**Hanley Castle Parish Council**

**Minutes** of the Parish Council Meeting held on Thursday, 19th July 2018 at Hanley Swan Village Hall,

**Present:** Councillors: Sue Roberts (Chairman), John Taverner, Sarah Darwent,

Alison Bolton, Wendy Roberts-Powell, Bob Lamb

**Apologies:** Councillors: Sue Adeney, Alex Walker. Peter Goodyear (PPW),

**In Attendance:** Rebecca Abunassar (Clerk), DCllrs Andrea & Mike Morgan,

**88/18 Welcome & Apologies** The Chairman welcomed all present to the July Meeting of the Parish Council and accepted the apologies submitted to the Clerk.

**89/18 Declarations of Interest & Dispensation Requests from Councillors**

a) Register of Interests: Councillors were reminded that they should have updated their register of interests and sent them to the Monitoring Officer at MHDC.

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: None declared

c) To declare any Other Disclosable Interests in items on the agenda and their nature:

Cllr Darwent declared an interest in item 6) a) **18/0**[0814/RM](https://plan.malvernhills.gov.uk/plandisp.aspx?recno=77715) **– Albion Lodge application**

d) To consider and agree all requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – None received

***Closure of the meeting to allow parishioners present to speak on any matters relating to the Parish.***

No Parishioners present.

**90/18 Minutes:**  The Minutes of the Meeting held on 21st June 2018 had been previously circulated and the minutes were **approved** and signed.

**91/18 Matters Arising & Progress Reports not Listed elsewhere on the**

**Agenda:**

Min 25a/18: Request to erect a bench by the pond – No update provided.

Min 71a/18: Bonfires within the Parish – Cllr Lamb to put a note in The Parish Link to advise parishioners to report issues to the Worcestershire Regulatory Service.

Min 72b/18: Three Counties Cycle Link – Cllr Lamb said there was no update as the meeting was not scheduled until August, however, it was commented that some residents of Brotheridge Green had received consultation documents regarding its route.

**ACTION: Cllr Lamb to continue to liaise with Phil Goddard**.

Min 72c/18: Bin for Hanley Castle – MHDC Conservation Team had been contacted and they advised that a bin could not be attached to the Almshouses. They said they would visit the location and meet with Cllr Roberts to advise on a suitable location and bin type.

**ACTION: The Clerk to liaise with the Conservation Team.**

**92/18 Finance:**

a) Payment of Accounts:Members **approved** the payments of accounts as in the presented schedule in Appendix 1.

b) Notification of receipts received: None received

**93/18** **Planning:**

1. To Consider the following applications referred by MHDC for consultation:

|  |  |  |
| --- | --- | --- |
| **18/0**[0814/RM](https://plan.malvernhills.gov.uk/plandisp.aspx?recno=77715) | Albion Lodge Hanley Swan Worcester WR8 0DN | Reserved matters application for approval of appearance, landscaping, layout and scale for the erection of 24 extra-care apartments to the north east of the existing residential care home known as Albion Lodge following the approval of outline planning permission 17/00550/FUL on 12th September 2018.  |
| Concern was raised over the working hours on the site and a condition to restrict operating hours to sociable hours was agreed. No objections were raised to the application. |
| [18/00952/CM](https://plan.malvernhills.gov.uk/plandisp.aspx?recno=77853)**18/00033/CLP** | Waste Incineration Unit Hangmans Lane Hanley Castle Worcester WR8 0AJ | Application for a Lawful Development Certificate for a proposed use or development for replacement of plant within the existing building, replacement of existing oil tanks, small ancillary extension and external refurbishment. |
| A site meeting with Modern Waste was arranged for 25th July at 3.30pm. At the meeting a public meeting would be requested. The deadline for responding to County had been extended to 27th July. |

**ACTION: The Clerk to respond to MHDC/WCC**

b) To consider under the Scheme of Delegation any Planning Applications received

between the publication of the agenda and the Meeting:

|  |  |  |
| --- | --- | --- |
| [**01010/FUL**](https://plan.malvernhills.gov.uk/plandisp.aspx?recno=77911) | Mayfield Picken End Hanley Swan Worcester WR8 0DQ | New dwelling and access. |
| The application was discussed and it was agreed to be infill and therefore the dwelling should have no more than 3 bedrooms as per the NHDP. |

**ACTION: The Clerk to respond to MHDC**

1. Details of Decision Notices Received to-date: -

|  |  |  |  |
| --- | --- | --- | --- |
| [**18/00496/CLPU**](https://plan.malvernhills.gov.uk/plandisp.aspx?recno=77397) | The Grange Hanley Swan Worcester WR8 0DN | Certificate of Lawfulness for a proposed garage with workshop and storage and en-suite bedroom. | Refused |
| Parish Council was not consulted as the application was for Permitted Development. |

1. *Details of enforcement action: MHDC Enforcement reported that no action was required at ‘Coruisk’. The building work was part of an approved 1990* planning application.
2. Details of Appeal Notices Received: None received

**94/18 Highway Matters**

a) Road Safety Working Party – Hannah Davies had met with Cllr Adeney to try and resolve the issues raised by the location of the white gates being away from the start of the 30mph speed limit. She suggested putting roundels on the road to reinforce the speed limit which Cllr Wells agreed to fund. She stood by the decision of their location as it was felt the distance was too great from the start of the 30mph to the centre of the village. Cllr Taverner suggested installing a second set of gates at the start of the 30mph as he had seen this used elsewhere. It was agreed to investigate the cost of a second set. Cllr Taverner would get the measurements and send to the Clerk.

