

# POWICK PARISH COUNCIL

**Minutes of a virtual meeting of the PARISH COUNCIL held  
Wednesday 3rd March 2021 at 7.00pm**

**PRESENT:** Councillors A. Lamb (Chairman), C. Phillips (V/Chairman), J. Allsopp, J. Foy, F. Williams and S. Williams, S. Underwood, R. Willetts, M. Huckfield, E. Newman, D. Jones and M. Richmond.  
Also present: County Cllr T. Wells, District Cllr K. Wells.

There were x4 members of the public present.

**APOLOGIES RECEIVED:** Cllr J. Foy.  
Extended leave of absence: Cllrs P. Harris & R. Humpage.

**DECLARATIONS OF INTEREST & APPLICATIONS FOR COUNCILLOR DISPENSATIONS:**  
There were no pecuniary or prejudicial interests declared for this meeting. There were no applications for dispensations.

**DEMOCRATIC TIME:** No matters raised.

ITEM:	MINUTE RECORDED:	ACTION AGREED:
20.100	<p><b>Minutes of the virtual meetings held 3rd &amp; 24th February 2021:</b> The minutes of both meetings were proposed by Cllr F. Williams, seconded Cllr Allsopp. All agreed. No matters arising. Cllr Lamb summarised the emails received following the Stanbrook Abbey planning decision at the extra ordinary meeting on 24th February.</p>	
20.101	<p><b>Lengthsman Report &amp; Highways Matters:</b> Any Lengthsman tasks to be sent to the Clerk please. The monthly report was made to the meeting. Tasks – Upton Rd pathway to be reported to Highways as very muddy and needs re-filling. VAS – the machine is between Old Rectory Cl. And Winsmore, heading towards Upton. Grass verges will be cut this month to allow for the outstanding cuts from Nov 2020. WCC road closure notices were noted as circulated. Cllr Lamb gave an update on the SLR and it was agreed that an article should be included in the next newsletter.</p>	<p>Clerk to action any requests.</p> <p>Clerk to check if vas is suitable for data software to be added.</p> <p>Cllr Lamb to draft a newsletter article for the SLR.</p>
20.102	<p><b>Financial &amp; Governance Matters:</b> 1. Payments were approved as per the schedule plus receipts included the HMRC refund received. Proposed Cllr Allsopp, seconded Cllr Huckfield. All agreed.</p>	<p>Clerk to pay accounts as agreed.</p>

	<p>2. WCC street lighting works – A meeting is scheduled for next week to discuss options for emergency repairs and funding.</p> <p>3. Grass cutting 2021/22 – due to the need to finalise plans for re-wilding / wildflower areas, it was proposed by Cllr Phillips, seconded Cllr F. Williams to extend the grass cutting contracts for verges and playing fields for a 12-month period until 31st March 2022. All agreed. It was further agreed to explore options for Powick Playing Field Assoc of the option to tender for the next contract as they now own their grass cutting equipment.</p> <p>4. New PC website – the Clerk confirmed costs for a new website from Netwise UK who specialise in PC website design. Costs confirmed as £699 set up + £400 support costs for year 1, £400 p.a. support costs only from year 2 onwards. Proposed Cllr Huckfield, seconded Cllr F. Williams. All agreed.</p> <p>5. Annual Parish Meeting – it was agreed to hold the APM at 7pm on 5th May, immediately prior to the May PC meeting at 7.30pm.</p>	<p>An update on street lighting is to be made to the next meeting.</p> <p>Clerk to progress website as agreed.</p> <p>Clerk to arrange APM as agreed.</p>
20.103	<p><b>Strategic Planning: Cllrs Huckfield &amp; Lamb</b></p> <p>1. SWDP – the briefing on 1st March was attended but was not particularly to local matters.</p> <p>2. Neighbourhood Planning – a survey has been drafted which will shortly be circulated for comment. This will go out with the next newsletter as a separate publication. Survey Monkey also to be used for consultation via social media and the website. Volunteer recruitment ongoing. Scheduled Facebook posts to be arranged via the Clerk, but also need to allow for those who don't use Facebook. Banners x3 also to be made once wording and design agreed – Cllr Underwood to suggest who to print.</p>	<p>Clerk to do FB posts and arrange banners. Clerk to subscribe to Survey Monkey. Cllrs Huckfield and Lamb to progress NP in general.</p>
20.104	<p><b>Parish Matters:</b></p> <p>1. Newsletter – distribution agreed at end of April. Draft to the next PC meeting.</p> <p>2. Speeding Enforcement – Cllrs Huckfield and Cllr T. Wells have continued to look at traffic calming measures and hope to meet again soon.</p> <p>3. BT Kiosks – no further update.</p>	<p>Clerk to draft for next meeting.</p> <p>A walk of sites to be arranged with Cllrs.</p>
20.105	<p><b>Powick Action on Climate Change (PACE): Cllr Underwood</b></p> <p>A meeting has been held and notes will be circulated once approved. Contact has been made with M. Barker at MHDC and although willing to help, he cannot do a 'green audit' for us. The Go-Green option previously discussed might be a reasonable option? MHDC has Destination Zero target planned for 2030, and 2050 for the wider area – should we aim towards the same targets? There may also be a system launched shortly to enable us to carry out our own carbon footprint audit, to assist with producing a plan.</p>	

