

POWICK PARISH COUNCIL

Minutes of a meeting of the Parish Council held Wednesday 4th July 2018
at Powick Parish Hall commencing at 7.30pm

PRESENT: Councillors C. Phillips (V/Chairman), J. Allsopp, J. Foy, M. Richmond.
J. Price & R. Humpage.

APOLOGIES: Councillors A. Lamb (Chairman), R. Willetts, S. Underwood, D. Jones, B. Pilcher
& P. Harris.

DECLARATIONS OF INTEREST: None

ITEM	MINUTE RECORDED	ACTION AGREED
19	Minutes of meetings held on 6th June and 27th June were approved and signed as true records – 6 th June Planning report proposed by Cllr Humpage, seconded Cllr Foy. 6 th June PC minutes proposed by Cllr Richmond, seconded Cllr Foy. 27 th June Planning report proposed by Cllr Price, seconded Cllr Humpage. 27 th June Extra Ordinary PC minutes proposed by Cllr Price, seconded Cllr Harris. All agreed.	
20	Matters arising (13) Bush Lane waste bin purchased and awaiting installation shortly. (16) Thanks were given by Cllr Price to the PC for progressing concerns re Hospital Lane traffic lights.	
21	Lengthsman Report The Clerk was still waiting for the monthly sheets. Old Rectory Close repairs were acknowledged. The ditch has been completed as requested at Old Hills. The top of Hospital Lane (pub side) is overgrown with vegetation which needs clearing from the pathway and lights. Cllr Richmond is also to speak with Pub owners. Bush by Bow Hill bus shelter needs cutting back. Road drain blocked outside 16 Upton Rd needs clearing.	
22	Financial & Governance Matters Statement of accounts – deferred	

	<p>GDPR (data protection) – all documents have been circulated for approval to use. Usage proposed by Cllr Humpage, seconded Cllr Richmond. All agreed.</p> <p>Financial Working Group – the risk assessments and insurance policy had been reviewed by the FWG and it was recommended that all is in order. All agreed to continue as is for this year – to be reviewed annually.</p>	
23	<p>Parish Matters</p> <p>Newsletter – Cllr Richmond was thanked as he has counted all allocated copies for distribution to Councillors whilst the Clerk has been moving home.</p> <p>P.E.S.T. – Further to discussion it was proposed by Cllr Humpage, seconded Cllr Harris, to dismantle the scheme due to lack of any recent requirement for it.</p> <p>Parish Welcome Pack – deferred to a future agenda to be agreed.</p>	<p>Councillors agreed to confirm what equipment they still hold, if any. Cllr Allsopp to clear the parish hall cupboard.</p>
24	<p>Playing Field Reports</p> <p>Callow End – ‘The Event’ to be held 14th July.</p> <p>Hospital Lane – Cllr Foy presented quotes obtained for prefab build options and will continue to progress these so that full consideration may be given. The Clerk has updated Football Foundation and MHDC regarding the current situation and has notified all stage 1 tenders.</p> <p>Car park – original quote out of date so needs to be re-quoted and the spec reviewed.</p>	<p>Meeting to be arranged with Cllrs Lamb, Foy, Phillips and the Clerk during August to progress matters.</p> <p>Sept agenda item.</p>
25	<p>District & County Councillor Reports</p> <p>None, but updates received via email as circulated.</p>	
26	<p>Councillor Reports & Items for future agendas</p> <p>Cllr Richmond – Parish Paths Warden role – possible applicant passed to the Clerk.</p> <p>Cllr Price – Highways report May 2018 road surface & drainage Hospital Lane – repairs carried out but will require monitoring.</p> <p>Cllr Allsopp – reported on the Powick Playing Field fete held. Funs raised to solve immediate problems.</p>	
27	<p>Report of the Clerk</p> <p>Noted that Mathon House planning appeal decision has been allowed.</p>	

	<p>Accounts proposed for payment by Cllr Richmond, seconded Cllr Foy. All agreed.</p> <p>£576.28 Clerks salary</p> <p>£1154.14 Clerks back pay / HMRC refund</p> <p>£961.22 Clerks salary (August)</p> <p>£420.00 Lengthsman fees</p> <p>£40.00 Information Commissioners Office</p> <p>£60.00 Print-Serve Limited</p> <p>£235.55 HMRC</p> <p>£475.00 Mellor Bromsgrove Limited</p> <p>£36.00 Callow End Village Hall hire</p> <p>£230.83 Glasdon UK</p> <p>£459.58 Pace Print & Design</p> <p>£75.16 Eon gas</p> <p>£720.00 S. Skeys</p>	<p>Clerk to pay accounts as agreed.</p>
	<p>There being no further business the meeting closed at 8.15 pm</p>	