

# HANLEY CASTLE PARISH COUNCIL

**Minutes** of the meeting of the Parish Council held on Thursday, 19<sup>th</sup> January 2012 at 7.07pm in Hanley Swan Village Hall.

**Present:** Councillors: Sue Roberts (Chairman) Sue Adeney Tony Atkinson\*  
Jackie Bass\*\* Alex Grimwade Francis Harcombe Wendy Roberts-Powell  
John Taverner

**In Attendance:** DCllr M Morgan PC A Naulls Mrs Susan Hughes (Clerk)

**01/12 Apologies:** WCCllr T Wells DCllr T Perry Mike Andrews (PPW)  
CSOs McPherson & Hyde from Upton Police Station

**02/12 Declarations of Interest: a) Declarations of Interest (Personal & Prejudicial):** Cllr Sue Adeney declared a personal interest in Min 06/12e below as Leader of the Local Youth Club; Cllr Tony Atkinson declared a personal interest in Min 06d below as PC Trustee of the Village Hall: Cllr Sue Roberts declared a prejudicial interest in Min 12/12 as the chairman of the Parish Council **and b) any Changes to be Notified to the Register of Interests and Gifts & Hospitality:** There were none.

***Closure of the meeting to allow the public present to speak on any matters relating to Hanley Castle Parish.*** There were no parishioners present.

\* Cllr Tony Atkinson arrived during discussion on the following item

## **03/12 Report of the Local Police Officers**

The chairman welcomed PC Allen Naulls to the meeting and invited him to address members on recent activities within the parish. PC Naulls unfortunately had many incidents to report which had occurred during the past 6 months including 4 burglaries, 3 incidents of criminal damage, 6 road traffic collisions, 12 thefts of lead/copper/metal and 3 dog related matters. He advised that additional patrols were now out in the area of South Worcestershire in the late evening/early hours specifically to target metal thieves and to visit local scrapyards and merchants.

Concerns were reported with regard to parental/guardian parking obstructing access and visibility to Quay Lane opposite the High School.

Following questions, the chairman thanked PC Naulls for his report and he took the opportunity to leave the meeting.

## **04/12 Minutes**

The Minutes of the Meeting of the Parish Council held on 17<sup>th</sup> November 2011 having been previously circulated were **approved** and signed by the Chairman as a correct record.

## **05/12 Matters Arising & Progress Reports not Listed Elsewhere on the Agenda**

**a) Min 170/11c) Repair of the Picnic Bench:** Members **agreed** to further investigate the possible repair of the picnic bench.

## **06/12 Projects Related to the Section 106 Funding**

**a) Arts:** The Hanleys Village Society which was hosting the project had requested that the Parish Council consider:

**i) " the sculpture should be in public ownership (ie adopted by the Parish Council)**

*ii) any required planning applications should be made through the Parish Council to simplify the application and reduce planning fees"*

As members were unaware of the form or proposed place of the sculpture they deferred consideration of the matter until a future meeting.

Questions were raised as to the status of the Village Society: if a registered charity, permission would be required from the Charity Commission prior to divesting an asset to another body.

In view of the outstanding matters it was **agreed** that the project would be dropped from the 1<sup>st</sup> phase of Section 106 grant applications.

**b) Cricket Club:** The Club had been advised that the proposed work would require planning approval and thus detailed plans had been commissioned for submission to MHDC.

\*\* Cllr Jackie Bass arrived during discussion of the following item.

**c) Parish Council:** Following clarification with regard to the positioning of the Youth project and the lack of requirement for planning approval, further quotations could be sought for the proposed development.

**d) Village Hall:** *It had been confirmed by the LPA that planning approval was not required for this project and it could be resubmitted to the MHDC Section 106 Committee for approval and release of funds.*

**e) Youth:** Worcester Diocese has granted permission for the siting of the surface and shelter and the LPA had confirmed that planning approval was not required.