	<p>Active Travel – a letter has been circulated via Cllr Underwood to ask for the PC to pledge support for active travel, where we would be listed as a supporter. Cllrs were asked to read and respond to Cllr Underwood please as a response may be needed before the next meeting.</p> <p>Planning Responses – the PC was asked by Cllr Underwood to consider creating consistent planning responses which would include PACE principles. This could also be included on the new website. All agreed this was a good idea and Cllr T. Wells confirmed that a sustainability appraisal is included in all MHDC responses to applications. The PC agreed to draft generic paragraphs which can be added to future planning responses.</p>	<p>Cllrs Lamb, Phillips, Allsopp and Huckfield to draft planning response wording and liaise with Cllr Underwood.</p>
20.106	<p><b>Playing Field Reports:</b></p> <p>1. Hospital Lane – Cllr Phillips reported on works completed / to be completed. Following a formal complaint by the Clerk that there was recently no site Foreman, it has been agreed that the current Foreman will remain on site until completion. Steering Group – there are now 6 members and Terms of reference are to be drafted. It is hoped to hold an initial meeting soon and it was agreed that Cllrs Lamb and Phillips will be the initial Reps for the PC due to project knowledge. Pest control is now in place as agreed.</p> <p>2. Callow End – new cycle racks to be installed soon.</p>	<p>Cllrs Lamb, Phillips, and the Clerk to continue to progress the pavilion project as required.</p>
20.107	<p><b>District &amp; County Councillor Reports:</b></p> <p>Cllr T. Wells reported on – Footpaths resurfacing works to be done soon. Boundaries Commission ward review ongoing with MHDC. Stanbrook Abbey planning application – PC response noted. Covid-19 injection site at 3 Counties Showground. Cllr K. Wells – no further updates.</p>	<p>Clerk to upload written report/s to the website.</p>
20.108	<p><b>Planning Matters –</b></p> <p>1. Planning applications for consideration –</p> <ul style="list-style-type: none"> <li>• 20/01410/ful – Post Office Stores, Upton Rd, Callow End WR2 4TE – proposed ground floor shop extension. Proposed Cllr Phillips, seconded Cllr Richmond, no objection subject to reasonable provision being made for accessibility. All agreed.</li> <li>• 21/00308/OL – land at Os 8320 5192 The Village, Powick – proposed overhead electricity line upgrade to phase 3 – A449, Worcester. Proposed Cllr Willetts, seconded Cllr Richmond, no objection – all agreed.</li> <li>• 21/00231/HP - Saxon House, Lower Ferry Lane, Callow End, Worcester, WR2 4UH - Single storey extension to front elevations and detached garage. Proposed Cllr Newman, seconded Cllr Phillips, no objection. All agreed.</li> </ul>	<p>Clerk to submit decisions as agreed.</p>

	<p>2. Other notifications and planning matters –</p> <p>20/00306/HP – Queensbury House, Ham Lane, Powick WR2 4RD - notification of appeal lodged APP/J1860/W/20/3265682 – representations by 29th March.</p> <p>20/01980/ful – Bransford Fisheries, Hill End Farm, Bransford WR2 5JJ – application withdrawn for construction of a holiday lodge.</p> <p>20/01268/HP – Heather Cottage, Bush Lane, Callow End WR2 4TF - application withdrawn for a two-storey, part single storey side extension.</p> <p>ENF/21/0057 – acknowledgement of enforcement enquiry re Primrose House, Jennett Tree Lane, Callow End WR2 4UA.</p> <p>20/01287/CU - The Ridgeway, Malvern Road, Powick, Worcester, WR2 4SN – refusal for change of use of land to provide an extension to an existing caravan storage facility.</p> <p>20/01822/FUL - Cromwells Cuisine, 6 The Village, Powick, Worcester, WR2 4QP – approval for the erection of canopy on existing concrete base (retrospective application).</p>	
20.109	<p><b>Councillors Reports &amp; Items for Future Agendas:</b></p> <p>Cllr Newman reported overgrown conifers opposite Cross House need cutting back. Polite notice please if required.</p> <p>Cllr Willetts reported that village bus shelters have been cleaned and vegetation cut back – thanks to the Lengthsman.</p> <p>The travellers site notice at S Peter’s was noted but Cllr T. Wells confirmed it was not verified as official.</p> <p>Do we need new litter bins on the new cycle/pedestrian bridge? Some litter picking volunteers are already helping under the ‘adopt a street’ scheme via MHDC. Clerk to check with Highways.</p> <p>Cllr Allsopp reported that Powick Parish Hall car park has recently been extended but that s106 funds from MHDC were not available as thought. This is being appealed.</p> <p>Cllr Huckfield reported a lot of rubbish in the watercourses across The Hams. Cllr Lamb to report.</p> <p>Cllr S. Williams reported as Parish Paths Warden, that footpaths off path 723 at Clevelode now have new waymarkers.</p> <p>Cllr Richmond suggested a time capsule could be located at the new pavilion site at HLPF – next agenda item.</p> <p>Cllr Lamb reported that, unusually, a road sweeper had been in Old Rectory Close and Kings End Rd recently.</p> <p>It was noted that the Env. Agency are currently working at Pixham Picnic Site on repairing / replacing flood water valves. The Clerk has agreed permission to site a welfare unit on the land in agreement with Cllrs Lamb and Phillips.</p>	<p>Clerk to report.</p> <p>Clerk to check with Highways re bin installation request.</p> <p>Cllr Lamb agreed to report to the SLR Group.</p> <p>Next agenda.</p>
20.110	<p><b>Correspondence Received:</b> None.</p>	
	<p><b>There being no further business the meeting closed at 21:20</b></p> <p><b>Next meeting: Weds 7th April 2021 by Zoom at 7pm.</b></p>	

