**Hanley Castle Parish Council**

**Minutes** of the November Meeting of the Parish Council held on Thursday, 18th November 2021 in Hanley Swan Village Hall at 19:00.

**Present:** Councillors: Sue Roberts (Chairman), Lesley Smith, Alison Sparkes, Alan Rogers, Sue Adeney, Sara Beadon.

**Apologies:** Cllrs Pippa Barkley & Alex Walker. Peter Goodyear (PPW), CCllr Tom Wells.

**In Attendance:** The Clerk, DCllr Andrea Morgan, DCllr Martin Allen, Nick Harper (Pond Warden), 1 parishioner.

**66/21 Declarations of Interest & Dispensation Requests from Councillors**.

a) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: None Received.

b) To declare any Other Disclosable Interests in items on the agenda and their nature: None Declared.

c) To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – None received.

**67/21 Welcome & Minutes:** Cllr Roberts welcomed everyone to the November Meeting of the Parish Council, the final meeting of 2021. The Minutes of the October Meeting of the Parish Council held on Thursday, 21st October had been previously circulated and the minutes were **approved.**

*The meeting was then closed to allow members of the public to ask questions or make comments.*

 *An update on the Winnington Gardens application was requested - Cllr Allen said that it was still progressing and that a meeting had been held with the Consultants to see what could be done to improve it.*

*The question of buses and their timetabling was raised and the bus routes and times that were in operation were discussed. Cllr Morgan said she would find out if the community bus was still running. It was asked why there was no up to date information at the bus stops and it was advised that the companies are responsible for updating the information and putting it up, however they are relying on passengers to look at the App instead. The Clerk was asked to write to First Bus and ask that they update the timetables at the Parish stops.*

**68/21 Matters Arising and Progress Reports** for information:

a)Tree works quotations – It was agreed to contact Paul Denning and ask him to supply the appropriate information to MHDC to request the work.

**ACTION: The Clerk to contact Paul Denning.**

1. **Action List –** The Action List was discussed and updated
	1. Colin Smith was happy to progress the work on the bike racks and would meet with the Pond Warden to discuss location.
	2. It was agreed to ask the Habitat Group to take the verge outside Chapmans Orchard under their remit.
	3. Parking at the British Legion was still an issue. Cllr Sparkes to get a sign produced. The Clerk was also asked to write to the British Legion to find out their intentions for the building.
	4. Request that the 40 MPH sign outside Ivy House is replaced as it is extremely worn.
	5. The Ewe and Lamb Green sign was broken – Cllr Roberts to look into repairing it.

**69/21 Finance:**

1. To consider and **APPROVE** any payments notified in writing prior to the meeting. These were agreed.
2. Receipt Received - None received.
3. Budget – The Clerk ran through the existing budget and asked the Councillors to consider expenditure for the coming financial year as the Precept was required to be set at the January Meeting. The question was raised as to whether Precept funds could be used to assist the Parish with becoming more Eco-Friendly, including providing grants for individual households.

**ACTION: The Clerk to ask CALC whether there are any financial constraints.**

**70/21 Planning:** a) To Consider the following applications referred by MHDC for consultation: None Received

1. Planning Applications received after the Agenda produced:

 None Received

1. Planning Decisions:

| Application Number | Location | Proposal | Status |
| --- | --- | --- | --- |
| [**21/01954/AGR**](https://plan.malvernhills.gov.uk/Planning/Display/21/01954/AGR) | Land At (Os 8040 4373) Blackmore Park Hanley Swan | Proposed agricultural building and concrete yard apron area. | Decision – Other |

1. **NHDP:** Next Steps & Actions – This would be updated at the next meeting.

 **71/21 District and County Councillors’ Reports**

 DCllr Angela Morgan updated the Council on the latest at MHDC. She said that she hoped there might be a raised cycle path into Upton from the High School which wouldn’t flood.

**72/21 Report of the:**

**a) Parish Paths Warden –**  Received and read out.

**b) Pond Wardens** (Nick Harper) – An update on work undertaken was provided and confirmation that funds were still available from this year’s budget to assist with planned repairs and updating of equipment.

**c) Playing Field Warden** – None received.

**d) Local Police –** None received

**73/21 Highways Matters**

a) Road Safety Matters– Action plan. Cllr Beadon updated the Council on activity that had been undertaken by the RS Committee. The primary school had been contacted and speeding outside was a great concern. They were yet to speak to HCHS. Councillor Barkley was going to discuss with Blake of Ocean Blue Graphics getting a policeman cut out to move around the speeding hotspots within the Parish.

The request was made for a vehicle survey to be undertaken in Hanley Castle and it was agreed that Cllr Roberts would arrange for one to be undertaken.

The Clerk was asked to contact Highways to find out what was happening with the edge of the road next to the bridge in Gilberts End as there appeared to be no repairs underway.

c) Works for Lengthsman:

The Gilberts End Cycle sign by the entrance to the Village Hall Car Park required fixing to the post so that it pointed in the correct direction.

**ACTION: Cllr Sparkes to ask the Lengthsman.**

The surface of the footway from Hanley Shop on Welland Road to the School was in very bad condition, the Clerk was asked to contact Cllr Wells and ask if there was any funding available for its repair.

**ACTION: The Clerk to ask Cllr Wells.**

**74/21 Carbon Neutral Working Group**

Cllrs Rogers and Adeney updated the Council on the work of the group. A new public meeting had been arranged for the 25th November from 3.30pm in the Village Hall. It would be a consultation on what direction should be taken as it had been two years since the first open meeting. All Councillors were asked to attend on at least one of the two sessions if possible to show the Parish Council’s support and commitment to the project.

It was also reported that a Rural Alliance of Local Parishes was being established and that Hanley Castle would be a part of it.

**75/21 Correspondence**

1. Flooding / Drain Clearance email – The email had been circulated but Cllr Wells had undertaken a site visit so no further action was required.
2. Autumn Edition of South Worcestershire Rural Beat – Circulated ahead of meeting.
3. Worcestershire Queen’s Green Canopy email circulated ahead of the meeting.
4. Rural Services Bulletin – circulated.
5. Email from Colin Clarke regarding the siting of a bin close to Meadow View and the Church Gate – the email was discussed and it was agreed that the Parish Council were willing to purchase a bin and locate it by the drive entrance to Meadow View.

**ACTION: The Clerk to contact MHDC to arrange for it to be included within their collection rota.**

**76/21 Topics raised by Councillors, Committees, Clerk & Parishioners**

1. The Budget to be approved and Precept amount agreed.

**77/21 Date of next meeting:** The date of the next meeting was set for 20th January 2022.

 Signed ……………………………… Date: 20th January 2022

 Chairman

Appendix 1: Schedule of Payments & Receipts 18th November 2021.

|  |  |
| --- | --- |
| **Payments to be Approve November Meeting** |  |
|  |  |  |  |
| Rebecca Abunassar |   | Nov Clerk Duties | 460.40 |
| New Farm Ground Maintenance |   | October Cuts | 740.40 |
| PKF Littlejohn | Audit Fee | 240.00 |
|  |  |  | **1440.80** |

Signed ……………………………… Date: 20th January 2022