**Hanley Castle Parish Council**

**Minutes** of the Parish Council Meeting held on Thursday, 18th October 2018 at Hanley Swan Village Hall

**Present:** Councillors: Sue Roberts (Chairman), John Taverner, Sarah Darwent,

Alison Bolton, Wendy Roberts-Powell, Bob Lamb, Sue Adeney,

**Apologies:** Cllr Alex Walker DCllr Mike Morgan, Peter Goodyear & Marjorie Nelson (PPWs), County Councillor Tom Wells

**In Attendance:** Rebecca Abunassar (Clerk), DCllr Andrea Morgan, 6 parishioners

**116/18 Welcome & Apologies** The Chairman welcomed all present to the September Meeting of the Parish Council and accepted the apologies submitted to the Clerk.

**117/18 Declarations of Interest & Dispensation Requests from Councillors**

a) Register of Interests: Councillors were reminded that they should have updated their register of interests and sent them to the Monitoring Officer at MHDC.

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: Cllr Darwent made a declaration regarding Albion Lodge when it was discussed under AOB.

c) To declare any Other Disclosable Interests in items on the agenda and their nature:

Cllr Adeney for the Brickwall Barn planning application as a neighbour

d) To consider and agree all requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – None received

***Closure of the meeting to allow parishioners present to speak on any matters relating to the Parish.*** Helen Lamb asked to speak on behalf of the Hanley Garden Club which had closed and had remaining funds to donate to other causes. They wished to plant a tree by the pond and sought the Parish Council’s approval. The Clerk confirmed that the pond warden supported the idea. The Parish Council agreed to support the suggestion.

The matter of the transfer of ownership of the Community Orchard land was raised and it was asked if the Parish Council were any further forward with the matter. Cllr Roberts said that their solicitors had been in contact and had received some information and were going through it. She said the wheels were in motion but it was up to the solicitors. The spokesman from the Community Orchard reconfirmed that it was financially self-sufficient and was thriving.

Cllr Lamb raised the matter of the Parish Link deadline and that it was no longer being flexible to accommodate his summary of the latest Parish Council meeting as they had previously for several years. He explained that deferring it to the next edition was pointless as it would be 6 weeks out of date. He asked if there was anything that could be done to allow it to be included at the last minute. It was agreed the matter would be raised with the new editor again.

**118/18 Minutes:**  The Minutes of the Meeting held on 20th September 2018 had been previously circulated and the minutes were **approved** and signed.

**119/18 Matters Arising & Progress Reports not Listed elsewhere on the**

**Agenda:**

Min 72b/18: Three Counties Cycle Link – Cllr Lamb had been in contact with Phil Goddard who explained that there were a number of routes under consideration but there was a restraint on funding so only the first leg of the link was currently being concentrated on.

**ACTION: Cllr Lamb to continue to liaise with Phil Goddard**.

Min 72c/18: Bin for Hanley Castle – MHDC Conservation Team had still not been in contact.

**ACTION: The Clerk to liaise with the Conservation Team.**

**120/18 Finance:**

a) Payment of Accounts:Members **approved** the payments of accounts as in the presented schedule in Appendix 1.

b) Notification of receipts received: 2nd installation of precept

c) 2nd Quarterly Report - Circulated

**121/18** **Planning:**

1. To Consider the following applications referred by MHDC for consultation:

|  |  |  |
| --- | --- | --- |
| [**18/01385/FUL**](https://plan.malvernhills.gov.uk/plandisp.aspx?recno=78286) | Motorhome And Caravan Site At Brickwalls Barn Gilberts End Hanley Castle | Erection of 2no. Holiday Chalets - Relocation of Chalets Granted Permission under reference 14/00718/FUL |
| No Objection raised |
| [**18/01330/RM**](https://plan.malvernhills.gov.uk/plandisp.aspx?recno=78231) | 190 Poolbrook Road Malvern WR14 3JZ | Reserved Matters application for appearance, landscaping, scale and revised site layout following a grant of permission 17/01336/OUT for erection of up to 6 dwellings. |
| No Objection raised  |
| [**18/01208/FUL**](https://plan.malvernhills.gov.uk/plandisp.aspx?recno=78110) | Hillview Stud Blackmore Park Road Welland Malvern WR13 6NN | Proposed change of use of Equestrian stable block to holiday accommodation (two units) |
| No Objection raised |

