

MADRESFIELD PARISH COUNCIL
MINUTES OF THE 205th PARISH COUNCIL MEETING
HELD AT MADRESFIELD PRIMARY SCHOOL
ON THURSDAY 6TH DECEMBER 2018 AT 6.00 PM

PRESENT

Cllrs. Mr D Craig (Chairman), Mr C Eden, Mr C Freeman.

IN ATTENDANCE

Mr M Everitt (Footpath Warden) and Mr D Sharp (Clerk).

1. APOLOGIES FOR ABSENCE

To consider acceptance of apologies for absence from Councillors: Cllr. Mrs J Greenwood (accepted).

2. INTERESTS

- i. **Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** *There were none.*
- ii. **Notification of changes to the register of interests:** Cllr. Craig reported that he has moved house. Since neither his previous home nor his current lay in the parish there was no need to amend the register. The Clerk however was to notify MHDC.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** *There were none.*

3. APPROVAL OF THE MINUTES OF THE 204th PARISH COUNCIL MEETING OF 13th SEPTEMBER 2018

These were accepted as an accurate record and they were signed by the Chairman.

4. PROGRESS REPORTS AND OTHER MATTERS ARISING FROM THESE MINUTES

It was noted that a new BT cabinet had been installed on Rectory Lane, however it was believed that the installation of broadband was still some time off.

The Clerk reported that he had sent a letter of thanks to Malvern Hills Trust for clearing Whiteacres Brook where it passed under North End Lane.

5. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

There were none.

6. REPORTS FROM WARDENS AND OTHER REPRESENTATIVES

- i. **Tree Warden:** Cllr Craig confirmed that there were no issues to report.
- ii. **Footpaths Warden:** Mr Everitt reported no significant problems. All paths had been walked in November and some deteriorating way marking discs were to be replaced over the winter.
- iii. **Charities Representative:** Cllr. Eden reported that he had been unable to attend the last meeting however the charities had received a letter of thanks from the primary school regarding their ongoing support.

7. HIGHWAYS

The Clerk reported that there had been little progress to replace the damaged school warning sign. He hoped more information would be available in the new year.

The Clerk was to write to WCC Highways supporting the suggestion to install more posts on the eastern verge of North End Lane near its junction with Rectory Lane, in order to reduce erosion of the bank.

8. TELEPHONE BOX

Update on use: The kiosk was being well used as a book exchange. Clerk to investigate installation of solar lighting.

9. GDPR

To consider for adoption privacy notices and date protection policy: These were approved and were to be published on the web site.

10. PLANNING

To consider a response to any late submitted applications: No applications had been received.

11. CORRESPONDENCE.

To consider any responses to the following correspondence received:

FROM	* Email	SUBJECT
CALC	*	Updates
Martin Butcher Safer Neighbourhood Officer	*	Monthly Parish Reports
MHDC	*	South Worcestershire Development Plan Review – Briefing for Parish and Town Councils 6 th November 2018
MHDC	*	South Worcestershire Open Space Assessment (including Community Buildings) – Town/Parish Council Survey
MHDC	*	CANCELLED - Parish Forum, 22 October
MHDC	*	Showcase of Services for Older People Event Tuesday 9 October
WCC	*	Worcestershire County Council Parish Conference Tuesday 9 October
CALC	*	AGM 2018
WCC	*	Bus Scrutiny Task Group
CALC	*	Community Engagement Workshop Nov 27th
MHDC	*	Heartstart training session - Mon 22 Oct
MHDC	*	South Worcestershire Development Plan Review
MHDC	*	Malvern Town Neighbourhood Plan Regulation 16 Consultation
MHDC	*	Great British Spring Clean 2019
Jeremy Hill	*	Traffic
CALC	*	Report to Area Meetings, December 2018
CPRE		Countryside Voice

12. FINANCE

- i. To consider any issues raised from the internal audit: No issues had been highlighted*
- ii. To consider the effectiveness of the internal audit: The internal budget was considered suitable for the Parish Council's requirements.*
- iii. To consider the budget for 2019/20 and set a precept: The budget was approved and a precept of £1400 was to be requested.*
- iv. Approval of payments due: The following payments were approved*

From/Due to	Date	Amount	Details
J Moore	-	£295.00	Lengthman Fees (Sep-Nov)
Madresfield Primary School	06/12	£10.00	Hire Charge
CAB	06/12	£100.00	Donation
Grapevine	06/12	£55.00	Donation
MacMillan Cancer Support	06/12	£55.00	Donation
Information Commissioner	-	£40.00	Data Protection Fee
D Sharp	-	£70.00	Annual Expenses (18-19)
HMRC	-	£25.60	PAYE (Oct-Dec)
DA Sharp	06/09	£102.25	Clerks fees (3 months @ SCP18 £127.85)
	Total	£752.85	

After these payments are made accounts will be as follows

Premium Account B/F	£927.46	Current Community Account B/F	-£96.25
		MHDC Precept	£700.00
Interest	£1.54	WCC Lengthman Scheme	£295.00
		Bank Charges	-£0.10
		December Payments	-£752.85
Premium Account C/F	£929.00	Current Community Account C/F	£145.80

14. COUNCILLOR'S ITEMS FOR REPORT OR FOR FUTURE CONSIDERATION.

Nothing further was discussed.

15. NEXT MEETING.

The next Parish Council meeting would take place on Thursday 14th February 2019 at 6.00pm.

There being no further business the meeting closed at 7.15 pm.