

Parish Council of Alfrick and Lulsley

Minutes of the Annual Meeting of the Parish Council on Tuesday, 15th May 2012 at 7.30pm in the Village Hall, Alfrick.

Present:

Chairman Cllr Mrs C Williams,

Cllrs; Miss L Randall, Messrs; P Brown, B Fishwick, S V Glazzard, B Martin, G M Brewin (Clerk),

Apologies; Cllrs A G Cooper, G Lowe, P Tebbit.

Public Questions prior to the formal meeting see appendix a; -

Agenda - The meeting was opened by the current chairman; Cllr Mrs C Williams.

1. To accept nominations and appoint a Chairman

Cllr Mrs C Williams was proposed and agreed.

2. To accept nominations and appoint a Vice-Chairman

Cllr P Tebbit had indicated his willingness to serve another year in sending his apologies for absence. He was proposed and agreed.

3. Members' Apologies for Absence

The apologies from Cllrs A G Cooper, G Lowe, P Tebbit. Were accepted.

4. Members' Declarations of Interest

There were no declarations of interest in agenda items.

5. Appoint councillors to committees etc; -

- a) Informal Planning Group - confirm members, status and terms of reference (if required).
Cllrs Miss L Randall, P Brown, A Cooper, B Fishwick, B Martin, P Tebbit, proposed and agreed. Terms of reference as before.
- b) Designate consultees on Planning Matters. Alfrick, Cllrs B Fishwick, B Martin; Alfrick Pound and Old Storridge, Cllrs Miss L Randall, G Lowe; Lulsley, Cllrs Mrs C Williams, P Brown. proposed and agreed

6. Appoint representatives to external organisations;

- a) Village Hall Committee. Cllr B Fishwick, proposed and agreed.
- b) Community Shop Committee. Cllr B Martin, proposed and agreed.
- c) 2 representatives to WCALC Area Meeting. Cllrs S Glazzard, P Tebbit proposed and agreed.
- d) Alfrick Charities Trustees. G M Brewin , P Brown, P Gilbert, B Martin. proposed and agreed.

7. Confirm the minutes of the monthly meeting held 24th April 2012

These had been circulated in advance, they were approved as a correct record and signed by the chairman.

8. Review and Confirm the Annual Risk Assessment;

Each item of the Risk Assessment was reviewed individually and the clerk's notes are listed in appendix -c.

There were no matters outstanding but the clerk was asked to discuss the need for a further review of both the Jubilee Plantation and Playing Field trees with the Tree Warden. The assessment would be confirmed at the next meeting.

9. Financial Matters

- a) Confirm Clerk's salary and hours of work for 2011-12; (No change - NALC - SCP27 - £11.932/hr, 312hrs/yr)
Confirmed
- b) Council Insurance Premium; Agree new 3-yr contract with Came & Co (Norwich Union) and confirm payment, £466.32 (on 3yr basis.) - Agreed

10. Informal Planning Group;

Report on the MHDC Localism Conference held on Tuesday 1 May 1st (Cllr P Tebbit)

In Cllr P Tebbit's absence the clerk read his report. Following a discussion it was agreed that the attendance at the public meeting called by the council on Saturday 21st April 2012 was insufficient to allow the council to proceed with the development of a Neighbourhood Plan. It was agreed that a similar meeting would be called for Wednesday 30th May
The clerk was asked to circulate a notice to the whole electorate giving notice of this meeting at a cost of around £200.

11. Clerk's Report

- a) Items from the last meeting
He was in discussion with WCC regarding assistance in improving Broadband facilities.
As the Community Shop building was now in place he proposed ordering a new notice board from J Roberts of Leigh at a cost of around £160 to be sited by the shop. Agreed.

The old notice board from the wall of the old shop to be given to the Village Hall committee for their use.
Agreed.

He advised members that he would be attending training courses to achieve the qualification to enable the council to claim a 'General Power of Competence' under the provisions of the Localism Act

b) Correspondence & Publications Received

He drew members' attention to the recent newsletters for WCALC

12. Items for the next meeting

Confirm Risk Assessment – see item 8 above.

Broadband – progress

Oil distribution arrangements

Neighbourhood Plan – report from meeting on 30th May.

11. Confirm the date of the next meeting;

19th June 2012 at 7.30pm, Alfrick Village Hall.

The meeting closed at 8.27pm

Chairman