

# HANLEY CASTLE PARISH COUNCIL

**Minutes** of the meeting of the Parish Council held on Thursday, 18<sup>th</sup> July 2024 in Hanley Swan Village Hall.

**Present:** Councillors: Sue Roberts (Chairman), Sue Adeney, Alex Walker, Angela Hartland, Lesley Smith, Steve Pennant.

**Apologies:** Cllrs Sara Beadon, Pippa Barkley. Peter Goodyear (PPW), Nick Harper (PW), Graham Holmes (PFW), Steve Gogerty (NHDP).

**In Attendance:** The Clerk, 6 parishioners.

**84/24 Welcome and Apologies:** Cllr Roberts welcomed everyone to the July meeting of the Parish Council and accepted the apologies received by the Clerk.

## **85/24 Declarations of Interest & Dispensation Requests from Councillors**

- a) Register of Interests: Councillors were reminded that they must be kept up to date.
- b) Dispensations. No requests had been made.

**86/24 Minutes:** The Minutes of the meeting held on Thursday, 20<sup>th</sup> June 2024 had been previously circulated, a slight amendment was requested, and once this was made the the minutes were **approved**.

*Closure of the meeting to allow questions from members of the public.*

An update on the Hanley Swan allotments was provided following the work and actions that had taken place since the previous meeting. A formal complaint to the Housing Association had been made regarding their lack of communication with allotment holders. Great Crested Newts had been found on the site.

**ACTION: Cllr Roberts to contact Chris Almgill to ask if he had any recollection of the land being gifted to the Parish. The Clerk to continue to work on ACV registration.**

A planning application that was due to be published was raised. The Council listened to the concerns raised from the floor and agreed that when it was received for comments that an extension of time would be requested so it could be discussed at the September meeting.

Speeding on the Welland Road was also raised and the Gilberts End Sign needed to be reported again.

**ACTION: The Clerk to advise the Police of parishioners' concerns and report the sign again.**

A question regarding the latest planning application for Albion Lodge was asked. The original application was discussed and concerns surrounding the ability of local services to cope with the increase in elderly residents listen to. The Chairman explained that the application for the apartments had previously been approved and the latest application was regarding variations to that application.

## **87/24 Matters Arising and Progress Reports** for information:

- a) Action list was discussed and updated
  - a. Boundary by the BL to be installed to prevent site encroachment and to facilitate tree protection.
  - b. Registration of the pond – SR to contact Land Registry &/or Solicitors.

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- c. The Highways Officer met with the Landlord of the Swan Inn and was asked about changing the access to the slip road by the pub. She agreed to look into whether anything could be done.
- d. Potholes in Coverfields – The Housing Association had been emailed and the Chairman was still looking into ownership of the land. The Highways Liaison Officer had also offered to investigate.
- e. The Clerk was asked to get an update on the Pet Cemetery Application.

### 88/24 Finance:

- a) To consider and **APPROVE** any payments - The payments in Appendix 1 were agreed.
- b) Receipts Received - none
- c) New Model Financial Regulations – were circulated and agreed

### 89/24 Planning: a) To Consider the following applications:

| Application Number                                                 | Location                                             | Proposal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|--------------------------------------------------------------------|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <a href="#">M/24/00785/HP</a>                                      | 2 Haylers End<br>Hanley Swan<br>Worcester<br>WR8 0ED | Construction of a rear balcony                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| No objection raised                                                |                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <a href="#">M/24/00657/FUL</a>                                     | Albion Lodge<br>Hanley Swan<br>Worcester<br>WR8 0DN  | A hybrid application comprised of a detailed planning application for the erection of 16 extra-care apartments and an outline planning application for the erection of 24 extra-care apartments (including the property known as "The Close") to the north east of the existing residential care home known as Albion Lodge. The hybrid application includes a new access, drainage, landscaping, parking and other associated works as approved under planning reference 17/00550/FUL - variation of conditions 1,7,8,9,10,11,12,13,17,19,20 and 21. . |
| No Objection to the variations of conditions and new access works. |                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

- b) Applications received after Agenda - None

### c) Planning Decisions:

|                                                                |                                                          |                                                          |                       |
|----------------------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------|-----------------------|
| <a href="#">M/24/00502/LB</a><br><a href="#">M/24/00502/HP</a> | The Coach House<br>Hanley Castle<br>Worcester WR8<br>OBJ | Remove existing shed and replace with garden office room | Application Withdrawn |
|----------------------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------|-----------------------|