Cllr Adeney had sent an email reporting on meeting at the High School and Cllr Roberts confirmed the points raised which was that the speeding survey revealed the average speed was below 40, but density of traffic had increased and that with the rural nature and no accident record it meant the speed limit would not be reduced to 30mph. However, it was agreed to get double yellow lines around the turning into Church End and verge posts. This should push the traffic along for parking. A request for roundels to be placed further from the school reiterating the 40mph was also made along with the flashing school lights for those who cross the road. It was also reported that a request for 106 money for the car park would be highlighted at next round of 106 funding. The Clerk was asked to write to Hannah and thank her for all her assistance with the many items including the surface in the Holloway and the work outside Tara. The request was made to see the data that had been collected on the B4211 outside the School.

The Clerk reported that nothing further had been heard from the Community Speed Awareness Team so would email them and find out how close they were to starting the scheme.

**ACTION: The Clerk to write to Hannah Davies to thank her and to ask for the data collected by the school. Cllr Taverner to get the measurements and the Clerk to get quotations for a second set of small gates.**

b) Lengthsman: Cllr Taverner took the quotations for the VAS to discuss with the Lengthsman. He would also ask him to cut the hedges overhanging the cycle path

Cllr Taverner reported that the signs had been cleaned as requested but that a few were past redemption specifically the ones by the pond. The Clerk was asked to report them as they were proving hard to read. He reported the Lengthsman was clearing the cycle path and keeping the footways free from nettles.

**ACTION: Cllr Taverner to decide on which VAS is most suitable. The Clerk to report damaged signs. Cllr Taverner to liaise with the Lengthsman**

c) Environmental: The overgrown hedge at the end of Picken End had been reported to the owner and they had agreed to attend to it. It was reported that there were deep ditches off the road surface edge at Gilberts End Farm on the bend, outside the new houses at Brinkley Drive. It was felt that once the grass was a bit longer they would be concealed and a danger to cyclists.

**ACTION: The Clerk to report the verge to Highways.**

**95/18 District & County Councillors Reports**

1. District Cllrs Morgan: DCllrs Morgan updated the Parish Council on events at MHDC including the recent sports awards. They discussed the Incinerator Site application and said they would try to attend the site meeting.
2. County Cllr Tom Wells: Member not present.

**96/18 Report of the:**

a)Parish Paths Warden & Tree Warden (Peter Goodyear) – The report was read out.

b) Pond Wardens (Neil & Gigi Verlander) – The report read out.

c) Playing Field Warden (Graham Holmes) – None received but a 2nd No Dog sign had been ordered.

d) Local Police – The report was circulated prior to the meeting.

**97/18 Neighbourhood Development Plan** – Cllr Lamb updated the Council.

**98/18 Correspondence**

a) Tara Cottage – Work had been undertaken by the Highways Team.

b) Lime Tree by Cross Hands - Quotation of £125 for work had been received but the Council were advised to wait before having it done to prevent the tree from becoming misshapen. Cllr Taverner would ask the Lengthsman to cut back the growth around the bottom of the other tree to improve visibility further.

**ACTION: Cllr Taverner to arrange for growth to be cut back.**

**99/18 Topics raised by Councillors, Committees, Clerk & Parishioners –**

1. Community Orchard – Cllr Roberts had spoken to Brendan Lawler of Moore, Brown & Dixon who would act on the Council’s behalf. Cllr Taverner asked who would be responsible for the running of the Orchard once the land was under the ownership of the Parish Council. Cllr Roberts said it was the intention for the committee to be responsible and that the Parish Council would just be leasing them back the land. Cllr Lamb recommended that a financial undertaking be set aside for it in the budget once it was under Parish Council ownership.

**b) Parking by the Post Office -** Cllr Roberts-Powell raised the issue of cars parking at the Post Office and impacting on the visibility of drivers at the cross roads. The matter was discussed but it was agreed, unfortunately, there was very little that could be done to improve the situation.

**100/18**  **Councillors reports and items for future agenda:**

a) Review of the Standing Orders

**ACTION: The Clerk to circulate the Standing Orders ahead of the next meeting if NALC have updated them to reflect GDPR.**

**101/18 Date of Next Scheduled Meeting:** 20th September 2018

 Signed ……………………………… Date: 20th September 2018

 Chairman

**Appendix 1: Schedule of Payments & Receipts 19th July 2018**

**Payment of Accounts:** The under mentioned accounts were approved:

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Payee** | **Reason** | **£** |
| 1627 | Paul Denning | Cedar Tree works | 400.00 |
| 1628 | New Farm Ground Maintenance | June Cuts | 693.60 |
| 1629 | WCALC | GDPR Training | 10.00 |
| 1630 | Rebecca Abunassar | July Salary & Admin | 406.60 |
| 1631 | Zurich Municiple | Annual Insurance | 421.88 |
| 1632 | ELMS (N Briggs) | Right of way Clearance | £500.00 |
|   |   | **Total** | **2432.08** |

Signed ……………………………………… Date: 20th September 2018

 Chairman