.
2. NHDP Refresher Training – Cllr Adeney would be in contact with those that wished to attend the refresher training with a date in February.

**83/20 Finance:**

1. Payment of Accounts:Members **approved** the payments of accounts as in the presented schedule in Appendix 1.
2. Receipts: None
3. Precept Request – The proposed Budget had been circulated and was discussed. Cllr Roberts proposed the recommendation to keep the precept the same and request a precept of £22,000. This was seconded by Cllr Bolton and all were in favour. The Clerk was thanked for all her work in preparing the budget.

**ACTION: The Clerk to submit the request to MHDC.**

 **84/20 Planning:** a) To Consider the following applications referred by MHDC for consultation:

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| --- | --- | --- |
| [**20/01811/HP**](https://plan.malvernhills.gov.uk/Planning/Display/20/01811/HP) | Pear Tree House Welland Road Hanley Swan Worcester WR8 0DA | Single storey side extension |
| No Objection raised |
| [**20/02030/HP**](https://plan.malvernhills.gov.uk/Planning/Display/20/02030/HP) | 4 Apple Tree Gardens Hanley Swan Worcester WR8 0DD | Proposed two storey rear extension. |
| No Objection Raised |
| [**20/01892/CU**](https://plan.malvernhills.gov.uk/Planning/Display/20/01892/CU) | Hillview Stud Blackmore Park Road Welland Malvern WR13 6NN | Erection of holiday log cabin to support agricultural holding with riding stables |
| Objection raised to the location and appearance of the Cabin but supportive of the principle. |
| [**20/01955/HP**](https://plan.malvernhills.gov.uk/Planning/Display/20/01955/HP) | Oaklands Picken End Hanley Swan Worcester WR8 0DQ | First floor extensions to front and rear |
| No Objection |

It was noted that the applications at Pear Tree House and Apple Tree Gardens were for extensions to very recently built houses although they did not actually increase the number of bedrooms at either property.

b) Planning Applications received after the Agenda produced:

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| --- | --- | --- |
| **20/01308/FUL** | Holly Cottage Gilberts End Hanley Castle Worcester WR8 0AS | Proposed garage conversion and extension for ancillary accommodation, new replacement single garage and change of use of land to extend residential garden. |
| No Objection |

c) Planning Decisions:

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| --- | --- | --- | --- |
| [**20/01916/NMA**](https://plan.malvernhills.gov.uk/Planning/Display/20/01916/NMA) | Land At (Os 8110 4252) Welland Road Hanley Swan | Non-material amendment following a grant of planning permission 19/01063/RM to adjust door widths and heights - single doors to the double and shared garage merged into a single opening. | Application Approved |
| [**20/01625/TPOA**](https://plan.malvernhills.gov.uk/Planning/Display/20/01625/TPOA) | Old Vicarage Hanley Castle Worcester WR8 0BJ | Undertake tree works, as detailed on application form and in accompanying information | Application Refused |
| [**20/01791/GPDQ**](https://plan.malvernhills.gov.uk/Planning/Display/20/01791/GPDQ) | Gilberts End Farm Gilberts End Hanley Castle Worcester WR8 0AR | Notification for Prior Approval of proposed change of use of agricultural building to a dwellinghouse (Use Class C3) and for associated operational development. | Application Refused |
| The Clerk was asked to find out more about this application |
| [**20/01728/AGR**](https://plan.malvernhills.gov.uk/Planning/Display/20/01728/AGR) | Newstead Farm Hanley Road Welland Malvern  | Steel portal framed open sided hay barn to store and keep dry hay that is produced on the land | Application Approved |

**85/20 Highways Matters**

1. Parking at School Time – Cllr Adeney asked that whilst it was quiet the white posts were purchased and used to protect the verge and that the contractors at the nearby site be asked to fill in the damage to the verges.
2. Work for the Lengthsman – The Lengthsman had started on his siding out work around the Parish. It was asked that a new pole be requested for the VAS to be located by the school as it was at an angle. The school sign on the pole was also in a poor state of repair and could be replaced at the same time.

