

Parish Council of Alfrick and Lulsley

Minutes of the Annual Meeting of the Parish Council on Tuesday 18th May 2010, at 7.30pm in the Village Hall, Knightwick.

Present:

Chairman; Mrs C Williams

Mrs S Tolley

Messrs; P Brown, A G Cooper, B Fishwick, S V Glazzard, G Lowe, P Tebbit, G M Brewin (Clerk),

Apologies; R Jackson

Visitors: Dr D Bradley (Parish Tree Warden)

Public Questions prior to the formal meeting (appendix a); None

The formal Meeting began at 7.30pm

The meeting was opened by the current chairman; Cllr Mrs C Williams.

1. To accept nominations and appoint a Chairman

Cllr Mrs C Williams; proposed and agreed unanimously.

2. To accept nominations and appoint a Vice-Chairman

Cllr P Tebbit; proposed and agreed unanimously.

3. Members' Apologies for Absence

The apology from Cllr R Jackson was accepted.

4. Members' Declarations of Interest

There were no declaration of interest in agenda items.

5. Appoint councillors to committees etc; -

a) Informal Housing Group - confirm status and terms of reference (if required).

Cllrs S Glazzard, P Brown, B Fishwick, P Tebbit, proposed. Agreed.

It was agreed that the group would continue to meet and review matters as they arise including future affordable housing projects and the outcome of the new government's proposals regarding the Regional Spatial Strategy.

b) Designate consultees on Planning Matters

Alfrick, Cllrs B Fishwick, A Cooper; Alfrick Pound and Old Storrige, Cllrs Mrs S Tolley, G Lowe; Lulsley, Cllrs Mrs C Williams, P Brown. Agreed

6. Appoint representatives to external organisations;

a) Village Hall Committee; Cllr B Fishwick; Agreed

b) 2 representatives to WCALC Area Meeting. Cllrs Mrs S Tolley, P Tebbit; Agreed

c) Alfrick Charities Trustees; G M Brewin , P Brown, P Gilbert, L Higginson; Agreed

7. Allocation of Parish Plan Portfolios - if required.

It was agreed that there was no further need for councillors to be allocated specific items as set out in the Parish Plan as all the items for action set out in that document had now been completed.

8. Confirm the minutes of the monthly meeting held 13/4/2010

The minutes of the meeting on 13th April 2010 circulated in advance, were approved as a correct record and signed by the chairman.

9. Review and Confirm the Annual Risk Assessment; circulated in advance.

Each item of the Risk Assessment was reviewed individually and the clerk's reports are listed in appendix -b. There were no matters outstanding but the clerk was asked to discuss the need for a further professional review of both the Jubilee Plantation and Playing Field trees with the Tree Warden.

10. Financial Matters

- a) Approve - Accounts for 2009-10 - circulated in advance. Agreed – see appendix -c
- b) Confirm Clerk's salary and hours of work for 2009-10; (NALC - SCP27 - £11.932/hr, 312hrs/yr) - Agreed
- c) Confirm payment, Council Insurance Premium; Came & Co (Norwich Union) £510.37 - Agreed
- d) Confirm Payment, Clerk's Expenses; Jan – March 2010 - £83.55 - Agreed
- e) Confirm Payment, Knightwick Village Hall, meetings (7) - £84 - Agreed
- f) Confirm Payment, Alfrick Village Hall, meetings (4) - £48 - Agreed
- g) Confirm Payment, Annual Subscription - Local Councils Review £13.50 - Agreed
- h) Confirm Payment, Tree Warden's Expenses - £14.39 - Agreed
- i) Application for Discretionary Rural Rate Relief from Business Rates - The Village Shop, Alfrick.

Consider the resolution; 'In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, the council agrees that this business is of benefit to the local community and it would be reasonable to grant the relief, and agrees to make a financial contribution of £103.50 so that the full 50% Discretionary Relief may be awarded.' - Agreed

11. Clerk's Report

Parish Lengthsman

Having cleared the ditch and drains opposite the War Memorial it has become apparent that there is a further stretch of drains above this that is also blocked causing an overflow at the corner of the churchyard. I propose to instruct the lengthsman to investigate and if possible clear this as soon as convenient.

War Memorial

Sections of the stone paving surrounding the memorial are de-laminating due to frost damage and weathering. Whilst not an urgent matter there is a need to repair/replace to maintain the appearance of the memorial. Two options are to replace with new stone paving or reverse the existing paving if the reverse sides are acceptable finish. I would appreciate members' comments.

Playing Field.

I have discussed the possibilities of improving the drainage and playing surface condition with four consultancies;

1. Geofturf Consulting; propose a full survey for an initial cost of £1500
2. Total Turf Solutions; propose a full survey for an initial cost of £875
3. GDLM Landscape Design; visited the site and discussed options with me. Their expert Mr H Giddens proposed a full survey for an initial cost of £630
4. Avonmore Associates; visited the site and discussed options with me. Their expert Mr B Butler proposed various options but the cheapest option of Mole Ploughing would cost £2000. Weed eradication and re-seeding would cost

£2950 plus the cost of fertiliser and surface dressing.

Both consultants who visited the site said that the re-cutting of the perimeter ditch would be necessary to be done before others were considered.

The clerk was asked to review the cost of the ditching work and report at the next meeting.

Quality Council status

The clerk was asked to review the possibility of locally-based councillor training sessions and report at the next meeting.

Correspondence & Publications Received

The clerk drew members' attention to the following items

MH-AONB	Newsletter March 2010
WCALC	Newsletter 10-13
MH-AONB	Partnership Publications
MHDC	Information Contact Update
C&C Direct	May Newsletter
WCALC	Newsletter 10-14

12. Items for the next meeting

- a) Approve the Annual Return and Governance Statement to the external auditor
- b) See Clerk's Report above.

13. Confirm the date of the next meeting – 15th June 2010 at 7.30pm, Knightwick Village Hall.

The meeting closed at 9.15pm

e. H. Williams

Chairman.....

15/6/2010