

MADRESFIELD PARISH COUNCIL
MINUTES OF THE 199th AND ANNUAL PARISH COUNCIL MEETING
HELD AT MADRESFIELD PRIMARY SCHOOL
ON THURSDAY 25TH MAY 2017

PRESENT

Cllrs. Mr D Craig (Chairman),, Mr C Freeman, Mrs J Greenwood.

IN ATTENDANCE

Mr M Everitt (Footpath Warden) and Mr D Sharp (Clerk).

1. ELECTION OF CHAIRMAN

Cllr. Craig was unanimously elected as Chairman and he duly completed his acceptance of office.

2. APOLOGIES FOR ABSENCE

To consider acceptance of apologies for absence from Councillors: Cllr Mr C Eden (accepted).
Revd. Sue Irwin had resigned since the last meeting due to a move to Worcester. Casual vacancy notices had already been posted and no election had been called. As a result the council was free to co-opt a new member at the next meeting.

3. INTERESTS

- i. **Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** *There were none.*
- ii. **Notification of changes to the register of interests:** There were none
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

4. ELECTION OF WARDENS AND OTHER REPRESENTATIVES

The following were elected:

- i. *Footpaths Wardens (noted): Mr Mike Everitt and Mr Martin Thorne*
- ii. *Tree Warden: Cllr. D Craig*
- iii. *Charities Representative: Cllr. C Eden*

5. APPROVAL OF THE MINUTES OF THE 198th PARISH COUNCIL MEETING OF 2nd MARCH 2017

These were accepted as an accurate record and they were signed by the Chairman.

6. PROGRESS REPORTS AND OTHER MATTERS ARISING FROM THESE MINUTES

The Clerk confirmed that he had requested speed checks from both the local policing team and also Safer Roads Partnership.

7. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

There were none.

8. HIGHWAYS

To consider the Parish Council's continuing participation in the Lengthman Scheme: This was approved and the Clerk was to sign the appropriate agreements with WCC and Mr Jeremy Moore.

9. PLANNING

- i. **To consider responses to any late submitted applications:** *No applications had been received*
- ii. **To consider making representation to WCC regarding Highways improvements relating to planning application 15/01625/OUT for up to 800 dwellings in North East Malvern:** This was agreed and the Clerk was to write to WCC Highways requesting traffic assessments be undertaken at strategic junctions on Worcester Road and Townsend Way.

10. FINANCE

i. Appointment of Internal Auditor: Mr Steve Tustin was appointed.

ii. Completion of 'Annual Governance Statement': This was completed and duly signed by the Chairman and Clerk.

iii. Approval of Annual Accounts: These were approved and duly signed by the Chairman and Clerk.

iv. Approval of Payments due: The following payments were approved:

From/Due to	Date	Amount	Details
J Moore	-	£118.00	Lengthman Fees (Mar-Apr)
Madresfield Primary School	25/05	£10.00	Hire Charge
CALC	03/04	77.54	Annual Subscription
Aon UK Ltd	01/06	370.29	Annual Insurance
Anthem UK	-	£60.00	Internal Audit Fee
HMRC	-	£24.40	PAYE (Jan-Mar)
DA Sharp	25/05	£98.03	Clerks fees (3 months @ SCP18 £122.43)
Total		£758.26	

After these payments are made accounts will be as follows

Premium Account B/F	£927.46	Current Community Account B/F	£449.82
		WCC Lengthman Scheme	£177.00
		MHDC Precept	£700.00
		May Payments	-£758.26
Premium Account C/F	£927.46	Current Community Account C/F	£568.56

11. CORRESPONDENCE.

To consider any responses to the following correspondence received:

FROM	* Email	SUBJECT
CALC	*	Updates
CALC	*	Amended training bulletin
MHDC	*	Planning Appeal Bricket House
CALC	*	Report to March area meetings
MHDC	*	WCC Education response to Newland Development
Helen Sommerville	*	Defibrillator
MHDC	*	Parish and Town Council Forum - Mon 24 April 2017
MHDC	*	Five year plan consultation
Paul Kennedy Safer Neighbourhood Officer	*	Monthly Parish Reports
MHDC	*	Community Housing Fund
Malvern Town Council	*	Malvern Mayor's Civic Service - 22/4/17
MHDC	*	Consultations – Adoption of Shop Front Design Guide SPD
CALC	*	Worcestershire CALC Training Programme 2017-18
M Everitt		Newland Development
CPRE		Countryside Voice
WCC		Lengthman Scheme
Grant Thornton		External Audit
Aon UK Ltd		Insurance Schedule

12. COUNCILLOR'S ITEMS FOR REPORT OR FOR FUTURE CONSIDERATION.

Clerk to contact The Grapevine to update meeting dates and advertise co-option next month.

12. NEXT MEETING.

The next Parish Council meetings would take place on Thursdays 14th September 2017.

There being no further business the meeting closed at 8.20 pm.