

POWICK PARISH COUNCIL

Minutes of a meeting held Wednesday 1st June 2016 at Callow End Village Hall
commencing at 7.30pm

Present:

A. Lamb (Chairman), R. Willetts, R. Humpage, M. Richmond, J. Liptrot, S. Underwood
P. Inman, J. Foy.

Apologies:

C. Phillips (V/Chairman), P. Harris, J. Price, D. Jones, J. Allsopp.

Declarations of Interest / Councillor dispensations:

None.

Item:	Minute Recorded:	Action By:
9.	The Minutes of the Annual Parish meeting held 4 th May 2016 were agreed and signed as a true record. Proposed J. Foy, seconded M. Richmond. All agreed.	
10.	Matters arising: RH – confirmed that the Red Lion had received the Rural Rate Relief in April. (7) – JF/RW – response is still awaited from the Env Agency.	
11.	The Planning Report of 4 th May was agreed and signed as a true record. No matters arising. Proposed J. Foy, seconded M. Richmond. All agreed. It was noted that Lordswood, Colletts Green had been partly demolished and it posed a public H&S risk currently so MHDC needed to be notified.	Clerk to notify MHDC re Lordswood.
12.	Co-option of Parish Councillor: It was proposed by R. Willetts and seconded by J. Liptrot that having received an application	Clerk to notify MHDC accordingly.

	<p>from Paul Inman, that he be co-opted as a Parish Councillor. All agreed. It was noted that PI may wish to be involved with footpath monitoring in the future.</p>	
13.	<p>Lengthsman Report: Tasks completed and bus shelters cleaned. AL – left hand side of Old Rectory Close needs clearing to demonstrate it is our land – regular strimming to be done please. Sandpits Farm – vegetation overhanging – polite notice needed please.</p>	<p>Clerk to notify P & S Skeys.</p>
14.	<p>Financial & Governance Matters:</p> <p>Clerk explained Accounting Statement and statement of accounts for audit purposes and these were approved by all. Chairman signed as required. It was agreed that monthly statements be placed on each agenda as a standing item. Also to be published to the website and future newsletters.</p> <p>Financial Working Group – no updates.</p> <p>Rural rate relief applications – £310.62 – Pound Stores £173.95 – Halfway House Both amounts proposed for payment by S. Underwood, seconded J. Foy, all agreed.</p> <p>Hospital Lane playing field quote from New Farm GM to repair the pitch - £377.00 Proposed R. Willetts, seconded R. Humpage. All agreed.</p> <p>Noted that rubble still remained from M. Grizzell previous fencing works which needs to be cleared prior to considering any future works.</p> <p>Website / Social Media –</p> <p>It was agreed that the current Parish website should be taken down to enable SU & The Clerk to progress the new PC website and data transfer. Parish website to be redirected to the WCC PC webpages.</p>	<p>Financial audit reports to be recirculated to all.</p> <p>Risk assessments, asset register and Standing Orders to be recirculated to all Members.</p> <p>Audit to be completed.</p> <p>RRR agreed to be paid.</p> <p>HLPF repairs quote to be accepted.</p> <p>M. Grizzell to be contacted re HLPF rubble clearance.</p> <p>Parish website & PC webpages to be reviewed and redesigned as agreed.</p> <p>Social media accounts to be set up as agreed for future demo.</p>

	<p>Domain ownership to be transferred to the PC from R. Shuard to be requested. ICT Policy to be explored via CALC. Facebook & Twitter accounts to be set up by SU & the Clerk for demo at a future meeting.</p>	
15.	<p>Playing Field Reports:</p> <p>Hospital Lane – steering group met 25th May. Actions agreed: Swift Fundraising to quote for match fund sourcing as a new commission. P. Weaver to draw up a spec for the project management by 22nd June. Simon Rea to assist from Glazzards Architects. Letter to be sent to Cllr Elaine Newman to request an update re s106 on the housing development on Hospital Lane and to request support for this project. A committee to be formed as an information sub group – P. Huntingdon & others local to the HLPF to be involved.</p> <p>Callow End – The End Festival progressing well. No other updates from CEPFA.</p>	<p>HLPF steering group actions to be progressed as agreed.</p> <p>Clerk to chase CEPFA re actions agreed for the pavilion repairs etc.</p>
16.	<p>District & County Councillor Reports: None.</p>	
17.	<p>Councillor Reports & Items for future agendas:</p> <p>AL – email received from the Bovis development at Byrons Wood re Russell Close and the state of the site area/ lack of adherence to planning conditions. MHDC to be notified.</p> <p>PI – x2 street lamps out of order in Hospital Lane to be reported to Worcs Hub. Highways repairs also to be notified.</p> <p>RH – query re parish magazine proposal? Chairman updated.</p> <p>RW – PEST docs needed from Clerk. Powick “well” between the Garage & bus shelter – query re who maintains? J. Allsopp may know?</p>	

18.	<p>Report of the Clerk:</p> <p>Accounts proposed for payment by J. Liptrot, seconded by S. Underwood. All agreed. £576.28 Clerks salary (net) £390.00 + £28.20 (back dated) Lengthsman fees £916.66 CEPFA caretaking / tree works / pavilion elec works £816.00 New Farm Grounds Maintenance grass cutting (April & May) £1144.80 Smith of Derby clock repairs Money received - £3562.00 Callow End PFA</p> <p>Parish Newsletter – items for inclusion to be collated by MR/JP/AL & Clerk. Mock up to be prepared asap.</p>	
	<p>There being no further business the meeting closed at 9.40pm</p> <p>Apologies noted for July – AL?/JF/CP/JA?/PI?</p>	