

# POWICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held  
Weds 1st December 2021 at 7.30pm at Callow End Village Hall

**Present:** Councillors M. Huckfield (Chairman), C. Phillips (V/Chairman), A. Lamb, D. Jones, R. Willetts, J. Foy, J. Allsopp, R. Humpage, S. Williams, F. Williams, S. Underwood.  
Also present: County Councillor T. Wells and x2 members of the public.

**21.86 Apologies:** Councillors M. Richmond, P. Harris.

**21.87 Declaration of Interests and requests for Councillor dispensations in line with s.33 of the Localism Act 2011:** None.

ITEM:	MINUTE RECORDED:	ACTION AGREED:
21.88	<b>PC Minutes and report of the Planning Committee meeting held 3rd November 2021:</b> The minutes were proposed by Cllr Foy, seconded Cllr F. Williams. All agreed.	
	<b>Democratic Public Time:</b> A member of the public addressed the Council regarding the footpath at Frog Lane, Callow End, which needs re-ditching asap. Debris has built up and needs to be cleared away to drain water. Cllr S. Williams confirmed that rights of way are the responsibility of WCC and should be reported via the website portal.	Cllr S. Williams will report again to WCC and also give web details to residents for them to report as well.
21.89	<b>Lengthsman &amp; Highways / Other Parish Matters:</b> 1. Lengthsman tasks – <ul style="list-style-type: none"> <li>Alleyway from Malvern Rd to Upton Rd to be cleared of overgrown vegetation as a priority.</li> <li>A449 pavement by the Old Rectory needs siding out – may need to be WCC Highways re H&amp;S risks. Clerk to check.</li> <li>Lower Ferry Lane – house opposite the playing field needs hedge cutting back from footway.</li> <li>CEPF hedge needs cutting – S. Skeys to be approached by the Clerk.</li> <li>Xmas trees for sale at Pursers Orchard – licenced? Clerk to check.</li> <li>Cars parked outside Callow End School and the old butchers' cottages are still causing safety concerns. School have asked parents to park at the village hall.</li> <li>Road traffic accident along Upton Rd – a resident has asked that the PC liaise with WCC Highways re mitigation measures. Clerk to action.</li> </ul>	Clerk to action / report any requests / matters.  Cllr Underwood to speak with resident.  All asked to send photos of the parking problem to the Clerk so it can be escalated.

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	<ul style="list-style-type: none"> <li>Bastonford pavement repairs requested by the Clerk and an assessment is due to be undertaken shortly by WCC Highways.</li> <li>Streetlight pt60 The Drive, Colletts Green – repairs requested by WCC but agreed to defer to the new financial year due to current year overspend on streetlight emergency repairs. Clerk to notify WCC.</li> </ul>	
21.90	<p><b>Financial &amp; Governance Matters:</b></p> <p>1. Payments were approved as per the schedule circulated – proposed Cllr Humpage, seconded Cllr Underwood. All agreed. It was further agreed to continue to withhold the payment to WCC Streetlighting team until Powick Village issues are resolved.</p> <p>2. Precept and budget 2022/23 – it was agreed to defer any decision to January 2022 so that the Finance Working Group (FWG) can confirm provisional new pavilion costs. A meeting with MHDC is planned to determine s106 funding remaining and how to cover the funding shortfall left by the previous contractor works. The FWG also need to look at increased pressures on the budget due to increased housing development and provision of services. Commercial user rates for the pavilion also to be provisionally calculated.</p>	<p>Clerk to pay accounts as agreed.</p> <p>FWG meeting to be arranged as required. Clerk to prepare budgets.</p>
21.91	<p><b>Strategic Planning:</b></p> <p>1. Neighbourhood Development Plan – the public meeting held 25th Nov was well attended by 25 households. Cllr Huckfield gave a presentation, and some interest was shown in joining working groups, but more will be needed going forward. It was noted that some Newsletters appear to have been delivered after the meeting date. Some communication issues were also noted. A more direct approach to the community may be required especially re young people. Cllr Huckfield agreed to see if any planned events could be 'piggy backed' to widen audiences. A second public meeting may be required.</p> <p>2. SWDP(R) – To be monitored. No further updates.</p>	<p>Cllrs Huckfield and Lamb to progress NDP matters.</p>
21.92	<p><b>Parish Matters:</b></p> <p>1. Newsletter – Cllr Lamb to check distribution areas again with Cllrs S &amp; F Williams and Underwood and confirm numbers to the Clerk.</p> <p>2. Speed Enforcement - Community Speed Watch still being progressed by Cllr Huckfield re Upton Rd and Powick Village areas. County Cllr Wells also involved with the project. A449 recently walked with the Serious Accident Officer to look at possible options.</p> <p>3. MHDC Housing Needs Survey – report still awaited from MHDC.</p>	<p>Cllr Lamb to progress newsletter actions.</p> <p>Cllr Huckfield to progress speed enforcement matters.</p>
21.93	<p><b>Powick Action on Climate Emergency:</b></p> <p>Cllr F. Williams reported that a recent meeting looked at e-bike options locally and that Cllr Underwood is looking into a possible pilot scheme in more detail. Also looking at a Car Club loan scheme. Transition Malvern currently operating both schemes. Working</p>	<p>Cllr Jones to send Cllr Underwood contact details for the Callow</p>

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	towards a carbon footprint assessment with the Clerk and a draft plan to be drawn up asap. More people need to be involved in PACE going forward and members asked to suggest ways to encourage this.	End cycle refurbishment scheme.
21.94	<b>Parish Council Website:</b> The Clerk has almost completed this now and the site should be live in the new year. Councillor profiles and images still needed! Email accounts being set up and a planning applications page to be added shortly.	All to send profiles and photos to the Clerk asap.
21.95	<b>Playing Field Updates:</b> 1. Callow End Playing Field Assoc – the Xmas lights at The Pound are now on! Thanks to all who contributed in any way to this excellent local project. 2. Hospital Lane pavilion project – Cllr Phillips updated on progress made since work started with CJ Bayliss on site. All going well so far but still uncovering issues left by previous contractors. There is a MHDC meeting on 7th Dec re s106 funding matters which Cllrs Lamb, Phillips and the Clerk will attend. Residents and field users have all been notified of current arrangements.	Cllrs Lamb, Phillips and the Clerk will continue to progress matters as required with the pavilion.
21.96	<b>County &amp; District Councillor Reports:</b> No further reports made.	
21.97	<b>Councillor Reports and Items for Future Agendas:</b> Cllr Underwood reported on an online event to be held 10th Dec re Councillors and Scientists working together to improve evidence-based policy making. Cllr Underwood has been invited to attend and it was agreed by the Council that he should represent the Council at this event. In the event of any payment / expenses being received by Cllr Underwood, it will be forwarded to the Clerk for use towards local projects. Cllr Underwood also reported that WCC have not yet replied formally to the recent letter regarding the LTP – the Clerk is to chase up. Cllr S. Williams reported that the footpath gate from the A449 on to HLPF has been checked following a request for repairs to be made. It will need to be done by WCC due to underground services. Cllr Willetts reported that in the Old Hills proposed development, white gates are proposed for the top of the village entry point. Noted.	
21.98	<b>Correspondence:</b> None received.	
	<b>There being no further business the meeting closed at 21.10pm</b>	