

POWICK PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held
Weds 5th May 2021 (virtually) at 7.30pm

Present: Parish Councillors A. Lamb (Chairman), C. Phillips (V/Chairman), J. Allsopp, F. Williams, S. Williams, R. Willetts, J. Foy, M. Richmond.
Also present: County Councillor T. Wells, District Councillor K. Wells and x3 members of the public.

Election of Chairman: It was proposed by Cllr S. Williams, seconded Cllr Richmond that Cllr Lamb remain as Chairman. All agreed. Cllr Lamb duly accepted the role.

21.01 Apologies: Parish Councillors D. Jones, M. Huckfield, R. Humpage, P. Harris, S. Underwood, E. Newman.

21.02 Councillor Resignations and applications for Co-option: None.

21.03 Election of Vice Chairman: It was proposed by Cllr F. Williams, seconded Cllr Allsopp, that Cllr Phillips remain as Vice Chairman. All agreed. Cllr Phillips duly accepted the role.

21.04 Declaration of Interests and requests for Councillor dispensations in line with s.33 of the Localism Act 2011: None. All were reminded to update their Registers of Interests.

21.05 Parish Council Standing Orders: All noted current Standing Orders.

21.06 Councillor Code of Conduct: All noted the Councillor Code of Conduct.

21.07 Council schemes of delegation were agreed as:

- Urgent Business Committee – it was agreed to appoint Cllrs Lamb, Phillips, Allsopp and the Clerk to this committee. Proposed Cllr Willetts, seconded Cllr S. Williams. All agreed.

21.08 To review Financial Regulations, Risk Assessments and Insurance: It was agreed that the Finance Working Group should review these and report to a future meeting.

21.09 Parish Councillor roles were agreed as:

- Finance Working Group – Cllrs Lamb, Phillips, Allsopp.
- Chairman and Vice Chairman of Planning Committee – Chairman Cllr Huckfield, V/C Cllr Phillips. (Cllr Huckfield had agreed via email prior to the meeting).
- Bank signatories – Cllrs Lamb, Phillips, Richmond, Allsopp.
- Callow End PFA Reps – Cllrs Jones and Underwood.
- Hospital Lane PF Reps – Cllrs Lamb and Phillips.
- Newsletter Working Group – Cllrs Lamb, Willetts, Huckfield, Richmond and the Clerk.
- Worcs CALC Reps – Cllrs F. Williams, Huckfield, Lamb. (Cllrs Huckfield and Lamb to share part of the role)

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ITEM:	MINUTE RECORDED:	ACTION AGREED:
21.10	Minutes of the virtual meetings held 7th April 2021: The minutes were proposed by Cllr Willetts, seconded Cllr Foy. All agreed. No matters arising.	
	Democratic Public Time: There were no matters raised at the meeting.	
21.11	Lengthsman Report & Highways Matters: Road junction lines need repainting at Upton Rd/A449 junction. Road closures noted as circulated especially overnight closures of A4440 Southern Link Rd.	Clerk to action / report any requests / matters.
21.12	Financial & Governance Matters: 1. Payments were approved as per the schedule circulated plus £249.00 SLCC subscription and £45.00 Open Spaces Society. 2. New website beta link to be circulated by the Clerk once more data has been added. 3. 2021 meeting arrangements were noted for 'in person' meetings starting in June at Powick Parish Hall.	Clerk to pay accounts as agreed.
21.13	Planning Matters: 1. Planning applications for consideration – 21/00536/FUL – Hill End Farm, Station Rd, Bransford WR2 5JJ – proposed construction of an earth-sheltered holiday lodge (resubmission of 20/01980/FUL). No objection proposed Cllr Lamb, seconded Cllr F. Williams. All agreed. 21/00783/AGR -The Ridgeway, Malvern Rd, Powick WR2 4SN – prior notification for the formation, alteration or maintenance of private ways for agricultural or forestry use. No comment proposed Cllr S. Williams, seconded Cllr F. Williams. All agreed. 21/00622/HP - The Brambles, Bush Lane, Callow End, WR2 4TF - Erection of 2-storey side extension and rendering existing property. No objection proposed Cllr Lamb, seconded Cllr F. Williams. All agreed. 2. Notifications – 20/0199/ADV – approval of 2 no. signs at Cromwells Car Wash, 6 The Village, Powick.	Clerk to submit responses as agreed.
21.14	Strategic Planning: Neighbourhood Planning survey to be distributed to all households with the newsletter shortly. Also, to be uploaded to social media via Survey Monkey. Points of collection have been agreed locally for hard copies. All were thanked for work done on this.	

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21.15	<p>Parish Matters:</p> <ol style="list-style-type: none"> 1. Newsletter to be distributed shortly to all households. 2. Speeding concerns / enforcement – Cllr Huckfield is continuing to work on options. 3. BT Kiosks – no further updates. Cllr Jones is progressing Callow End options for books. 	
21.16	<p>PACE: Action sheet as circulated. An update has been placed in the newsletter. A public event is being planned to coincide with the new pavilion launch – date tbc. Hoping to make it a parish event and invite organisations to promote their products etc. A planning meeting has been arranged.</p>	
21.17	<p>Playing Field Updates:</p> <p>Callow End Playing Field Assoc – vandalism on the field has been reported. Very unusual to have this happen and local policing patrols have been increased.</p> <p>Hospital Lane pavilion project – Cllr Lamb explained the current situation with the works and concerns raised re sub standard workmanship. A remedial plan is awaited, and our project Manager is working with Cafos to reschedule timescales. Fantastic support from MHDC Project Manager was noted. There are currently no cost implications for the PC in terms of work having to be done again as the contractor is liable. Project Steering Group membership is continuing. Draft Constitution as circulated but not able to progress further until the build is complete. Time capsule location / contents options to be explored as agreed. Cllr Richmond has circulated some ideas. Charitable status will be progressed by the Steering Group.</p>	
21.18	<p>County & District Councillor Reports:</p> <p>District Cllr K. Wells reported that SWDP briefings are due in June/July regarding the final draft due in September. The Boundaries Commission consultation for PCs will start in July and briefings are to be arranged as refreshers for Councils.</p> <p>County Cllr T. Wells reported on the proposed flood alleviation scheme for Powick Village. WCC Highways are currently completing feasibility works for the scheme together with cost / benefit analysis. Some options may need to be revisited.</p>	
21.19	<p>Councillor Reports and Items for Future Agendas:</p> <p>None.</p>	
21.20	<p>Correspondence: An email had been received from a concerned resident in Tannery Dv regarding the pavilion works and dog fouling – the Clerk has responded.</p>	
	<p>There being no further business the meeting closed at 8.30pm</p>	

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