

# POWICK PARISH COUNCIL

Minutes of a meeting of the Parish Council held Wednesday 6<sup>th</sup> June 2018  
at Callow End Village Hall commencing at 7.30pm

**PRESENT:** Councillors Lamb (Chairman), Allsopp, Jones, Foy, Richmond & Pilcher.  
Also present County Councillor Tom Wells.

**APOLOGIES:** Councillors Phillips (V/Chairman), Willetts, Underwood, Harris, Price & Humpage.

**DECLARATIONS OF INTEREST:** Councillor Pilcher re the Powick Community Choir grant application received.

The meeting was suspended at this point to allow members of the Public to address the Council. Matters discussed were –

- Bush Lane dog fouling – waste bin location had been agreed with Cllr Jones. (see also Financial Matters)
- Grant application (see also Financial Matters)

ITEM	MINUTE RECORDED	ACTION AGREED
10	<p><b>The Minutes of the Annual Meeting held 2<sup>nd</sup> May &amp; the Planning Report of 2<sup>nd</sup> May</b> were proposed by Cllr Richmond &amp; seconded by Cllr Jones as true records and were signed by the Chairman. All agreed. It was noted that in para.8 '34' should read '44' – amended by the Clerk.</p> <p>Matters arising – There are no further updates re SWDP Traveller &amp; Travelling Showpeople Consultation. Mathon House, Jennett Tree Lane – updates noted from MHDC.</p>	
11	<p><b>Parish Lengthsman Report</b> Actions for the month were noted. Tasks required – Red Lion PH - alleyway to rear of the pub needs brambles cutting back. Old Rectory Close – pathways breaking up – to be reported to Highways. Number 13 needs a polite notice re hedge cutting (rented property).</p>	Clerk to report tasks to L'man and Highways.
12	<p><b>Financial &amp; Governance Matters</b> Statement of accounts as circulated – agreed.</p> <p>Audit – extra-ordinary meeting of the PC needed for statements to be signed off before end June.</p> <p>GDPR – DPO appointed as agreed. Template docs to be circulated for approval at July meeting.</p>	<p>Clerk – To arrange an Extra-ordinary meeting before end June for audit sign off.</p> <p>To circulate GDPR docs for approval at July meeting.</p>

	<p>New Model Standing Orders 2018 – draft as circulated b the Clerk. It was proposed by Cllr Foy, seconded by Cllr Richmond that the PC adopt the draft as circulated. All agreed.</p> <p>Grant application received – Powick Community Choir. The PC considered the application and noted the comments made in public session regarding the change to the equipment required and the new costs of £1525.00. It was proposed by Cllr Richmond, seconded by Cllr Jones, that the PC award £750.00 towards the new P.A. equipment required. All agreed.</p>	
13	<p><b>Parish Matters</b></p> <p>Newsletter – Clerk has done draft, to be circulated for approval via email. Amends to be made by Clerk &amp; Cllr Richmond prior to printing.</p> <p>Bush Lane waste bin – location agreed (see public session). Clerk progressing installation with MHDC.</p> <p>Welcome Pack – deferred to next meeting.</p>	<p>Clerk to circ draft. newsletter – Clerk/Cllr Richmond to meet 11/6 to do amends. Clerk to print in due course and bring to next meeting for distribution.</p> <p>Waste bin – Clerk to progress.</p> <p>Welcome Pack – next agenda</p>
14	<p><b>Playing Field Reports</b></p> <p>Hospital Lane – it was noted that Graham Bird has resigned as Secretary to Powick FC after 25 years. The Chair agreed to write and thank him for all his work over the years for the community.</p> <p>Callow End – 14<sup>th</sup> July event still progressing.</p>	<p>Chair to write to G Bird.</p>
15	<p><b>District &amp; County Councillor Reports</b></p> <p>County Councillor Wells reported on the following matters – Highways removal of ‘sets’ on the kerb in Powick Village in order to repair pavement, prevent ‘pooling’ and widen access for all. Noted within the Conservation Area so Cllr Wells and the Chair agreed to check with residents before notifying Highways of formal response.</p> <p>Grass / vegetation growth locally – huge amount of growth due to weather this year. Some areas require immediate attention, and these have been notified to the Clerk.</p> <p>Jennett Tree Lane – at junction of B4424 some debris has washed down on to the main road surface. Gully displacement as not connected historically. Worcs CC site visit needed (Pursers Orchard). Cllr Wells is arranging and will notify the PC in due course via the Clerk.</p> <p>Lengthsman footway clearance requested from Bastonford side of A449 to brown of hill (Sparrow Hall Lane).</p>	<p>Cllr Wells &amp; Chair to check with residents re removal of ‘sets’. Cllr Wells to report to Highways accordingly.</p> <p>Clerk to liaise with Highways re urgent issues.</p> <p>Cllr Wells to notify PC via the Clerk re Worcs CC site meeting.</p> <p>Clerk to check re L’man or Highways.</p>
16	<p><b>Councillor Reports &amp; Items for Future Agendas</b></p> <p>Parish Warden Role – Cllr Underwood unable to undertake so all asked to enquire locally if someone would be willing to do this.</p> <p>Hospital Lane traffic lights sequence need to be reviewed (see also Planning Report re Crown PH)</p>	<p>All to ask locally re Parish Warden role.</p> <p>Traffic lights reported via planning response – Clerk.</p>

