

## **Parish Council of Alfrick and Lulsley**

**Minutes of the Meeting of the Parish Council on 17<sup>th</sup> June 2014 at 19:30hrs in the Village Hall, Alfrick.**

### **Present:**

Cllr Miss L Randall, Chair,

Mrs D Jammal, Mrs C Williams,

Messrs: P Brown, A G Cooper, B Fishwick, G Lowe, B Martin, P Tuthill, (County Councillor), A Warburton (District Councillor), G M Brewin (Clerk), D Bradley (Parish Tree Warden),

**Apologies:** Cllr D Hughes (District Councillor)

### **Public Question Time prior to the formal meeting;**

None

### **Reports:**

Cllr P Tuthill reported on matters to reduce expenditure by the County Council, staff reductions etc and the proposed merger of executive services between Malvern Hills and Wychavon District Councils.

Cllr A Warburton reported on the proposed merger of executive services between Malvern Hills and Wychavon District Councils and the future prospects that might ensue.

There were verbal reports from Cllr G Lowe, Parish Paths Warden, Dr D Bradley, Parish Tree Warden, Cllr B Fishwick, Village Hall representative and Cllr B Martin for the Community Shop.

The formal meeting commenced at 8:35pm

## **AGENDA**

### **1.**

#### **Members' Apologies for absence**

All members were present

### **2.**

#### **Members' Declarations of Interest**

Cllrs A Cooper and B Fishwick declared interests in the Chapel Meadow Development.

### **3.**

#### **To fill a vacancy following the resignation of Cllr D Lee.**

Cllr A Cooper proposed Anthony J Crockford, 4 Foley Crescent, Alfrick, and this was agreed unanimously. (As Cllr Crockford was away the formal acceptance of office would be completed on his return)

### **4.**

#### **Confirm the minutes of the annual meeting held on Tuesday 20<sup>th</sup> May 2014 - circulated in advance.**

These were agreed as a true record and signed by the Chair.

### **5.**

#### **Financial Matters;**

- a) Approve payment – L Cotterill, Internal audit, 2013-14, £60.00 inc vat. Agreed
- b) It was agreed that the clerk could make a 'delegated payment' of £118.00 to Cllr A Cooper for the printing of the questionnaires for the Parish Design Statement and Parish Plan updates (see 7 below) to be formally noted at the next meeting.

### **6.**

#### **Planning and Environmental Matters;**

- a) Cllr Miss L Randall to report on the Parish Meeting 14<sup>th</sup> June ref. Clay Green Farm Developments. In reporting on this meeting Cllr Randall said that most of those attending had found it useful and informative. The notes circulated by the clerk were agreed to reflect the proceedings.
- b) Decide on further action ref. Clay Green Farm Developments. It was agreed to send a letter to Cllr D Hughes – Landowner, noting that the council had taken note of the comments as set out by the clerk, who was asked also to send copies to Leigh and Bransford, Suckley, and Knightwick and Doddenham Parish Councils.
- c) Consider a response to Draycott Developments ref Chapel Meadow Development. – Consultation. It was agreed to respond that the council saw little use in further discussions and would await the full planning application.

7.

**Community Planning Advisory Group**

Cllr A Cooper reported on the possibility that revised Parish Design Statement and Parish Plan supported by a comprehensive Parish Survey and Questionnaire could be acceptable as a Supplementary Planning Document. The Questionnaire would be accompanied by a covering letter and delivered to every household in the parish. It was agreed to proceed at a cost of around £200 for the postal distribution.

8.

**Review the Annual Risk Assessment – ref minute – 7. 20/05/14**

It was agreed that the current Risk Assessment was in order and acceptable for the duration of this council.

9.

**Picnic Tables on the Playing Field - ref minute – 12 (i. 20/05/14**

It was agreed to go ahead subject to half the funding coming from Cllr P Tuthill's discretionary fund and that the suggested location on the hard-standing area of the playing field would be acceptable to regular users of the field. The clerk was asked to proceed on this basis.

10.

**Parish Council Official Website - ref minute – 12 (ii. 20/05/14**

After representatives of the Village Shop and Village Hall had reported on their plans for future 'web-presence' and taking into account the availability of space on the WCC website it was agreed to discontinue this investigation.

11.

**Approve Summer Newsletter.**

The clerk suggested that the main items would be reports on the activities surrounding the two planned housing developments and the Parish Design Statement and Parish Plan Survey and Questionnaire would be the main items. It was agreed to proceed thus and the clerk would circulate a draft in the next two weeks.

12.

**Clerk's Report -**

- a) Actions from the previous meeting: All items were either complete or in progress as set out above.
- b) Correspondence Received: He reported on four letters received from residents affected by the Clay Green Development.
- c) Items drawn to the council's attention. He presented the new format for the council's annual report in line with the Local Audit and Accountability Act 2014. He asked members to review this prior to publication. He would also open discussions with WCALC as to how and when this could be implemented as the audit procedure.

13.

**Items for the next meeting.**

6 b&c, 7, 9, 12, above + review the VAS Speed Camera operation.

14.

**Confirm the date of the next meeting; 15/07/2014 at 19:30 hrs. in the Village Hall, Alfrick.**

Agreed

**The meeting closed at 9:50pm**

*Minutes Confirmed*

.....Chairman 15/07/2014