

POWICK PARISH COUNCIL

Minutes of the Annual meeting of the Parish Council
Held Wednesday 3rd May 2017 at Callow End Village Hall
Commencing at 7.30pm

PRESENT

A. Lamb, D. Jones, M. Richmond, J. Price, R. Willetts, C. Phillips, R. Humpage, J. Raymond, B. Pilcher, S. Underwood.

ELECTION OF CHAIRMAN

It was proposed by J. Raymond, seconded by D. Jones, that A. Lamb continue as Chairman. All agreed.

A. Lamb accepted the role of Chairman before those present and signed the Declaration of Office.

APOLOGIES FOR ABSENCE

J. Foy, J. Allsopp, J. Liptrot, P. Harris.

RESIGNATIONS RECEIVED / APPLICATIONS FOR CO-OPTION

None received. It was noted that there remains x1 vacancy in Callow End.

ELECTION OF VICE CHAIRMAN

It was proposed by J. Raymond and seconded by R. Humpage, that C. Phillips continue as Vice Chairman. All agreed and the role was accepted by C. Phillips.

DECLARATIONS OF INTEREST AND APPLICATIONS FOR COUNCILLOR DISPENSATIONS

None.

All were reminded to renew their full Registers of Interest to MHDC if required.

STANDING ORDERS OF THE PARISH COUNCIL

Standing Orders were noted and it was agreed that there was no need to review.

CODE OF CONDUCT FOR PARISH COUNCILLORS

Noted by all present.

SCHEMES OF DELEGATION

Urgent Business Committee – it was agreed by all that the committee members be A. Lamb, C. Phillips, J. Allsopp and the Clerk. (minimum of x3 members required for a decision to be made)

FINANCIAL & GOVERNANCE MATTERS

It was agreed that the Financial Working Group finalise the Financial Regs, Insurance & Risk Assessments and that they be confirmed by the Council in due course.

COUNCILLOR ROLES

The following Councillor roles were agreed –

- Financial Working Group – Chairman / Vice Chairman / J. Allsopp / Clerk
- Rialtas financial software – Clerk & D. Jones
- Planning Committee – C. Phillips to be Chairman, J. Allsopp to be Vice Chairman
- Cheque signatories – A. Lamb, C. Phillips, D. Jones.
- Callow End PFA Reps – S. Underwood & D. Jones
- Hospital Lane PFA Reps – A. Lamb, J. Allsopp
- Footpaths Officers – P. Harris and S. Underwood
- Powick Emergency Support Team (PEST) coordinator – R. Willetts

REPRESENTATIVES OF OUTSIDE BODIES

- Worcs CALC Area Committee Reps – A. Lamb & J. Price

ITEM	MINUTE RECORDED	ACTION BY
1.	The Minutes of a meeting held 5th April 2017 were agreed and signed as a true record. Proposed R. Humpage, seconded J. Price. All agreed.	
2.	Matters arising (107) speeding remains a concern. Clerk has already notified Police, Highways and Safer Roads Partnership.	
3.	Planning Report of the 5th April was agreed and signed as a true record. Proposed D. Jones, seconded R. Humpage. All agreed. No matters arising.	
4.	Lengthsman Report The Clerk read out the report received of recent tasks. Tasks to be done in the future are – <ul style="list-style-type: none"> • Red Lion / Church Bank walkway needs vegetation clearing. • Notice boards need cleaning. • ‘Powick’ sign after Cromwells towards Powick Village needs cleaning. • Dark Alley – grass clippings being dumped – Polite Notices needed to adjacent properties. 	Cherry Trees at Old Malvern Rd (Bransford turning) need a condition survey – Clerk to check with MHDC.

