

POWICK PARISH COUNCIL

Minutes of a meeting of the PARISH COUNCIL held
Wednesday 4th January 2017 at Callow End Village Hall commencing at 7.30pm

PRESENT

C. Phillips (V/Chairman), S. Underwood, D. Jones, J. Foy, J. Allsopp, M. Richmond, R. Willetts.

APOLOGIES

A. Lamb (Chairman), J. Price, P. Inman, P. Harris, R. Humpage, J. Raymond.

DECLARATIONS OF INTEREST

None.

ITEM	MINUTE RECORDED	ACTION BY
71	<p>The Minutes of a meeting held 7th December 2016 were agreed and signed as a true record. Proposed J. Foy, seconded M. Richmond. All agreed. No matters arising.</p>	
72	<p>The Planning report of 7th December 2016 was agreed and signed as a true record. Proposed J. Foy, seconded M. Richmond. All agreed. No matters arising.</p>	
73	<p>Lengthsman report: All monthly tasks completed and update to follow to the Clerk. Tasks requested – Footpath from Red Lion to the churchyard needs vegetation cleared. Path opposite Powick Garage – leaf clearance required. Meeting required at HLPF with C. Phillips re vegetation clearance as part of the pavilion project – asap.</p>	<p>Clerk to notify re tasks and arrange HLPF meeting asap.</p>
74	<p>Financial & Governance matters: Statement of accounts agreed as presented by the Clerk. Grant funding request of £3K by Callow End PFA – response made to previous queries re the pathway project and confirmed funding in place to date together with amount still required to get to £26K + vat = £31K. (R. Pendleton & O. Parkes attended in person from the PFA) RP also gave an update re recent and planned maintenance works at the pavilion.</p>	<p>Clerk to prepare accounts to Q3 for reconciliation by D. Jones. Clerk to notify CEPFA of the grant decision and award funding as agreed when requested.</p>

	<p>C. Phillips noted that the external doorframes also need maintenance / replacement before springtime. PC also noted some work needed on lock to Referees room. Timescale – a 12-month project – completion Dec 2017. Main works planned for May & June.</p> <p>S. Underwood reminded the PC of the commitment shown to the CEPF by the PFA to date.</p> <p>Further to discussion re previous grant funding awarded and PC grant budget going forward it was proposed by J. Allsopp, seconded by M. Richmond, that the PC award £2K in 2017/18 and a further £1K in 2018/19 financial years. All agreed.</p> <p>C. Phillips also queried whether the adjacent piece of triangular land, currently owned by Madresfield Estate, could be acquired for additional car parking? PFA agreed to enquire.</p> <p>Precept 2017/18: The Financial Working Group had met to discuss future budget requirements as agreed. Increased costs were identified as verge and pitch grass cutting, HLPF development project, winter playing field works, insurances. It was also noted that although precept capping was not in place for 2017/18, it could be introduced in the future. CALC also recommend that a PC keep up to 12 months expenditure costs in reserve. The FWG recommended a 5% increase which was proposed by J. Foy, seconded by S. Underwood. All agreed.</p>	<p>Clerk to notify MHDC of precept decision.</p>
<p>75</p>	<p>Asset of Community Value application – 3 Nuns PH: M. Richmond updated re developer potential and ACV work done to date. J. Allsopp updated re the Landlord position which has changed personally. It was noted that the ACV would apply to the whole area incl the car park and curtilage of the business if granted by MHDC. It was agreed by all that M. Richmond and the Clerk should progress the ACV and if required, that the Urgent Business Committee should agree to submit the application to MHDC before the next PC meeting if ready to do so.</p>	<p>MR & the Clerk to progress the ACV as agreed.</p>
<p>76</p>	<p>Playing Field reports:</p> <p>HLPF pavilion – M. Richmond circulated a proposal and explained possible options for web based fundraising through corporate sponsorship and investment which he had previously worked on in a professional capacity. Swift</p>	<p>Clerk to confirm s.106 position with MHDC asap incl. funding draw down requirements.</p>

	<p>Fundraising had also been notified of the proposal and were keen to include in their fundraising work. M. Richmond requested approval in principal from the PC to take options forward, but the PC noted that it would take serious commitment from a working group to do this. S. Underwood expressed interest in developing the website for the PC and it was agreed that he should look at web options available. It was also agreed that the Pavilion Steering Group should be included in this fundraising project going forward – a meeting is to be arranged for Feb?</p> <p>In addition – C. Phillips confirmed that the water main is now in place and Severn Trent will be making the connection and adding the meter for billing. Hedge works had been completed alongside Link Nurseries but much more needed including fencing repairs around the whole boundary. The timing of car park work is crucial for Link Nursery re their prime selling season and March to July should be avoided. The PC agreed in principal to fall in with the football season. Loose soil to be reused for a bund along the roadside? Possible active sewer discovery may save money if a connection can be made to it.</p> <p>Link Nursery had requested that the current ‘changing’ container be relocated on to the field side which C. Phillips is progressing with local contractors for the summer months. Location to possibly be between the Oak tree and the other container – the tree needs surgery completed and Link Nursery have been asked to do the work.</p> <p>It was noted that there had still been no confirmation from MHDC re discharge of conditions despite numerous requests from Glazzards. A formal complaint may follow.</p> <p>Callow End – Updates were received during the grant funding item. It was noted that the next PFA meeting was in 2 weeks.</p>	<p>Clerk to confirm with CALC re financial regs around web fundraising / advertising income / merchant account holding.</p> <p>SU to look at website options.</p> <p>AL / CP to take forward with the Steering Grp at next meeting – MR & SU to present options.</p>
77	<p>Newsletter update: The draft had been prepared by M. Richmond and the Clerk and was circulated for approval, which was granted. Delivery was expected at end of Jan and J. Price was looking at numbers and allocations.</p>	<p>JP and Clerk to arrange printing and delivery methods.</p>

	Facebook had been updated with meeting dates for 2017.	
78	District & County Councillor reports: No reports received.	
79	Councillor reports and items for future agendas: S. Underwood – Callow End Village Hall now shows the postcode for emergency services use both inside and outside. Powick Village Hall also has theirs on their notice boards. J. Allsopp – a defibrillator is not in place at Powick Parish Hall on the external wall. M. Richmond will be writing an article for the next newsletter about it. D. Jones – there is a public notice on the Old Bush re the ACV being disposed of due to the sale of the pub. J. Foy – mobile mast application response agreed and noted at the Planning meeting.	
80	Report of the Clerk: Grass tenders to be sent out during January – any final contacts requested asap. Accounts proposed for payment by D. Jones, seconded by J. Allsopp. All agreed: £576.28 Clerks salary (net) £390.00 Lengthsman fees £55.00 Print-Serve Ltd payroll fee £916.10 HMRC Q3 payment £191.15 A.J. Gammond Ltd – HLPF water pipe £265.98 CEPFA caretaking fees £61.80 CEPFA fire extinguishers	Clerk to send out tenders for grass cutting contracts x2. Clerk to pay accounts as agreed.
	There being no further business the meeting closed at 9.15pm	