The Youth Club had requested that the Parish Council debate & consider accepting the responsibility of the project including the receipt of all grants. The clerk had clarified matters with CALC and confirmed that in this instance all VAT could be lawfully reclaimed.

Cllr Sue Adeney advised that a further £3.5k funding had been obtained from the Community Safety Partnership and that with the Youth Club own funds the project was now fully funded. The Playing Field Warden had confirmed that the Football Club had no concerns over the placement of the court & shelter and he had agreed to be Project Manager.

**07/12 Planning:** a) *To consider planning applications referred by MHDC for comment:*

There were none.

b) *Details of Decision Notices Received*

11/01121/HOU	Demolition of outbuildings and erection of single storey extensions. Shieling, Gilberts End <b>Granted 21<sup>st</sup> October 2011</b>
11/01264/HOU	Replace garage with two storey side extension Ravelin, Gilberts End <b>Granted 13<sup>th</sup> January 2012</b>
11/01244/FUL	Detached Bungalow Jessamine Cottage, Worcester Road, Hanley Swan <b>Refused 14<sup>th</sup> November 2011</b>

11/01267/FUL	Proposed replacement bungalow Avenue Riding Centre, Hanley Road <b>Granted 21<sup>st</sup> November 2011</b>
11/01321/HOU	Proposed garage. New dwelling adj Cross Hands Cottage, <b>Granted 5<sup>th</sup> December 2011</b>
11/01400/FUL	Change of use from archive store to holiday let The Balconies, Hanley Swan <b>Granted 16<sup>th</sup> December 2011</b>
11/01496/FUL	Four bedroomed detached dwelling Land adj 34 Winnington Gardens, Hanley Swan <b>Granted 29<sup>th</sup> November 2011</b>
11/01510/HOU	Proposed two-storey extension to existing dwelling and new porch Jubilee Cottage, Hanley Swan <b>Granted 19<sup>th</sup> December 2011</b>
11/01534/HOU	Demolition of car port and erection of garage. Internal & external alterations to dwelling. 3 Westmere, Hanley Swan <b>Granted 13<sup>th</sup> December 2011</b>

*c) MHDC Annual District (and Parish Councillor) Training Programme 2011-12:* Members noted the pre-circulated details from MHDC, change of date for the Building Control session and **agreed** to review the document at each meeting.

**Action: The clerk to detail on each agenda**

*d) Affordable Housing Update:* Cllr Atkinson advised that two shared ownership properties would be occupied later in the month.

There had been a few 'teething' problems for all on site but the Housing Association had been diligent in seeking solutions.

Members asked Cllr Atkinson to pursue the details of the promised 'open day' for the site.

*e) South Worcestershire Development Plan:* Cllr Atkinson reported on a joint parishes meeting that he had attended in Guarlford in December 2011. Some of the various parish representatives had sought to spread housing across a wider selection of parishes but had neither investigated local infrastructure or locality concerns. Members noted the report and agreed to 'keep a watching brief'.

DCllr Mike Morgan advised that it was possible that the District Council may have some recommendations on the Development Plan by September 2012.

*f) Draft Local List Supplementary Planning Document – Consultation:* Members noted the previously circulated consultation document and **agreed** to consider the matter further at the next meeting.

*g) Street Naming, Land formerly part of Jasmine Cottage, Welland Road:* Members confirmed that they had no objections to the proposed name of 'Jasmine Close'.

## **08/12 Highway Matters**

a) *Road Sweeper: Gilberts End:* MHDC had advised that they only swept kerbed areas of highway but the relevant officer would visit the area and arrange for it to be swept if thought necessary.

b) *Milestone Plate & Stone:* The clerk advised that the signed planning application had been returned to the Milestone Society.

Cllr Sue Adeney presented the previously circulated quotations for a new stone: members thought these acceptable and it was proposed, seconded and unanimously **agreed** to donate £275 (approx. 50% of anticipated costs) towards the project.

c) *40mph Repeater Signs:* Members noted that there were 'no tops' on these signs.

d) *Flashing Lights outside the Primary School:* Following discussions members thought that it would be beneficial for these warning signs to be left on until all clubs had concluded at the end of the school day.