	B. Pilcher had invited Philip & Simon to meet with him and discuss Old Hills area.	
5.	Financial Matters Statement of accounts and new budget report will be circulated after internal audit has been completed.	
6.	<p>Playing Field Reports</p> <p>Callow End – PFA meeting next week at Stanbrook Abbey. Flier due out shortly re fundraising and ‘Party in the Pub’ on 8th July.</p> <p>Hospital Lane – CP/Clerk/JA/AL agreed to meet re quotes received for the new build, All quotes were above realistic ambitions and over £450K suggested by Football Foundation (FF). It was therefore agreed that simplified plans were required to reduce costs to include the scale of the meeting space, design of the car park area and external curved wall. Simon Rea will redesign accordingly but MHDC will need to give permission again for the build, The Clerk has also spoken with Swift Fundraising and those who quoted re this decision.</p> <p>It was agreed that Swift do an extra days work to collate all material to date so that it can be used for future submissions for funding. It was also agreed via Swift that earmarked funds were retained by FF.</p> <p>Building redesign to be bought to the PC when available for approval.</p> <p>B. Pilcher reminded the PC that he had offered to find an existing design via his Architect which had previously been used for an approved pavilion build. The cost for the plan through to planning permission would be £3K.</p>	<p>Clerk to speak with Swift re collation of material as approved and FF earmarked funds.</p> <p>It was agreed that AL & CP visit the built pavilion at Sling Lane for comparison. BP to arrange via MHDC.</p>
7.	District & County Councillor Reports No reports received. Noted County Council elections on 4 th May.	
8.	Councillor Reports & Items for future agendas R. Willetts – Twaite Shad and Powick Weir update given re future works. Completion of the design of the fish pass expected summer 2017 with works during 2018.	

	<p>Kings End Rd survey – resurfacing works planned late summer.</p> <p>C. Phillips – gate at HLPF has been smashed but will repair asap. Temporary repair done by footballers.</p> <p>J. Raymond – Police have been in touch re Beauchamp Lane car parking concerns but needs referral to Safer Roads Partnership. We are able to issue a polite notice which the Clerk agreed to create asap.</p> <p>M. Richmond / J. Price have produced template draft Welcome Packs for new residents. It was agreed that flexibility was important for updating information. All agreed to input in to the community information sheets. The PC can target new residents via the RightMove website. Costs had been estimated which were in keeping with budgets and the PC agreed that MR & JP could continue. S. Underwood also offered to get an estimate from another printer that he had used.</p> <p>D. Jones – see Dark Alley (Lengthsman Report)</p>																			
<p>9.</p>	<p>Report of the Clerk MHDC ACV 3 Nuns application update – MHDC will accept a revised site plan and statement by 8th May to include garden and outbuildings as requested. The revised statement was read out by M. Richmond and agreed by all. Clerk will send to MHDC along with amended site plan.</p> <p>Annual Parish Meeting Weds 24th May at Callow End Village Hall at 7.30pm</p> <p>Accounts proposed for payment by S. Underwood, seconded D. Jones. All agreed.</p> <table border="0"> <tr> <td>£576.28</td> <td>Clerks salary (net)</td> </tr> <tr> <td>£420.00</td> <td>Lengthsman fee</td> </tr> <tr> <td>£139.00</td> <td>SLCC annual subscription</td> </tr> <tr> <td>£1,729.76</td> <td>Came & Co Insurers</td> </tr> <tr> <td>£994.62</td> <td>CALC/NALC</td> </tr> <tr> <td>£648.00</td> <td>M. Grizzell</td> </tr> <tr> <td>£255.52</td> <td>Eon gas</td> </tr> <tr> <td>£214.20</td> <td>New Farm Grounds Maint</td> </tr> <tr> <td>£105.00</td> <td>Play Safety Ltd</td> </tr> </table>	£576.28	Clerks salary (net)	£420.00	Lengthsman fee	£139.00	SLCC annual subscription	£1,729.76	Came & Co Insurers	£994.62	CALC/NALC	£648.00	M. Grizzell	£255.52	Eon gas	£214.20	New Farm Grounds Maint	£105.00	Play Safety Ltd	<p>Clerk to send ACV statement and site plan to MHDC by 8th May.</p> <p>Clerk to pay accounts as agreed.</p>
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	Money received: £21599.34 MHDC precept (first half) £2508.00 Worcs CC	
	There being no further business the meeting closed at 9.45pm	