**Hanley Castle Parish Council**

**Minutes** of the Parish Council Meeting held on Thursday, 21st June 2018 at Hanley Swan Village Hall,

**Present:** Councillors: Sue Roberts (Chairman), Sue Adeney, Wendy Roberts-Powell, Bob Lamb

**Apologies:** Councillors: John Taverner, Sarah Darwent, Alex Walker, Alison Bolton. Peter Goodyear (PPW), DCllr Mike Morgan

**In Attendance:** Rebecca Abunassar (Clerk), DCllr Andrea Morgan, Marjorie Nelson (PPW) & PC Kevin John

**75/18 Welcome & Apologies** The Chairman welcomed all present to the June Meeting of the Parish Council, especially PC Kevin John and thanked him for attending the meeting She accepted the apologies submitted to the Clerk.

**76/18 Declarations of Interest & Dispensation Requests from Councillors**

a) Register of Interests: Councillors were reminded that they should have updated their register of interests and sent them to the Monitoring Officer at MHDC.

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: None declared

c) To declare any Other Disclosable Interests in items on the agenda and their nature:

None declared

d) To consider and agree all requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – None received

***Closure of the meeting to allow parishioners present to speak on any matters relating to the Parish.*** Cllr Roberts invited PC Kevin John to speak and he went through the reported crime figures within the parish which were down on previous years. He explained about each offence category and what the likely offence was. He then asked for any concerns or queries that the Council might have. Cllr Lamb raised the issue of speed enforcement and fly tipping. A discussion was held on both topics with PC John explaining the difficulties of enforcing speed limits in certain areas and the need for a length of straight roads. He said that he was happy to do some enforcement at the High School and would start periodic visits.

The increase in rural crime was then discussed with quad bikes and 4x4s at farms being a target. He explained that he was setting up at Whatsapp group for farmers to share information and asked that the Parish Council encouraged farmers to join up. Cllr Lamb said that he would put the contact details in the Parish Link. Cllr Roberts thanked him for attending and said that he was welcome to attend future Parish Council meeting if he was available.

Marjorie Nelson raised the issue of the road repairs outside her bungalow. Unfortunately only half a job had been done but it had been reported so would hopefully be completed. She also asked about the Community Orchard and Cllr Roberts confirmed that the Parish Council were intending to proceed with the transfer of ownership but that there would be a need for a management team as it was not the Parish Council’s intention to take over the running of the Orchard.

The request for a small bin for dog waste was raised so it was agreed to see if the bin purchased for the playing field could be used for the Welland Road and a smaller post mounted bin bought for the playing field.

**ACTION: Cllr Lamb to put the contact details of the Farmers’ Whatsapp group in the Parish Link. The Clerk to purchase a smaller bin and another steel no dog sign for the playing field.**

**76/18 Minutes:**  The Minutes of the Annual Meeting held on 18th May 2018 had been previously circulated and the minutes were **approved** and signed.

**77/18 Matters Arising & Progress Reports not Listed elsewhere on the**

**Agenda:**

Min 25a/18: Request to erect a bench by the pond – The Clerk had emailed one party and Cllr Adeney would send the contact details to the Clerk for the second party.

Min 71a/18: Bonfires within the Parish – DCllr Morgan said she would contact MHDC to find out who complaints should be directed towards.

Min 72b/18: Three Counties Cycle Link – Cllr Lamb had attended a meeting with Phil Goddard from WCC and they discussed the proposal. Cllr Lamb talked through the current proposal and what was then suggested following a review of the area. The main problem is lack of WCC funds to undertake the project. Cllr Lamb said he would keep the Parish Council updated as there was an Active Travel Corridor Meeting scheduled for 12th July where the proposals would be discussed.

**ACTION: Cllr Lamb to continue to liaise with Phil Goddard**.

Min 72c/18: Bin for Hanley Castle – MHDC Conservation Team had been contacted but a response was still outstanding.

**78/18 Finance:**

a) Payment of Accounts:Members **approved** the payments of accounts as in the presented schedule in Appendix 1.

b) Notification of receipts received: £250 Cemex grant received.

**79/18** **Planning:**

1. To Consider the following applications referred by MHDC for consultation:

|  |  |  |
| --- | --- | --- |
| [**18/00583/FUL**](https://plan.malvernhills.gov.uk/plandisp.aspx?recno=77484) | Workshop At Cobweb Folly Blackmore Park Hanley Swan(Additional information added in June) | Building operations and operational development relating to the change of use to 4 no. dwelling houses following prior approval ref, 17/01649/GPPA. |
| No objections raised |

**ACTION: The Clerk to respond to MHDC**

b) To consider under the Scheme of Delegation any Planning Applications received

between the publication of the agenda and the Meeting:

|  |  |  |
| --- | --- | --- |
| **18/00893/HP** | North View, Hanley SwanWR8 0DN | Removal of existing shed & erection of garage |
| No objections raised |

