

# POWICK PARISH COUNCIL

Minutes of a meeting of the Parish Council held Wednesday 5<sup>th</sup> September 2018  
at Callow End Village Hall commencing at 7.30pm

**PRESENT:** Councillors A. Lamb (Chairman), C. Phillips (V/Chairman), J. Allsopp, J. Foy, M. Richmond, R. Willetts, S. Underwood, D. Jones, B. Pilcher & P. Harris & R. Humpage.

Also present: Rev Gary Crellin.

**APOLOGIES:** Councillor J. Price.

**DECLARATIONS OF INTEREST:** None

**RESIGNATION:** A letter of resignation had been received by the Chairman from Cllr J. Price, which was accepted by the Council. The Clerk will inform MHDC.

The Chairman welcomed Rev. Gary Crellin to the meeting.

ITEM	MINUTE RECORDED	ACTION AGREED
28.	<b>Minutes of meetings held on 4<sup>th</sup> July 2018</b> were agreed and signed as a true record. Proposed Cllr Humpage, seconded Cllr Foy. All agreed.	
29.	<b>Matters Arising:</b> Cllr Humpage queried whether the PC could now arrange grit bins via Worcs Highways? The grit is already with Cllr Phillips.	Clerk to check with Highways re grit bins.
30.	<b>Lengthsman Report:</b> Monthly tasks are up to date. The new waste bin in Bush Lane has been installed. The Chairman has received compliments on the Lengthsman work around the parish which the Clerk will pass on.  Tasks requested – Old Rectory Close – both corner verges to be cut please and to be included on future verges grass cutting under a separate contract. Alleyway between Upton Rd – Malvern Rd and into Winsmore needs vegetation cutting back. Cross House – pathway needs clearance but will also be reported to Highways. Wall condition also to be reported... Pathway from Callow End to Powick needs siding out work and resurfacing – will be reported to Highways.	Clerk to submit Highways reports as requested and advise L'man of tasks requested.  Cllr Allsopp to send the Clerk a list of pavement issues around Colletts Green.

<p>31.</p>	<p><b>Finance &amp; Governance:</b>  Statement of accounts, as circulated by the Clerk, was agreed.  External audit completion is awaited – end Sept deadline.  GDPR – no updates.</p>	
<p>32.</p>	<p><b>Newsletter:</b>  The draft newsletter is currently with the Clerk and will be circulated shortly.  The Chairman raised the issue of recent ‘issues’ between Councillors which were cause for concern. It may be beneficial to return to a situation where the whole Council are responsible for the newsletter content and have active participation in it. The responsibilities agreed at the Annual Meeting were also noted.  Further discussion took place regarding the way in which the newsletter was put together currently, and the work involved to achieve a good quality publication. Councillors thoughts and ideas were considered in how the Council might move forward in a more inclusive way, to ensure that the whole Council forms the editorial board and becomes more proactive.  The issue of Councillors leaving or becoming unwell was also discussed.  It was then proposed by Cllr Jones that the newsletter becomes a standing item on each monthly agenda in order to discuss articles and other associated matters (this proposal was not seconded). The Council also discussed the inclusion of articles from parishioners, not just Councillors, and options for future partnership working with the Parish Magazine, which Rev. Crellin agreed to consider.  Cllr Richmond suggested that the newsletter still needs a co-ordinator role to ‘pull it together’ and offered to continue to do so.  It was proposed by Cllr Phillips, seconded by Cllr Humpage, that –</p> <ul style="list-style-type: none"> <li>• The newsletter is a standing agenda item</li> <li>• Articles are submitted to both Cllr Richmond and the Clerk</li> <li>• Items are circulated to the Council when received by the Clerk</li> <li>• Cllr Richmond continues to co-ordinate and collate content</li> <li>• The Clerk drafts the final version for approval</li> </ul> <p>All agreed.</p>	<p>Rev. Crellin to liaise with the Chairman re future options for partnership working.</p>

