

POWICK PARISH COUNCIL

Minutes of a meeting of the Parish Council held Wednesday 7th September 2016
at Callow End Village Hall commencing at 7.30pm

Present

A. Lamb (Chairman), C. Phillips (V/Chairman), J. Allsopp, R. Humpage, J. Foy, P. Harris, D. Jones, M. Richmond, J. Price, R. Willetts, J. Raymond, S. Underwood, J. Liptrot, P. Inman.

Apologies

None.

Declarations of Interest

None.

ITEM:	MINUTE RECORDED:	ACTION BY:
28.	The Minutes of a meeting held 6th July 2016 were agreed and signed as a true record. Proposed J. Price, seconded M. Richmond. All agreed.	
29.	Matters Arising: None.	
30.	The Planning Reports of 6th & 20th July and 17th August 2016 were agreed and signed as true records. Proposed M. Richmond, seconded P. Inman. All agreed. No matters arising.	
31.	Councillor co-option There remains one vacancy for Callow End ward.	
32.	Lengthsman report Tasks requested – Alley ways behind the Red Lion PH and between Upton Rd & Malvern Rd to rear of Winsmore need clearance. Lots of growth across the road from Colletts Green Rd / Old Malvern Rd to The Greenway. Also noted - Area around the wooden bus stop in Callow End – dead trees and needs Highways to deal.	JR to email the Clerk some pictures re area around the wooden bus stop. Clerk to contact Highways re temp. lights.

	<p>Upton Rd needs siding out but will need temp. lights in place. Burst water pipe by Stanbrook reported to the Hub.</p>	
33.	<p>Financial & Governance matters Accounts statement circulated by the Clerk. Budget doc to be loaded to the website. Half year reconciliation to be done early October by Clerk & D. Jones. Newsletter expenditure to be taken from grants allocation – agreed. Pensions Regulations compliance – letter received by the Clerk re no pension scheme required. Compliance almost complete – staging date Jan 2017.</p>	
34.	<p>Playing Field reports</p> <p>Hospital Lane – Clerk updated re Swift Fundraisers progress and F. A. funding application on-going. S.106 funding – interest registered with MHDC but not yet ready for applications. Discharge of planning conditions completed as MHDC did not respond to application to do so within 21 days as per planning regs – validated in June 2016. Quotes now required for initial car park surfacing work. Bransford Trust was represented by Matt Riddell who attended and updated the PC re site options and next steps re access and site usage. Ground works on our site would be very beneficial re current parking problems but issues still to be resolved. Also noted ASB and considered whether a controlled access adjacent to Hamilton Close might help? Could the area to the right of the filed entrance be used for nursery parking? Interest in improving entrance surface subject to parking solutions. HLPF Steering Grp – Chairman explained the terms of reference for the group and that they would be pleased to work with Bransford Trust re the configuration of the site. Site use of nursery – options to be looked at re broadening usage whilst retaining mental health users. Working towards a sustainable self-supporting site.</p>	<p>Plans to be emailed to M. Riddell and a meeting arranged to go through proposals.</p>

	<p>Site access – noted the PC need legal clarification re easement.</p> <p>Also noted the suggestion of a community shop option but site usage conditions do not currently allow for this. (There was previously PC approval for a community shop at the Bear & Ragged Staff PH but there has been no progress to date via MHDC.)</p> <p>Callow End –</p> <p>A review of the 2016 End Festival is planned as finances were down on the previous year. The rationale of the event has also changed to a village community event rather than from a fundraiser. Reductions in music bands also meant band followers were reduced. Blues Festival at the Old Bush was very good and a donation will be made to CEPFA for site usage. Other local businesses also benefitted.</p> <p>The perimeter path has been granted planning permission.</p>	
35.	<p>Newsletter</p> <p>Draft circulated and approved.</p> <p>Thoughts for next edition –</p> <ul style="list-style-type: none"> - list of Councillors to add in. - planning articles must be a balanced view - Councillor profiles agreed as P. Inman & D. Jones. <p>It was agreed that M. Richmond, J. Price and the Clerk form the Working Group with delegated authority to progress the newsletter but subject to approval of the PC before going to print.</p> <p>Distribution to be via Newsquest to enable accountability and contract to be in place.</p> <p>Expenditure approx. £500 printing and £100 distribution per edition – approved.</p> <p>£3k budget to be transferred from the grants budget proposed by J. Allsopp, seconded by S. Underwood, all agreed.</p>	<p>Clerk to re-allocate budgets as agreed and arrange printing and distribution of newsletter.</p>
36.	<p>District & County Councillor reports</p> <p>None received.</p>	
37.	<p>Councillor reports & items for next agenda</p> <p>P. Inman – concern re the ‘finishing’ of the Russetts development – landscaping and</p>	<p>PI to draft a letter for the Clerk to send to MHDC re the Russetts.</p>

	<p>entrance. MHDC need to monitor and a letter to be sent from the PC.</p> <p>Bastonford clock – cannot be easily seen by residents from the lane and needs to be revealed as per maintenance agreement by Mr Boaler.</p> <p>J.Foy – next agenda – 3 Nuns PH community asset application.</p> <p>J. Raymond – raised concern re recent incident on Old Hills re a horse rider and a dog owner where the horse rider was injured. Noted there had been previous incidents in the area. Old Hills used by local equestrian centres and often also cattle grazing. Clarification requested re horse and no horse areas – signage in place currently but not sure if temporary or permanent.</p> <p>P. Harris thanked everyone for their help and support following his recent illness and during his on-going recovery.</p> <p>M. Richmond queried whether the pedestrian crossing by the Four Seasons is disability compliant as there is no beep? Will check if tactile revolving button is in place.</p>	<p>RH to speak to Mr Boaler re the visibility of Bastonford clock.</p> <p>Clerk to clarify re Old Hills signage with MH Conservators.</p>
<p>38.</p>	<p>Report of the Clerk Social Media - updated re Facebook page content.</p> <p>Accounts for payment: £576.28 Clerks salary (net) £390.00 Lengthsman fees £69.81 Petty cash imprest £9.90 Petty cash imprest (August) £732.00 New Farm Grounds Maintenance £720.00 New Farm Grounds Maintenance (retro – August) £900.00 Wilson Associates for Geo-Environ Report re pavilion site £1428.00 Glazzard Architects for pavilion project fees £3747.60 Swift Fundraising (1st of 3 invoices – retro – August) £3600.00 Swift Fundraising (2nd of 3 invoices)</p>	

	Payments proposed by R. Humpage, seconded S. Underwood. All agreed. Money received – £3347.03 vat reimbursement HMRC	
	There being no further business the meeting closed at 9.50 pm	