

POWICK PARISH COUNCIL

Minutes of a meeting of the Parish Council held Wednesday 4th April 2018
at Callow End Village Hall commencing at 7.30pm

PRESENT:

Councillors A. Lamb (Chairman), C. Phillips (V/Chairman), J. Allsopp, D. Jones, S. Underwood, R. Humpage, M. Richmond, B. Pilcher, P. Harris, J. Price & J. Foy.
Also present County Councillor Tom Wells.

APOLOGIES:

Councillor R. Willetts

DECLARATIONS OF INTEREST:

The meeting was suspended at this point to allow members of the Public to address the Council. Matters discussed were –

- Bush Lane dog fouling – further concerns were noted, and residents agreed to confirm a suitable location for a new bin in liaison with Cllr D. Jones.

ITEM	MINUTE RECORDED	ACTION AGREED
101	<p>The Minutes of the meeting held 7th March & 29th March public meeting were agreed and signed as true records. Proposed Cllr Humpage, seconded Cllr Richmond, all agreed.</p> <p>Matters arising – Cllr Pilcher clarified the situation re the gate repairs at Old Hills (Bush Lane).</p>	
102	<p>SWDP Options re Mountain View, Bastonford The Chair summarised actions to date and the comments made by District Cllr Warburton at the public meeting on 29th March were noted. The more recent concerns regarding the erection of a ‘garden room’ were also noted and it was agreed that MHDC Planning Enforcement should be informed. Cllrs Humpage & Richmond are liaising with residents regarding their concerns and future actions. The current consultation ends on 18th April and it was agreed to draft a response taking in to</p>	<p>Clerk to submit SWDP consultation response as agreed by 18/4.</p> <p>Clerk to notify MHDC Planning Enforcement re the ‘garden room’ at Mountain View.</p> <p>Chair to look at The Paddocks option and report back to the PC.</p>

	<p>account the comments made by D Cllr Warburton.</p> <p>The option to look at The Paddocks as a suitable site was also considered but it was unclear as to why MHDC had not included it within their sites.</p>	
103	<p>Southern Link Road Development</p> <p>County Cllr T. Wells had been invited to attend for this matter together with G. Taggart (Public). Cllr Underwood summarised concerns and actions to date regarding bridge design and improvement and the cycleway / pedestrian route.</p> <p>County Cllr Wells and G. Taggart had attended the MHDC meeting held 27th March and reported on discussions held on these matters. The design had been passed for the bridge. Ideas are being sought for the development of the cycle route from Powick to Malvern. The PC were asked to support the scheme for local residents and this was agreed.</p> <p>The previous comments to the SLR development were noted.</p>	<p>The cycle route from Powick to Malvern is to be supported and taken forward by Cllr Underwood with support from G. Taggart, County Cllr Wells and appropriate Worcs CC Officers.</p>
104	<p>Parish Lengthsman Report</p> <p>There was no report to the meeting.</p> <p>Tasks requested –</p> <ul style="list-style-type: none"> - Footpath behind the Red Lion needs Ivy cut back - Bush Lane to Old Hills – litter needs reporting to MHDC Street Team <p>The PC considered a community litter pick event and agreed to liaise with CEPFA re a future plan.</p> <p>Parish grit bins – remaining grit to be collected from Cllr Phillips.</p>	<p>Clerk to notify the Lengthsman of requests.</p>
105	<p>Financial & Governance Matters</p> <p>Statement of accounts deferred as end of year process in progress.</p> <p>GDPR (data protection) – reminder to all to submit data audit forms to the Clerk asap. Data Protection Officer appointment options being progressed by the Clerk. ICO subscription approved.</p> <p>HLPF project – a QS is required to cost the build. Quotes had been obtained by the Architect and it was proposed by Cllr Foy, seconded by Cllr</p>	<p>Clerk to progress end of year accounts.</p> <p>Clerk to progress GDPR compliance as required.</p> <p>Clerk to progress QS appointment as agreed.</p>

	<p>Richmond to appoint Firmingers at a cost of £650.00. All agreed. Clerk to confirm.</p> <p>Powick churchyard funding – further to consideration of the concerns raised by the PCC it was noted that it would leave them financially vulnerable if the PC did not fund the churchyard maintenance this year. It was also noted that as NALC had recently confirmed that PCs cannot, by law, fund church property, the PC would not be able to guarantee funding for future years. After discussion, it was proposed by Cllr Phillips, seconded by Cllr Price, that the PC fund the churchyard maintenance this year in the sum of £1100.00 as requested, but with a caveat that there would be no guarantee for future years, subject to the legal framework. Vote carried with one abstention.</p> <p>CiLCA Qualification (Clerk) – Cllr Lamb asked that the PC approve the Clerk undertaking this qualification and noted that as the Clerk works for two other parishes, the cost could be split three ways. It was proposed by Cllr Pilcher, seconded by Cllr Humpage that the Clerk undertake CiLCA and that subject to the other parishes agreement, the cost be split three ways. All agreed.</p>	<p>Clerk to notify the PCC of the decision and pay funds as agreed.</p> <p>Clerk to progress CiLCA qualification and split of costs as agreed.</p>
106	<p>Parish Matters</p> <p>Newsletters – it was noted that there would be no Newsquest Media (Berrows) distribution for the Spring edition and possibly also for future editions.</p> <p>Thanks were given to the Working Group for all the work done on the newsletters and to the Volunteers for deliveries.</p> <p>Cllrs Richmond & Underwood updated the meeting re Volunteers recruited and delivery routes agreed.</p> <p>CEPFA were thanked for helping with Volunteer recruitment.</p> <p>Feedback was requested re delivery routes so that any amendments could be made to the next edition in Summer.</p> <p>Old Hills waste bin – discussed in public session.</p> <p>Taylor Wimpey Site, Hospital Lane – Cllr Price was thanked for liaising between developers and</p>	