**Action: The chairman agreed to contact the school with regard to the timings**

e) *Surfacing, The Holloway and Worcester Road:* The clerk to request once again the resurfacing of these two areas: The Holloway to have the safety surfacing restored.

**Action: The clerk to contact Highways**

f) *Sunken drain, Hanley Road:* The clerk to once again report a dropped drain/gulley opposite the entrance to Common Farm.

**Action: The clerk to contact Highways**

## **09/12 District Councillors' Reports**

Cllr Mike Morgan advised that:

it was proposed that each District Councillor had £1000 to spend on local projects within their division;

there would be no increase in the MHDC precept for 2012/13 but an increase of 2.5% was likely in each of the following two years.

## **10/12 County Councillors' Report**

Cllr Wells had tendered his apologies for the meeting but had forwarded a written report:

following his local investigations, the flashing lights outside the Primary School were in place – see Min 8/12d above;

following requests from local parishioners, the resurfacing along the Worcester Road had been funded from his local councillors budget. As this was not in the exact area requested or agreed, Cllr Wells had requested that further works be undertaken from the Highways budget.

Members noted the latter comments and requested that the side of the road be sided out properly asap.

## **11/12 Report of the:**

**a) Parish Paths Officer:** No report was available.

**b) Pond Wardens:** The wardens had tendered their apologies for the meeting.

**c) Playing Field Warden:** Graham Holmes had requested a copy of the mowing schedule for 2012.

**12/12 Finance:** a) *Payment & Receipt of Accounts:* Members **approved** the payments and receipt of accounts as in the presented schedule (attached).

b) *To Consider the proposed budget for 2012/13, agree changes and set a precept for 2012/13:* Cllr John Taverner spoke to the previously circulated budget papers. Following careful consideration, members **agreed** the figures and it was proposed, seconded and unanimously **agreed** to request a precept of £18k through MHDC.

**Action: John Taverner to write a short article for the next months edition of the Parish Link**

c) *To Consider Replacement, Repair or Removal of the Current Slide:* Following careful consideration of the quotation from a local person, members **agreed** to seek the repair of the slide: the work to be completed for the February half-term.

d) *To Confirm the Renewal of the website domain name for the next 2 years:* This was proposed, seconded and unanimously **agreed**.

### **13/12 Topics Raised by Councillors, Committees and Parishioners**

a) *To Agree the Date of the Parish Meeting:* 19<sup>th</sup> April 2012

b) *Queens Diamond Jubilee & Community Woodland:* Although various activities had been proposed, to-date only the 'Big Lunch' was a firm fixture.

Cllr Jackie Bass advised that trees were available from the Woodland Trust but as a group of 105 or 402. Members were not aware of any land available for a Community Woodland but **agreed** to consult parishioners through the Parish Link.

### **14/12 Correspondence**

a) *Upton Library Questionnaire:* It was agreed that members should respond individually to the questionnaire.

### **15/12 Councillors Reports and Items for Future Agendas**

a) *WCC Budget Consultation – 18<sup>th</sup> January:* No member had been able to attend

b) *Rod Reynolds, Safer Roads Partnership:* Rod Reynolds would attend the meeting in February.

c) *Environmental Group Report:* Cllr Sue Adeney spoke to the previously circulated report with particular reference to:

Quiet Sunday: it was agreed that a consultation on the viability of this proposal would be conducted through the Parish Link, website & Malvern Gazette;  
Flytipping: the MHDC number to be publicised for reporting incidents & encourage vigilance;  
Community Woodland: see Min 13b;  
Litter Pick: 24<sup>th</sup> March was agreed;  
Broadband Funding: Cllr Alex Grimwade advised that the advertised scheme and funding was unsuitable for a small parish project;  
Community Energy Scheme: SA to seek a promoter at the next Café Market.

Signed ..... Date: 16<sup>th</sup> February 2012