

# POWICK PARISH COUNCIL

Minutes of a meeting of the Parish Council held Wednesday 7<sup>th</sup> March 2018  
at Powick Parish Hall commencing at 7.30pm

## PRESENT:

Cllrs A. Lamb (Chairman), C. Phillips (V/Chairman), J. Allsopp, D. Jones, S. Underwood, R. Humpage, M. Richmond, B. Pilcher, P. Harris & J. Foy.

## APOLOGIES:

Cllrs R. Willetts & J. Price.

## DECLARATIONS OF INTEREST:

Cllr Humpage – Mountain View Traveller Site, Bastonford.

The meeting was suspended at this point to allow members of the Public to address the Council. Matters discussed were –

- Bush Lane dog fouling – residents present raised concern regarding this issue which had been going worse since last autumn. The Clerk confirmed that the PC were working with Malvern Hills trust to find a solution using community engagement. A PC newsletter had already been written. The Clerk will also post regular social media updates as appropriate. Residents will continue to post temporary signage and look for a suitable location for a new bin.
- St Clouds Nursing Home – residents concerns noted regarding the recent planning application including the parking impact and access to the main road. The Land Registry matter regarding Malvern Hills Trust was also discussed.

ITEM	MINUTE RECORDED	ACTION AGREED
89.	<b>The Minutes of a meeting held 7<sup>th</sup> February 2018</b> were agreed and signed as a true record. Proposed Cllr Richmond, seconded Cllr Humpage, all agreed. No matters arising.	
90.	<b>Reports of Planning Committee meetings held 7<sup>th</sup> &amp; 21<sup>st</sup> February 2018</b> were agreed and signed as true records. Proposed Cllr Allsopp, seconded Cllr Pilcher, all agreed. No matters arising.	

92.	<p><b>Mountain View Traveller Site (SWDP Preferred Options Consultation)</b></p> <p>The Chairman outlined the history of the site to date including previous planning appeal decisions. The current temporary permission expires Nov 2019.</p> <p>Further to the recent letter received from the SWDP team it was noted that the public consultation runs between 28<sup>th</sup> Feb and 18<sup>th</sup> April 2018.</p> <p>Following discussion by Members it was agreed that a public meeting be held during the consultation period to consolidate the views of the parish and arrange consultation responses. It was also noted that there would be a consultation event by the SWDP team at Powick Parish Hall on 8<sup>th</sup> March between 3.30 – 8pm. It was agreed that Members would attend on a rota basis to support the community.</p>	The Clerk to arrange a public meeting as agreed.
93.	<p><b>Lengthsman Report</b></p> <p>The monthly report had not yet been received by the Clerk.</p> <p>Tasks reported to the meeting were –</p> <p>Cherry Trees on the corner of the Bransford turn off A449 need attention but this is to be reported to the MHDC Tree Warden.</p> <p>The pathway across the Bowling Green needs cutting back. This is the responsibility of Manor Farm so will need a letter from the Clerk.</p>	<p>Clerk to report Cherry trees to MHDC Tree Warden.</p> <p>Clerk to write to Manor Farm re the pathway. (FAO Sarah Hawkins)</p>
94.	<p><b>Financial &amp; Governance Matters</b></p> <p>The statement of accounts was agreed as circulated by the Clerk.</p> <p>GDPR (Data Protection Review) – the Clerk updated Members re current actions and next steps. Data audit questionnaire to be circulated shortly which all Members need to complete by end of March.</p> <p>It was confirmed that the Clerk cannot be the Data Controller, so an external contract will need to be arranged.</p>	<p>Clerk to do end of year invoicing for pitch fees.</p> <p>Clerk to progress GDPR as required.</p> <p>DPO role to be progressed externally by the Clerk.</p>
95.	<p><b>Parish Matters</b></p> <p>Newsletter – the working group are to do final amendments before sending to print shortly. Distribution at the April meeting.</p> <p>Bush Lane dog fouling – see previous public comments.</p>	