**ACTION: The Clerk to request a new pole and replacement sign.**

1. Bridge by the drive to Lodge Farm – it had been reported and cordoned off but no repair work had started.

**ACTION: The Clerk to ask WHUB.**

1. Flooding by Brinkley Drive – Asked to report it to Hannah Davies.

 **ACTION: The Clerk to report it.**

 **85/20 District and County Councillors’ Reports**

 Cllr Tom Wells’ monthly reported had been circulated ahead of the meeting. He updated the Parish Council on the Vaccination Centre at the Three Counties Showground. It would be in operation from the 1st February, open 7 days a week, 12 hours a day. It was the aim to do 2000 vaccinations a day. There would be a call for volunteers from the local area to assist. Cllr Adeney asked that out of courtesy anyone who volunteered to assist be contacted even if they were not used.

 Cllr Allen informed the Councillors that MHDC had donated £54,000 to the Food Bank.

**86/20 Report of the:**

1. **Parish Paths Warden –** The Warden’s report was read out. The issue of electric fences in the fields near Lodge Farm was raised. Cllr Roberts said that she would contact Peter about them.
2. **Pond Wardens** – The Warden reported to the Council that the bin stickers had been received and would be put on the bins in the Spring. Adrian Hope had been contacted to look at the leaning tree but had not visited the site prior to the meeting. The Clerk would contact him to follow up the request.
3. **Playing Field Warden –** No Report received.

**d) Local Police –** The latest police report had been circulated ahead of the meeting; it detailed a number of shed burglaries. Nick Harper had written a piece to go into the Parish Link encouraging people to report them to the police.

**87/20 Environmental Working Group**

1. Wildlife habitats on new developments - the Clerk was asked to look again into the wildlife conditions attached to the new developments within the parish and to find out who has responsibility for maintaining communal strips.
2. Litter Pick – The date of 20th March was set for the Parish Litter Pick.

**ACTION: The Clerk to look into the conditions attached to Cherry Blossom Close, Brinkley Drive and Apple Tree Gardens.**

**88/20 Correspondence**

**Correspondence**

1. HEAT – A member of the Heat Group to attend the February Meeting and update the Parish Council on their work.
2. Town & Parish Council Forum – The Councillors were invited to attend the meeting on the 25th January 2021. Cllr Adeney would be giving a presentation on the Parish Council’s Carbon Neutral Project.
3. Update for Town & Parish Councils – circulated ahead of meeting.
4. Urban Planning Training – 26th April - invitation to attend - Cllrs Barkley & Beadon expressed an interest in attending.
5. Cllr Wells Jan 2021 Report – Circulated ahead of meeting.
6. Message from Dr Cobain, Director of Public Health Worcestershire – Circulated.
7. Whistle Stop Tour Training – 26th January at 10am - Cllrs Barkley & Beadon to attend.

**88/20 Topics raised by Councillors, Committees, Clerk & Parishioners**

1. The Incinerator Site – Cllr Bolton asked if the Council could find out what was happening with the Incinerator site and there appeared to be activity there.

**ACTION: The Clerk to enquire about the site.**

**89/20 Councillors reports and items for future agenda:**

1. CIL – Review of spending possibilities
2. HEAT - Presentation

**90/20 Date of next meeting:** The date of the next meeting was set as 18th February 2021.

 Signed ……………………………… Date: 18th February 2021

 Chairman

**Appendix 1: Schedule of Payments & Receipts 21st January 2021**

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| --- | --- |
| **Payments Approved January Meeting** |  |
|  |  |  |
| Sue Roberts | Chairman's Duties | 75.00 |
| New Farm Ground Maintenance | November Cuts Inc Pond | 361.80 |
| Rebecca Abunassar | December Clerk Duties | 455.00 |
| Rebecca Abunassar | January Clerk Duties | 455.00 |
| Rebecca Abunassar | Zoom membership x2 | 28.78 |
|  | **Total** | **1375.58** |