**ACTION: The Clerk to respond to MHDC**

b) To consider under the Scheme of Delegation any Planning Applications received

between the publication of the agenda and the Meeting: None

1. Details of Decision Notices Received to-date: -

|  |  |  |  |
| --- | --- | --- | --- |
| [**18/00814/RM**](https://plan.malvernhills.gov.uk/plandisp.aspx?recno=77715) | Albion Lodge Hanley Swan Worcester WR8 0DN | Reserved matters application for approval of appearance, landscaping, layout and scale for the erection of 24 extra-care apartments to the north east of the existing residential care home known as Albion Lodge following the approval of outline planning permission 17/00550/FUL on 12th September 2018.  | Approved |

Cllr Darwent raised the issue of the name for the new development. Albion Meadow was their preferred choice and they were seeking the Parish Council’s opinion.

The Councillors all approved of the name.

1. *Details of enforcement action:* None taken
2. Details of Appeal Notices Received: None received

**122/18 Highway Matters**

a) Road Safety Working Party – The working party had met and agreed the site for the VAS (opposite the church) and decided on solar powered in preference of battery operated.They also measured the site for the additional gates and determined that a duplicate order of the previous size would suffice.Hannah Davies had emailed to offer to install an additional pole for the mobile VAS and this was agreed to be accepted. It was also requested to inquire if rumble strips could be put down to create better awareness of the approaching speed limit.

A highways engineer had visited the parish and determined that that road marking on the approach to the primary school from Welland would not be effective. The Parish Council refuted this opinion and asked that Clerk to contact Cllr Wells to request that the dragon’s teeth markings were reinstated once the owner had cut back his hedge. The Parish Council would contact the owner to confirm that he was happy to have the hedge cut back.

**ACTION: The Clerk to speak to Hannah and arrange the purchase of VAS and additional gates. The Clerk to arrange for the cutting back of the encroaching hedge.**

b) Lengthsman: Cllr Taverner reported that the Lengthsman was happy with the work he had in hand. It was asked that the narrowing footpaths be attended to by the Lengthsman in locations where it was safe for him to work. The Clerk would confirm to him the areas that could be worked on. The path was reported as slippery by Yew Tree Cottage and it was asked that the Lengthsman clear it as in previous years. The Path Warden asked that the grips at the top of Gilberts End opposite the village hall to Hanley Hall be dug out to let the water flow into the ditch.

**ACTION: Cllr Taverner & the Clerk to liaise with the Lengthsman**

c) Environmental & Matters to report to Highways:

Cllr Adeney raised the matter of the reduced bus service and explained that she had completed a form sent by the WCC to review the process. The Clerk would circulate her response which was on behalf of the Parish Council.

Cllr Adeney was said that she had arranged for the wild verge to be cut.

**ACTION: The Clerk to circulate the response.**

**123/18 District & County Councillors Reports**

1. District Cllrs Morgan: DCllr Andrea Morgan advised that the SWDP was under review to keep it up to date, they were trying to get more houses in the district. She talked about a Farming Protection Project that was to be held at the Three Counties on the 22nd November and asked that the Council publicised it. Cllr Darwent said that she would put it on the Facebook page.

**ACTION: Cllr Darwent to publicise event on Facebook.**

b. County Cllr Tom Wells: Cllr Wells was not present.

