

Parish of Alfrick and Lulsley - Annual Meeting of the Parish Council

Minutes of the Annual Meeting of the Parish Council on Tuesday, 20th May 2014 at 7.30pm in the Village Hall, Alfrick.

Present:

Chairman: Cllr Miss L Randall

Cllrs: Mesdames D Jammal, C Williams, Messrs; P Brown, A G Cooper, B Fishwick, G Lowe, G M Brewin (Clerk),

Apologies: Cllrs B Martin, D Lee.

Public Question Time. Two parishioners raised the Clay Green Farm development and this was discussed. The Chair agreed to call a Parish Meeting on June 14th to allow parishioners to express their views. The Clerk would arrange this.

Agenda - The meeting was opened by the current chairman; Cllr Miss L Randall.

1.

To accept nominations and appoint a Chairman

Cllr Miss L Randall was proposed and agreed. Cllr Miss L Randall signed the Declaration of Acceptance of Office and took the chair.

2.

To accept nominations and appoint a Vice-Chairman

Cllr B Martin was proposed and agreed

3.

Members' Apologies for Absence

The apologies from Cllrs B Martin and , D Lee were accepted. In sending his apology Cllr D Lee stated that because of increasing family demands he was resigning as a councillor. The council declared a Casual Vacancy and asked the clerk to implement the procedure for filling it.

4.

Members' Declarations of Interest

There were no declarations of interest in agenda items.

5.

Appoint councillors to committees etc; -

a) Neighbourhood Forum Advisory Group - confirm members, status and terms of reference

Cllrs Miss L Randall, A G Cooper, B Fishwick, B Martin. See item 11 below for terms of reference.

b) Designate consultees on Planning Matters; - Alfrick, Cllrs B Fishwick, B Martin; Alfrick Pound and Old Storridge, Cllrs Miss L Randall, G Lowe; Lulsley, Cllrs Mrs C Williams, P Brown.

All agreed

6.

Appoint representatives to external organisations;

a) Village Hall Committee. Cllr B Fishwick

b) Community Shop Committee. Cllr B Martin

c) 2 representatives to WCALC Area Meeting. Cllr B Martin and Cllr Mrs D Jammal

d) Alfrick Charities Trustees. G M Brewin , P Brown, P Gilbert, B Martin.

All agreed

7.

Confirm the minutes of the monthly meetings held 15/04/2014.

These had been circulated in advance, they were approved as a correct record and signed by the chairman.

8.

Review the Annual Risk Assessment;

It was agreed to postpone this review to the July Meeting

9.

Financial Matters

a) Confirm Clerk's salary and hours of work for 2013-4; (No change - NALC - SCP27 - £11.932/hr, 312hrs/yr) - Agreed

- b) Approve payment - Council Insurance Premium; third year of 3-yr contract with Came & Co. - £469.98 - Agreed
- c) Approve payment – A R Thomas Lengthsman acct. £1716.00 - Agreed
- e) Approve payment – Annual Subscription WCALC £308.58 - Agreed

10.

Re-confirm the adoption the General Power of Competence

This Council declares that it continues to meet the criteria set by the Secretary of State under the Localism Act 2011 (s8) in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. viz:

- i. At least two-thirds of total number of councillors must have been elected
- ii. The Clerk holds CiLCA 2012 or other relevant qualification.

And therefore reconfirms the adoption of the General Power of Competence as set out in the above act.

Confirmed

11.

Community Plan Action Group

- a) Review the proposals of the group circulated in advance, and;
- b) To consider the formal proposal by Cllr A Cooper that the council do cease work on a Neighbourhood Plan and revise the Parish Plan/Design Statement as an alternative means to set out the parish's aspirations for the developed environment. Cllr A Cooper explained the reasons for the Group's proposals stating that for a small rural parish a Neighbourhood Plan would have few advantages over a well-defined Parish Plan and Parish Design Statement which were already in-place and with small revisions would meet the council's objectives.

The formal proposal set out in b) above was agreed unanimously.

12.

Clerk's Report

- a) Items from the last meeting.
All items had been completed.
- b) Correspondence & Publications Received.
Relevant items had been circulated by email.
- c) Outstanding matters requiring the council's notice
 - i) He drew members' attention to the need to advertise the Parish Meeting on 14th June and the cost (c£200) of a postal invitation to all houses in the parish. This was agreed.
 - ii) He proposed the the council consider installing two octagonal picnic tables on the Playing Field at a cost of c£950. Councillors agreed to consider this and decide at the next meeting.
 - iii) He circulated draft proposals for a council-led Parish website to which the Village Shop, Village Hall and other organisations could subscribe. Councillors agreed to review these and decide at the next meeting.

13.

Items for the next meeting

- Review the Parish Meeting - 14th June.
- Community Plan Action Group – report
- Item 12, i and ii above

14.

Confirm the date of the next meeting; 15th July 2014 at 7.30pm, Alfrick Village Hall.

Confirmed

The meeting closed at 8:52pm

Minutes confirmed

Chairman

15/07/2014