

MADRESFIELD PARISH COUNCIL

MINUTES OF THE 219th PARISH COUNCIL MEETING

HELD AT MADRESFIELD CLUB

ON MONDAY 5TH DECEMBER 2022 AT 6.00 PM

PRESENT

Cllrs. Mr C Eden, Mr M Johnson and Mrs K Wells

IN ATTENDANCE

Mr J Hill (Madresfield Estate) and Mr D Sharp (Clerk).

1. PUBLIC PARTICIPATION

The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration: No matters were discussed.

2. APOLOGIES FOR ABSENCE

To consider acceptance of apologies for absence from Councillors: There were none.

3. INTERESTS

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests

regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

4. MINUTES

To consider for approval the minutes of the annual and 218th Parish Council Meeting held on 26th September 2022: These were accepted as an accurate record and they were to be signed by the Chairman.

5. PROGRESS REPORTS AND OTHER MATTERS ARISING FROM THESE MINUTES

No matters were discussed.

6. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

District Cllr. Kathy Wells reported that the District Council's 5 year land supply figures had been reassessed by removing them from those of Wychavon and Worcester City so that they demonstrated compliance.

She also commented on a consultation regarding the provision of Traveller sites.

7. HIGHWAYS AND FOOTPATHS

Following a request from Madresfield Estate the Clerk had sent a request to WCC Highways suggesting traffic calming measures to try to reduce the number of vehicles leaving the C2102 Madresfield to Collets Green road at a long bend bordering Estate land. He was awaiting a response.

8. PLANNING

To consider responses to the following and any late submitted applications:

Application No	Location	Details
M/22/01001/HP	6 Waterloo Close	Erection of two-storey side extension above existing out building and rear single storey extension to replace existing shed, toilet and store.

The following response was agreed: "The Parish Council has no objection to the principle of development but requests that the authority ensures that the extension does not unduly overlook neighbouring properties and that there is sufficient parking arrangements for a 5 bedroom dwelling."

9. FINANCE

i. To consider any issues raised from the internal audit: Both the internal and external auditors reports had been distributed and no issues had been highlighted.

ii. To consider for approval the Parish Council budget for 2023/24 and set a precept: This was approved and a precept of £1850 was to be requested.

iii. To consider for approval Risk Assessment for 2022: This had been been distributed and was approved.

iv. To consider approval of Payments due: The following payments were approved:

From/Due to	Date	Amount	Details
J Moore	-	£310.00	Lengthman Fees (Sep-Nov)
Madresfield Club	05/12	£10.00	Hire Charge
MacMillan	-	£55.00	Donation
CAB	-	£100.00	Donation
D Sharp	-	£70.00	Annual Expenses 2022/23
HM Revenue & Customs	-	£35.60	PAYE (Oct-Dec)
D Sharp	05/12	£142.09	Clerks fees (3 months @ 1hr/week SCP7 £151.61 + £26.08 Backdated 2 quarters) 177.69
	Total	£722.69	

Furthermore it was agreed to transfer £200 from the Premium Account to the Community Account. After these payments are made accounts will be as follows:

Premium Account B/F	£932.49	Current Community Account B/F	£402.12
		WCC Lengthman	£248.00
Transfer	-£200.00	Transfer	£200.00
		December Payments	-£722.69
Premium Account C/F	£732.49	Community Account C/F	£127.43

10. CORRESPONDENCE

To consider responses to correspondence received:

FROM	SUBJECT
CALC	Updates
CALC	Training
NALC	CHIEF EXECUTIVE'S BULLETIN
NALC	Newsletters
NALC	Events
CPRE	AGM reminder
MHDC	SWDP Sept Newsletter
CALC	5 Year Housing Land Supply in South Worcestershire
MHDC	Winter Provision Mapping
CALC	Malvern Hills Councils Transparency Code
MHDC	Polling district and polling station review
Safer Neighbourhood Team	Parish Contact Contract Oct - Dec 2022
MHDC	SWDPR briefing, 20 October 2022
MHDC	October Malvern Hills Business e-Bulletin
CALC	Training
MHDC	SWDP Review Publication Public Consultation (Regulation 19)
MHDC	Traveller and Travelling Showpeople DPD consultation
MHDC	November Malvern Hills Business e-Bulletin
CALC	Agenda and papers for WCALC AGM November 28th
MHDC	5 Year Housing Land Supply in South Worcestershire
SAAA	Notification of external auditor
CALC	MHAC Meeting Thursday December 8th
CPRE	Countryside Voices

11. COUNCILLOR'S ITEMS FOR REPORT OR FOR FUTURE CONSIDERATION.

It was noted that a local resident was interested in filling the vacant parish councillor post.

12. NEXT MEETING.

The next Parish Council meeting was to be held on Monday 6th February 2023 at 6pm in the Madresfield Club.

There being no further business the meeting closed at 7.45 pm.