

**MADRESFIELD PARISH COUNCIL**  
**MINUTES OF THE 222<sup>nd</sup> PARISH COUNCIL MEETING**  
**HELD AT MADRESFIELD CLUB**  
**ON MONDAY 13<sup>TH</sup> SEPTEMBER 2023 AT 6:00 PM**

**PRESENT**

Cllrs. Mr M Johnson (Chair), Mr C Eden and Mrs K Wells.

**IN ATTENDANCE**

David Furlong (Footpath Warden) public and Mr D Sharp (Clerk).

**1. PUBLIC PARTICIPATION**

The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration: No matters were discussed.

**2. APOLOGIES FOR ABSENCE**

*To consider acceptance of apologies for absence from Councillors:* There were none.

**3. INTERESTS**

- i. *Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:* There were none.
- ii. *Notification of changes to the register of interests:* There were none
- iii. *To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:* There were none.

**4. CO-OPTION**

*To consider applications for co-option onto the Parish Council:* None had been received.

**5. MINUTES**

*To consider for approval the minutes of the Annual and 221<sup>st</sup> Parish Council Meeting held on 17<sup>th</sup> May 2023:* These were accepted as an accurate record and they were to be signed by the Chair.

**6. PROGRESS REPORTS AND OTHER MATTERS ARISING FROM THESE MINUTES**

It was noted that the new parking restrictions were now in force by the primary school.

**7. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

District Cllr. Kathy Wells reported that MHDC were to hold their first full meeting next week and she would send round a monthly report. Unfortunately it was thought that the District Council's 5 year land supply was not sustainable and the prospect of more speculative planning applications was likely. Finally the scheme to keep the Malvern Hills College as an education establishment was not progressing since the high court had withdrawn the applicable covenant and it had been put up for sale on the open market.

**8. HIGHWAYS AND FOOTPATHS**

*To consider the viability and positioning of village gateways:* A quotation from JACS for approx. £500 per gate was not viable and further suppliers were to be sought.

Mr David Furlong introduced himself to councillors and reported that he was liaising with Jon White (WCC Footpath Officer) and Jeremy Hill from Madresfield Estate.

**9. PLANNING**

*To consider responses to any late submitted applications:*

No applications had been received but the following decision was noted:  
M/23/00331/FUL - Madresfield C Of E Primary School – Approved

**10. FINANCE**

**i. To consider payment of invoices presented:** The following payments were approved:

From/Due to	Date	Amount	Details
J Moore	-	£756.00	Lengthman Fees (May-Aug)
Madresfield Club	13/09	£10.00	Hire Charge
Anthem (UK) Ltd	30/06	£50.00	Internal Audit Fee
HM Revenue & Customs	-	£30.40	PAYE (Jul-Sep)
D Sharp	13/09	£121.21	Clerks fees (3 months @ 1hr/week SCP7 £151.61)
	<b>Total</b>	<b>£967.61</b>	

After these payments are made accounts will be as follows

Premium Account B/F	£733.94	Current Community Account B/F	£255.98
Interest	£1.53	WCC Lengthman	£510.00
		September Payments	-£967.61
<b>Premium Account C/F</b>	<b>£735.47</b>	<b>Community Account C/F</b>	<b>-£201.63</b>

**ii. To receive internal auditor's report:** The internal auditor had produced a more complete review to that included in the AGAR and this was reviewed. No issues required attention.

**iii. To consider opening Unity Trust bank account:** This was approved with all councillors being signatories.

**11. CORRESPONDENCE.**

**To consider any responses to the following correspondence received:**

FROM	SUBJECT
CALC	Updates
CALC	Training
NALC	CHIEF EXECUTIVE'S BULLETIN
NALC	Newsletters
NALC	Events
WCC	Local Government Boundary Commission briefing
WCC	Changed Parking Restrictions Outside Primary School
MHDC	June/July/August/September Malvern Hills Business e-Bulletin
WCC	Malvern Hills AONB Partnership Consultations
West Mercia Police	Rural Beat Newsletter
MHDC	School Uniform Banks
Misc.	Three Choirs Way
West Mercia Police(i)	Charter Contracts
Malvern Hills Trust	Notice Of Election

(i) – This was to be returned stating that parking, speeding and rural thefts were considered the parish's main concerns.

**12. COUNCILLOR'S ITEMS FOR REPORT OR FOR FUTURE CONSIDERATION.**

No further matters were discussed.

**15. NEXT MEETING.**

The next Parish Council meeting was to be held on Monday 4<sup>th</sup> December 2023 at 6pm in the Madresfield Club.

There being no further business the meeting closed at 7.10 pm.