	<p>Hospital Lane development issues – residents have raised significant concern regarding the state of the roads and surrounding area to the site. A meeting is to be held to discuss concerns with Site Managers and the PC. County Cllr Wells and the Police have also been notified.</p> <p>BT Kiosk Adoption Scheme – members have approached local schools re options for the kiosks, and ideas have been forthcoming. To be progressed once adoption is completed.</p> <p>Powick Playing Fields Committee – meetings have been held with potential members and a new committee almost formed. The date for this year’s fete has been agreed as 23<sup>rd</sup> June and discussions look promising re other events.</p>	
96.	<p><b>Playing Field Updates</b>  Hospital Lane – the Clerk updated Members re the pavilion funding application and next steps/ A further meeting is to be held with the F.A on 12<sup>th</sup> March.  Callow End – no recent meeting held, but a local Rainbow group has approached CEPFA to use the pavilion for their meetings – the PC will be kept informed.</p>	
97.	<p><b>Planning Matters</b>  MH 18/00146/RM – Malvern Caravans, Malvern Rd. It was agreed that no further comment would be submitted regarding reserved matters.  MH 17/01935/HP – Byways, Lower Woodfield, Madresfield – approval noted for an extension to the rear of the property.</p>	
98.	<p><b>District &amp; County Councillor Reports</b>  No reports to the meeting.  Emails as circulated by D. Cllr Newman were noted.</p>	
99.	<p><b>Councillor Reports &amp; Items for Future Agendas</b>  Members discussed current cycleway issues between Powick &amp; Malvern, including options for the Sustrans route in line with the future dualling of the A4440.  Further comments were agreed to be submitted to a future meeting on the matter - to include proposals at Powick Island / cycleway to remove</p>	<p>Clerk to place this matter on the next agenda for further discussion / reports.</p>

	<p>traffic lights to ease traffic flow and the impact on cycle traffic.</p> <p>Corporate Peer Challenge – some Members had attended this session at MHDC and reported on what had been discussed. Three issues raised from our PC –</p> <ol style="list-style-type: none"> <li>1. SWDP Traveller Sites Consultation – poor communication to and engagement with the PC.</li> <li>2. Rural Communities Programme – lack of follow up to PC emails from Council Officers.</li> <li>3. ACV processes – general concerns regarding the whole process.</li> </ol> <p>Other PCs attending this session agreed with concerns raised and supported comments made. Positive reports included issues re Winsmore planning application and engagement with Council Officers.</p> <p>Members were pleased to report on planning enforcement actions re Mathon House.</p> <p>It was noted that Cllr Harris had resigned as Rights of Way Officer (Parish Paths Warden) but would be happy to support a future postholder. The PC gave thanks to Cllr Harris for all work done to date with the scheme.</p> <p>It was noted that the gate to Old Hills from Bush Lane is rotten and is being repaired by MHT.</p> <p>22<sup>nd</sup> June is the 90<sup>th</sup> birthday of Powick Parish Hall and events are being planned. Residents in the parish with the same birth year are to be specially invited.</p> <p>Members noted that the ACV (3 Nuns) appeal date has expired and the PC has not yet received anything from MHDC.</p> <p>Members were made aware of the “there but not there” campaign for war veterans of WWI. It was agreed that the parish should take part.</p>	<p>Cllr Underwood will contact Cllr Harris re the R of W Officer role.</p> <p>Clerk to contact MHDC re ACV update.</p> <p>Chairman to progress the WWI veterans campaign.</p>
100.	<p><b>Report of the Clerk</b></p> <p>Members agreed the date for the Annual Parish Meeting 2018 as 16<sup>th</sup> May – a speaker from M.H.T has been agreed.</p> <p>Accounts proposed for payment by Cllr Foy, seconded Cllr Richmond, all agreed.</p> <p>£576.28 - Clerks salary</p>	<p>Clerk to confirm APM arrangements.</p> <p>Clerk to pay accounts s agreed.</p>

	£420.00 - Lengthsman fees £12.00 - S.L.C.C. webinar attended £8.34 - Newsquest deliveries £60.00 – A. Priest – newsletter deliveries	
	<b>There being no further business the meeting closed at 9.35 pm</b>	