	<p>The slipway at Pixham Ferry will require a solid structure, not a floating pontoon as first thought, to cater for normal summer levels.</p> <p>Sparrowhall Lane restricted access signage now in place as requested.</p> <p>Unadopted BT kiosk has now been sold to a Worcs charity but the Highways signage needs removing.</p> <p>44 Upton Rd planning conditions still unresolved despite MHDC Enforcement being chased up a number of times by the Clerk.</p> <p>Also, no Traveller site progress re MHDC Enforcement? Cllr Richmond updated re the MHDC response.</p> <p>Grimley PC had emailed an Enforcement template letter due to concerns re apparent lack of progress – all neighbouring MHDC parishes asked to send similar letters to MHDC Enforcement. All agreed that we should support Grimlay and send a letter via the Chairman.</p> <p>Bow Hill bus shelter needs vegetation clearance. 14-16 Upton Rd needs drain clearance.</p> <p>Powick Parish Hall storage problems are being resolved. PEST cupboard still there but query as to whether it is still required? Place on next agenda to agree whether to progress PEST or not.</p>	<p>Highways to be notified re signage – Clerk.</p> <p>Clerk to monitor via MHDC.</p> <p>Chair to write a similar letter to Grimley PC to raise concern re MHDC Enforcement.</p> <p>Clerk to report to L'man &amp; Highways.</p> <p>Clerk to place PEST on next agenda.</p>
17	<p><b>Report of the Clerk</b></p> <p>Village pathway 'sets' removal – dealt with under County Councillor reports.</p> <p>Powick Weir- update as circulated.</p> <p>Accounts as listed – proposed for payment by Cllr Allsopp, seconded Cllr Foy. All agreed.</p> <p>Accounts for payment:</p> <p>£576.28 Clerks salary</p> <p>£200.00 Additional Clerk hours for HLPF funding application</p> <p>£420.00 Lengthsman fees</p> <p>£105.00 RoSPA report – Callow End playing field</p> <p>£35.00 Information Commissioners Office registration fee</p> <p>£135.00 Local Council Public Advisory Service – DPO fee</p>	<p>Clerk to pay accounts as agreed.</p>
18	<p><b>It was proposed by Cllr Jones, seconded by Cllr Pilcher that this item be held in confidential session due to the nature of the matter to be discussed and line with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.</b></p> <p>Hospital Lane Playing Fields – new pavilion project – stage 1 tenders received.</p> <p>The Clerk had updated Members re the situation regarding the Football Foundation funding application, VAT position and stage 1 tenders received. Further to discussion, actions were agreed to progress matters. It was agreed that current quotes received were unacceptable.</p>	<p>Actions agreed –</p> <ol style="list-style-type: none"> <li>1. Cllr Foy to explore 'pre-fab' build options.</li> <li>2. Clerk to send Cllr Foy the FA criteria and car park quotes / specification as required.</li> <li>3. Chair to speak to Bransford Trust re their funding options.</li> <li>4. Clerk to update FF / Cllr Phillips of the situation.</li> <li>5. Clerk to place the car park matter on the next agenda – decision needed.</li> </ol>
	<p><b>There being no further business the meeting closed at 10 pm</b></p>	