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|                                        |                                                                       |                                                                                                                                                                                               |                                 |
|----------------------------------------|-----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| <a href="#"><u>M/24/00537/CLPU</u></a> | 1 Longcroft Quay<br>Lane Hanley<br>Castle Worcester<br>WR8 0BS        | Certificate of lawfulness for proposed removal of existing garage and storage container, and proposed replacement outbuilding to comprise garaging and home office                            | Decision –<br>Other<br>Approved |
| <a href="#"><u>M/24/00424/HP</u></a>   | The Cottage<br>Bowling Green<br>Hanley Castle<br>Worcester WR8<br>0BP | Demolition of existing conservatory and the construction of a single storey rear extension, together with link extension to existing ancillary outbuilding and minor fenestration alterations | Application<br>Refused          |

**90/24 District and County Councillors' Reports:** No Councillors present.

### 91/24 Reports.

- a) **Path Warden** – The report was read out and it was agreed to speak to Fiona to say that the Council would pay for the requested work if it could be approved to be done. The Clerk to check about improving pathways under the Lengthsman Scheme.  
**ACTION: Clerk to speak to Lengthsman scheme and to the Pathways Team.**
- b) **Pond Warden** – Hedge trimmer had been repaired.
- c) **Playing Field Warden** – Meeting to review play equipment to take place.  
**ACTION: The Chairman, Clerk and Warden to meet to review equipment.**
- d) **NHDP** – Report read out; the Working Party has been very impressed with the help and advice they had received from MHDC.
- e) **Local Police** – No additional report.

### 93/24 Highways Matters

- a) Works for Lengthsman or Reporting to MHDC/WCC – Strimming around the white posts in Hanley Castle. Cutting back along the cycle path.  
**ACTION: Clerk to ask the Lengthsman.**
- b) Road Safety Matters - A meeting had been agreed with Highways to confirm location of the gates as the new signage had been put up on Worcester Road. The draft petition was discussed and feedback provided as requested. It was thought to be too wordy and needed to be shorter in description.  
**ACTION: White Gates approved to be purchased.**

### 94/24 Carbon Neutral Working Group -

- a) At the Parish Meeting it was agreed to promote the use of the Parish-owned electricity monitors in the Parish Link and on the website.
- b) Terms Of Reference for the group was discussed. Cllr Hartland offered to tidy them up.  
**ACTION: Cllr Adeney to write a covering paragraph to promote the monitors. Cllr Hartland to 'tidy up' the group's TOR.**

### 95/24 Correspondence

- a) Insurance Renewal – Clerk to review and ensure adequate cover.

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- b) Local Government Boundary Review Recommendation – Email Circulated
- c) Atlas Tower Group – Response to Letter circulated
- d) Email regarding Roberts End Resurfacing – Circulated ahead of meeting
- e) Email regarding Footpath /cycle path – Circulated ahead of meeting
- f) OPCC Comments – Parish Survey comments were submitted.

### **96/24 Topics raised by Councillors, Committees, Clerk & Parishioners**

- a) Christmas Tree on Hanley Swan Village Green – Cllr Walker and Cllr Smith to provide an estimate for the costing of buying and installation. The Clerk to ask CALC for any guidance and advice from other parishes.

**ACTION: Cllr Smith & Walker to provide costings & Clerk to contact CALC.**

- b) Email regarding possible enforcement action – Discussed in the open section of the meeting. The Council would await the application to be submitted.
- c) Signage for the Community Orchard and status – Cllr Adeney said that parishioners were not often aware of the Community Orchard or its location. There was no signage for it and she proposed that the Council funded official signage. It was agreed to raise the matter with Malcolm Fare.

**ACTION: The Clerk to contact Malcolm Fare and ask his views on purchasing signage for the Orchard.**

- d) SWDP Review – Village Facilities & Rural Transport Survey.

**97/24 Items for the next agenda:** The Christmas Tree.

**98/24 Date of next meeting:** The date of the next meeting was set for 19<sup>th</sup> September 2024.

Signed ..... Date: 19<sup>th</sup> September 2024  
Chairman

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## Appendix 1: Schedule of Payments & Receipts 18<sup>th</sup> July 2024

### Payments Approved at July Meeting

|                                |                                     |                             |                  |
|--------------------------------|-------------------------------------|-----------------------------|------------------|
| Nick Harper                    | Ron Smith Invoice for Hedge Trimmer |                             | £146.00          |
| Nick Harper                    | Pond Expenditure                    |                             | £5.20            |
| Cricket Club                   | Donation                            |                             | £1,000.00        |
| New Farm Grounds Maintenance   |                                     | June Cuts                   | £805.30          |
| Zurich Insurance Annual Policy |                                     |                             | £584.49          |
| Hanley Swan Memorial Hall      |                                     | Heartstart Defib Training   | £60.00           |
| Hanley Swan Memorial Hall      |                                     | Primary School Contribution | £500.00          |
|                                |                                     |                             | <b>£3,100.99</b> |

Signed ..... Date: 19<sup>th</sup> September 2024  
Chairman