	<p>residents. The PC agreed to monitor the situation.</p> <p>Cllr Price reported on concerns and agreed actions from the meeting held on 15th March with Highways and MHDC Enforcement. A letter to residents has been issued as agreed.</p> <p>BT Kiosk adoption – options are being considered by both schools and the Clerk will update re adoption process.</p> <p>Powick Playing Fields Committee – Cllr Allsopp reported regarding the new committee formed. AGM to be held 22nd April.</p> <p>Trustees also progressing funding due from Powick School.</p> <p>Cllr Allsopp was thanked for all his work to date.</p>	
107	<p>Playing Field Reports</p> <p>Hospital Lane – see also Financial & Governance item.</p> <p>Clerk progressing the funding application to the Football Foundation.</p> <p>Callow End – AGM held last week.</p> <p>Annual event to be held on 14th July with family activities and a 5K run planned. Venues to include the Old Bush and playing field.</p> <p>Some equipment has been gifted by Callow End School for the event.</p>	
108	<p>District & County Councillor Reports</p> <p>County Cllr Wells offered his assistance with any ongoing matters.</p> <p>Mountain View, Bastonford was discussed and concerns noted re any judicial process.</p> <p>The Southern Link Rd was also discussed, and Cllr Wells agreed to forward any updates to the scheme.</p>	
109	<p>Councillors Reports & Items for future Agendas</p> <p>Cllr Pilcher requested Pixham Ferry landing to be placed on the next agenda (or June).</p> <p>CEPFA (O. Parker) to also be invited via Cllr Underwood.</p> <p>Cllr Allsopp agreed to Chair the APM on 16th May in the absence of Cllrs Lamb & Phillips.</p> <p>All to advertise please.</p>	

	<p>Cllr Jones reported a possible water leak in Jennett Tree Lane at the Abbey end which needs to be reported to ST Water.</p> <p>Cllr Underwood requested thanks were noted to Mark Gorry at Burroughs re assistance regarding the SLR bridge design.</p> <p>Cllr Underwood also reported that he had met with Cllr Harris re the Footpaths role and had agreed to take this forward via Worcs CC.</p> <p>Cllr Lamb raised awareness of the 'There But Not There' campaign for WWI, a national programme to coincide with 11/11/18 with metal art installations (cost £750.00 for a 6 feet high sculpture). Next agenda item please.</p>																					
110	<p>Report of the Clerk</p> <p>The Annual Parish Meeting 16th May 2018 at Powick Parish Hall at 7.30 pm was noted and the Speaker from Malvern Hills Trust agreed.</p> <p>Accounts proposed for payment by Cllr Richmond, seconded by Cllr Underwood, all agreed.</p> <table> <tr> <td>£576.28</td> <td>Clerks salary</td> </tr> <tr> <td>£1509.66</td> <td>HMRC Q4 PAYE</td> </tr> <tr> <td>£420.00</td> <td>Lengthsman fees</td> </tr> <tr> <td>£175.50</td> <td>S. Skeys</td> </tr> <tr> <td>£240.00</td> <td>Smith of Derby</td> </tr> <tr> <td>£327.60</td> <td>New Farm Grounds Maintenance</td> </tr> <tr> <td>£155.00</td> <td>Siviter Greenfield</td> </tr> <tr> <td>£14.14</td> <td>Water Plus</td> </tr> <tr> <td>£36.00</td> <td>Callow End Village Hall</td> </tr> <tr> <td>£585.48</td> <td>Queensbury Shelters</td> </tr> </table>	£576.28	Clerks salary	£1509.66	HMRC Q4 PAYE	£420.00	Lengthsman fees	£175.50	S. Skeys	£240.00	Smith of Derby	£327.60	New Farm Grounds Maintenance	£155.00	Siviter Greenfield	£14.14	Water Plus	£36.00	Callow End Village Hall	£585.48	Queensbury Shelters	<p>Clerk to promote the APM and confirm the Speaker.</p> <p>Clerk to pay accounts as agreed.</p>
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	<p>There being no further business the meeting closed at 8.55 pm</p>																					