**124/18 Report of the:**

a)Parish Paths Warden & Tree Warden (Peter Goodyear) – – Report received and read out in the meeting. The matter of a bin for dog waste was raised. Cllr Morgan to advise of the appropriate MHDC contact to arrange for collection.

b) Pond Wardens (Neil & Gigi Verlander) – Report received and read out in the meeting.

c) Playing Field Warden (Graham Holmes) – No report received.

d) Local Police – The report was circulated prior to the meeting.

**125/18 Neighbourhood Development Plan** – The Referendum date was set for 29th November 2018 and would be run by MHDC.

Cllr Lamb asked that all Councillors encouraged parishioners to vote and put up notices around the parish publicising the referendum. He showed the document that was produced and a copy was provided to the Clerk to file. It was agreed that a workshop for the Councillors would be beneficial especially in light of Cllr Lamb’s decision to step down from his role of Councillor after the referendum.

Cllr Roberts thanked him on behalf of the Parish Council for all his hard work on drafting the plan. It was most appreciated by the Parish and would be an ongoing legacy. Cllr Lamb had distributed letters of thanks to the members of his team to thank them for their contributions to the process. Cllr Roberts thanked him on behalf of the Parish Council for leading the Neighbourhood Plan team to the referendum stage. It was recognised that he had contributed an enormous amount of time, energy and determination to the project and they had produced an exemplary document for the community’s consideration at the referendum. He was presented with a small token of the Parish Council’s appreciation; as was Cllr Adeney who was also thanked as the other Councillor on the Neighbourhood Planning Team.

**ACTION:** **Cllr Lamb to arrange for a handover workshop.**

**126/18 Correspondence**

 a) SWDP Review – 6th November, email circulated Cllrs Adeney & Darwent to attend.

 b) Hanley Garden Club – Tree by the pond, discussed in the Open forum and approved.

 c) CALC’s Community Engagement Workshop 27th November – Clerk to circulate the details.

**127/18 Topics raised by Councillors, Committees, Clerk & Parishioners –**

a) WI Heart Start Traning – Cllr Roberts-Powell had been contacted by the WI regarding a heart Start workshop that was being held in December. The Clerk would circulate the email. A discussion on defibrillators arose, the primary school was due to have one installed and it was asked to contact the Village Hall committee to inquire if they had plans to install one. Cllr Darwent confirmed that Albion Lodge’s was available to anyone and it was kept in the bar area. It could not be moved to a more central location like the green or pond as suggested it required electricity to function. The use of the Phone box to house one was also discussed but the issue of its remote location was raised. Cllr Roberts agreed to coordinate the parish plan for defibrillators going forward, liaising with the schools.

b) Broadband in Hanley Castle – Parishioners of Hanley Castle had been in contact with WCC to take the matter forward as the broadband speed was extremely poor.

c) Remembrance – Various events were being held within the parish to commemorate the centenary of the end of the First World War. There would be a concert in St Mary’s Church on the 3rd November at 7.30pm to which everyone was invited. On 11th November the service at St Mart’s would be followed by a peel of bells during the afternoon and a beacon at Severn End at 7.00pm.

**ACTION: Cllr Roberts to coordinate a parish defibrillator plan.**

**128/18**  **Councillors reports and items for future agenda:** Defibrillators**.**

**129/18 Date of Next Scheduled Meeting:** 15th November 2018

 Signed ……………………………… Date: 15th November 2018

 Chairman

**Appendix 1: Schedule of Payments & Receipts 18th October 2018**

**Payment of Accounts:** The under mentioned accounts were approved:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| HMRC |   |   | Q2 PAYE |   | 23.40 |
| New Farm Ground Maintenance | September Cuts | 693.60 |
| RebeccaAbunassar |   | October Clerk Duties & Stamps | 415.60 |
| Rebecca Abunassar |   | Signs for Play area | 10.99 |
| G James AG Services |  | Verge Mowing | 600.00 |
|  |  |  |  | **TOTAL** | **1743.59** |

Signed ……………………………………… Date: 15th November 2018

 Chairman