

MADRESFIELD PARISH COUNCIL
MINUTES OF THE 212th PARISH COUNCIL MEETING
HELD ONLINE
ON WEDNESDAY 27th JANUARY 2021 AT 6.00 PM

Due to the restrictions caused by the Covid 19 pandemic this meeting was held online.
 Members of the public were able to access the meeting

Since the previous meeting held on 14th May 2020 the Chairman had resigned leaving the Parish Council inquorate. Malvern Hills District Council had appointed District Cllr. Kathy Wells under Section 91 of the Local Government Act 1972 to act as a Parish Councillor until other Councillors are elected (or co-opted) and take up office.

PRESENT

Cllrs. Mr C Eden, Mr C Freeman, Mrs K Wells.

IN ATTENDANCE

Mr M Everitt (Footpath Warden), Katharine Harris, Mr D Sharp (Clerk) and four members of the public.

1. ELECTION OF CHAIRMAN

Cllr. Wells was unanimously elected as Chairman and she would complete her acceptance of office when it could be witnessed by the Clerk.

2. APOLOGIES FOR ABSENCE

To consider acceptance of apologies for absence from Councillors: There were none.

3. INTERESTS

- i. ***Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:*** There were none.
- ii. ***Notification of changes to the register of interests:*** There were none
- iii. ***To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:*** There were none.

4. APPROVAL OF THE MINUTES OF THE 211th AND ANNUAL PARISH COUNCIL MEETING OF 14th MAY 2020

These were accepted as an accurate record and they were to be signed by the Chairman as soon as circumstances allowed.

5. PROGRESS REPORTS AND OTHER MATTERS ARISING FROM THESE MINUTES

No matters were discussed.

6. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

County Cllr. Tom Wells had forwarded reports prior to the meeting.

7. HIGHWAYS

I was noted that the VAS that was shared with Newland Parish Council had currently been positioned near the Primary School.

8. SWDPR

To consider a response to the SWDPR (South Worcestershire Development Plan Review) Country Park 'Call for Sites': Katharine Harris gave a review of her submission proposing a Madresfield Country Park comprising an area between Guarlford and Worcester Roads. A Chase Country Park had also been proposed that included the Blackmore Park area. It was agreed to write to SWDP advocating that these sites be given serious consideration and for the Parish Council to be kept informed of the future consultation process.

9. Planning

To consider responses to any late submitted applications: No applications had been received.

10. FINANCE

i. To consider the Parish Council budget for 2021/22 and set a precept: The budget was approved and a precept of £1,500.00 was to be requested.

ii. Approval of Payments due:

The following payments were made between meetings and were ratified:

From/Due to	Date	Amount	Details
J Moore	-	£767.00	Lengthman Fees (Apr-Aug)
Anthem UK Ltd	12/06	£60.00	Internal Audit Fees
HMRC	10/09	£27.20	PAYE (Jul-Sep)
DA Sharp	10/09	£108.50	Clerks fees (3 months @ 1hr/week SCP7 £135.70)
	Total	£962.70	

The following payments were approved:

From/Due to	Date	Amount	Details
J Moore	-	£413.00	Lengthman Fees (Sep-Dec)
CAB	-	£100.00	Donation
Grapevine	-	£55.00	Donation
MacMillan Cancer Support	-	£55.00	Donation
CPRE	-	£36.00	Annual Subscription
HMRC	-	£54.20	PAYE (Oct-Dec + Jan-Mar)
D Sharp	-	£70.00	Annual Expenses (20-21)
D Sharp	27/01	£217.20	Clerks fees (2x3 months @ 1hr/week SCP7 £271.40)
	Total	£1,000.40	

After these payments are made accounts will be as follows

Premium Account B/F	£931.63	Current Community Account B/F	£250.36
Interest	£0.40	WCC Lengthman Scheme	£1,003.00
		MHDC Precept	£750.00
		ICO (DD)	-£35.00
		Pre Payments	-£962.70
		January Payments	-£1,000.40
Premium Account C/F	£932.03	Community Account C/F	£5.26

11. CORRESPONDENCE.

To consider any responses to the following correspondence received:

FROM	* Email	SUBJECT
CALC	*	Updates
Martin Butcher Safer Neighbourhood Officer	*	Monthly Parish Reports
MHDC	*	Covid-19 - update for town and parish councils
SWDPR	*	Parish and Town Council Newsletter May 2020
WCC	*	Visit Worcestershire Update
WCC	*	Temporary Closure of Footpaths MV-651 and MF-517
CALC	*	Climate change and other training
CALC	*	Website Accessibility Regulations
WCC	*	Mineral Site Allocations Call for Sites
CALC	*	NEW MODEL CODE OF CONDUCT CONSULTATION
Malvern Hills Trust	*	Consultation on Land Management Plan
MHDC	*	Rural Housing Awareness
CALC	*	Malvern Area AGM 19 th August
Misc.	*	Planning System Changes
NALC	*	REBUILDING COMMUNITIES
WCC	*	Parish Winter Newsletter
CALC	*	Clerk Pay Scales 20/21
CPRE		Countryside Voices

FROM	* Email	SUBJECT
AONB	*	Annual review 2019/20
Clerk	*	Inquorate Parish Council
MHDC	*	Changes to the Current Planning System
SWDPR	*	Parish Briefings
MHDC	*	Rural Lettings Policy
CALC	*	Area Meeting
WCC	*	Worcestershire Community Rail Partnership
NALC	*	Rebuilding Communities
Gary Crellin	*	Churching Planning Permission (Faculty)
Tom Wells	*	County Cllr. Report
MHDC	*	Malvern Electoral Review - Boundary Commission briefing
MHDC	*	Planning Training
Gary Crellin	*	Food Bank Pop Up Collection in Guarlford and Madresfield
MHDC	*	Parish & Town Council Forum - Monday 25 January 2021
WCC	*	On-Line Budget Briefing for Parish & Town Councils 27 January 2021 5pm

12. COUNCILLOR'S ITEMS FOR REPORT OR FOR FUTURE CONSIDERATION.

It was noted that only two Parish Council meetings would be held this year, contrary to regulations. This was due to both Covid restrictions and a period when the Parish Council was inquorate. It was considered that the public had not been unduly affected by this and there was no need to arrange further meetings before the next annual meeting in May, unless situations dictated otherwise.

It was planned that the co-option of new members would take place at the May meeting.

13. NEXT MEETING.

The date of the next Parish Council meeting was Thursday 12th May 2021 venue to be arranged and commencing at 6.00pm.

There being no further business the meeting closed at 8.15 pm.