**ACTION: The Clerk to respond to MHDC**

1. Details of Decision Notices Received to-date: -

|  |  |  |  |
| --- | --- | --- | --- |
| [**18/00318/FUL**](https://plan.malvernhills.gov.uk/plandisp.aspx?recno=77218) | Langdale Wood At (Os 7902 4303) Blackmore Park Road | Erection of 40 holiday lodges with associated reception building, parking and landscaping | Approved |
| The Clerk was asked to write to Ken Nottage and ask that cars be parked separately away from the lodges so as to try and preserve the natural area. |
| [**8/00472/HP**](https://plan.malvernhills.gov.uk/plandisp.aspx?recno=77373) | 1 St Gabriels Terrace Hanley Swan Worcester WR8 0DY | Proposed side extension | Approved |
| [**17/01968/ADV**](https://plan.malvernhills.gov.uk/plandisp.aspx?recno=76866) | Esp Ltd Blackmore Park Hanley Swan Worcester WR8 0EF | Letters/symbol displaying company name and logo. To be located on NW elevation above existing curtain walling. | Approved |
| [**18/00416/HP**](https://plan.malvernhills.gov.uk/plandisp.aspx?recno=77317) | The Old Dairy Horton Manor Farm Hanley Swan Worcester WR8 0DN | Provision of first floor bedroom and ensuite extension | Refused |
| [**18/00388/AGR**](https://plan.malvernhills.gov.uk/plandisp.aspx?recno=77288) | Land At (Os 8029 4377) Blackmore Park Hanley Swan,  | Erection of Agricultural Building to replacement one that recently collapsed. | Decision - Information |

Details of enforcement action: The Clerk was advised that the building work at ‘Coruisk’ would be investigated by MHDC planning to ensure it was within permitted development.

**ACTION: The Clerk to be advised by MHDC Planning Dept.**

1. Details of Appeal Notices Received: None received

**80/18 Highway Matters**

1. Road Safety Working Party – Hannah Davies had arranged to visit the gates to assess their locations on Friday 22nd June. Cllr Adeney offered to meet with her.

**ACTION: Cllr Adeney to meet with Hannah Davies and report back.**

b) Lengthsman: Cllr Taverner would be actioned to ask the Lengthsman to clean the signs around the parish.

c) Environmental: The verge by Brinkley Drive had not been made good and the Clerk was asked to report it again. Cllr Adeney said that the wild flower verge was in need of a cut and it was agreed that she should organise it.

There was the usual overgrown hedge at the end of Picken End that required cutting back. Cllr Lamb to pass the owner’s details to the Clerk to request the work is undertaken.

**ACTION: The Clerk to report the issues, Cllr Adeney to arrange for the cut.**

**81/18 District & County Councillors Reports**

1. District Cllrs Morgan: DCllr Morgan updated the Parish Council on events at MHDC, she has been appointed Chairperson and was congratulated by the Councillors. She discussed the Incinerator site application about which the Clerk had received an email from a company intending to reinstate the site as an incinerator. She had no additional news. It was agreed to ask for a public presentation and public meeting via Tom Wells to outline their intentions and to forward the email to the closest neighbour.

**ACTION: The Clerk to make contact with the company and forward information.**

1. County Cllr Tom Wells: Member not present.

**82/18 Report of the:**

a)Parish Paths Warden & Tree Warden (Peter Goodyear) – The report was read out. The problem of obstruction of visibility of a tree by Crosshands end of Gilberts End was raised and it was agreed to as the Tree Surgeon to have a look at it whilst he was undertaking the work on the cedar at Hanley Castle.

b) Pond Wardens (Neil & Gigi Verlander) – The report read out.

c) Playing Field Warden (Graham Holmes) – None received.

d) Local Police – The report was received in the open section.

e) Environmental Working Group - The Big Lunch date was set for the 14th July and all the insurance information required had been sent to the insurance company.

**83/18 Neighbourhood Development Plan** – Cllr Lamb updated the Council.

**84/18 Correspondence**

a) Feedback request on the Mello Concert – Emails had been received by the Clerk from Councillors and additional feedback regarding the lack of organisation to cope with the bad weather. The Council ask the Clerk to write to the organisers and thank them and to also ask them about their recycling.

**ACTION: The Clerk to feedback to the organisers.**

**85/18 Topics raised by Councillors, Committees, Clerk & Parishioners –**

1. Community Orchard – Cllr Roberts met with Brandan Lawler of Moore, Brown & Dixon to determine the best way forward with the change in ownership and the Parish Council’s consideration of responsibility for ownership. Cllr Roberts updated the Council on his suggestions. It was agreed to go ahead with the transfer of ownership of the land and to ask Brandan Lawler to act for the Parish Council in this matter. The Clerk had checked with the Parish Council’s insurers about the implications of taking on the ownership of the orchard.

**ACTION: Cllr Roberts to ask Brandan Lawler to proceed and to contact Malcolm Fare**.

1. GDPR – The Clerk advised on the impact of GDPR on the Parish Council and the action required.
2. Cemex Liaison Meeting – Cllr Lamb had attended a meeting with Cemex at Upton about the extension of the lake, 30 people attended. The planning application would go in later in the year

**86/18**  **Councillors reports and items for future agenda:**

a) Review of the Standing Orders

**ACTION: The Clerk to circulate the Standing Orders ahead of the next meeting**

**87/18 Date of Next Scheduled Meeting:** 19th July 2018

 Signed ……………………………… Date: 19th July 2018

 Chairman

**Appendix 1: Schedule of Payments & Receipts 21st June 2018**

**Payment of Accounts:** The under mentioned accounts were approved:

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Payee** | **Reason** | **£** |
| 1622 | Peter Sauntson | May Lengthsman Duties | 28.00 |
| 1623 | New Farm Ground Maintenance |  May Cuts | 693.60 |
| 1624 | Open Spaces Society | Annual Affiliation Fee | 45.00 |
| 1625 | HMRC Q1 PAYEE | Q1 PAYEE | 23.40 |
| 1626 | Rebecca Abunassar | June Clerk Duties & Admin | 406.60 |
|  |  |  |  |
|   |   | **Total** | **£1,196.60** |

Signed ……………………………………… Date: 19th July 2018

 Chairman