<p>33.</p>	<p><b>Playing Field Reports:</b></p> <p>Hospital Lane – The Chairman updated the Council re quoted costs and options now being considered e.g. prefab build. Cllrs Lamb, Phillips and Foy are currently working up a specification and tender docs. These to include all costs not just the initial build costs. It is hoped that costs might be brought down to approx. £300K. Noted that tenders would need to be advertised in line with Financial Regs. It is unknown whether the F.A would support a future funding bid or whether it would meet their requirements – to be confirmed in due course. The Clerk is liaising with MHDC re drawing down s106 funds to progress the car park element of the project. Noted that we also need to check re planning permission.</p> <p>Cllrs Lamb and Phillips also met with a contractor re the playing field southern boundary but there is a lack of demarcation which needs addressing. The fencing needs replacing and overgrown vegetation removing. There is an additional issue that a gate has been installed from the neighbouring field without permission. The owners / tenants have been spoken with, but the matter remains unresolved and it was agreed that a formal letter should be written to ask for the gate to be removed. The gate should also be padlocked to prevent trespass.</p> <p>The Council has also been informed of additional issues with footballers accessing the neighbouring field to retrieve balls, which allegedly causes problems with livestock / horses and damages hedging and fencing. There also appear to be some additional buildings in place in the neighbouring field – is permission needed from MHDC?</p> <p>The Chairman and Cllr Phillips are trying to resolve things amicably but suggested that the formal letter should be attached to the gated entrance. Proposed Cllr Allsopp, seconded Cllr Pilcher, all agreed. The Clerk may need to check with the Land Registry re land encroachment issues – to be confirmed.</p> <p>Callow End – The Event on 14<sup>th</sup> July was well attended and approx.. 30 runners took part. Families enjoyed the events and activities at the Old Bush P.H. The amount of money raised has yet to be confirmed. There will be a review meeting in due course and all feedback welcome.</p> <p>Callow End School has given the PFA some excess play equipment, which will be assessed for suitability and the best location. There has also been a donation from the Old Bush P.H. from camping fees.</p>	<p>Clerk to liaise with MHDC re s106.</p> <p>Clerk to draft a letter as agreed and give to Cllr Phillips.</p>
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	The request for external lighting on the playing field has been noted, subject to funding.	
34.	<b>District &amp; County Councillor Reports:</b> No report to the meeting. Councillor Newman's emails have been circulated by the Clerk.	
35.	<p><b>Councillor Reports &amp; Items for Future Agendas:</b> Cllr Pilcher raised the matter of the landing strip at Pixham Ferry – updates please. Cllr Phillips confirmed that the slipway has started to be dug out but there are some concerns. Cllr Richmond has drafted a newsletter article with Ollie P. who is also in touch with the Canal &amp; Rivers Trust. Historical ownership issues with the picnic site were noted – the Council obtained adverse possession. The slipway is currently owned by Pixham House. There are currently ongoing issues on the picnic site which have been reported to the Police – illegal fishing / camp fires / graffiti.</p> <p>Cllr Allsopp may have a prospective new Councillor – contact to be passed to the Clerk. 2019 election timetable noted.</p> <p>Cllr Richmond raised ongoing concern re 14 Colletts Green Rd and planning enforcement matters. Concerns have also been raised about music from the Public House recently. Also queried as to progress with the telephone kiosk adoption. It appears the one that the Council agreed to have removed, has been offered to a local charity? Any further information to be passed to the Clerk.</p> <p>Cllr Harris reported the hedge is overhanging the footway at 8 Bow Hill – to be reported to Fortis Housing.</p> <p>Cllr Underwood requested an update re Mathon House planning matters. Cllr Phillips confirmed appeal outcomes. 44 Upton Rd still has outstanding planning enforcement issues. There is a car along Pixham Lane awaiting recovery.</p> <p>Cllr Foy asked what was happening re the hand car wash signage at Cromwells, Powick?</p> <p>Cllr Jones queries Pursers Orchard outstanding planning enforcement matters – update?</p>	<p>Clerk to continue to liaise with Police.</p> <p>Clerk / Cllr Allsopp to progress co-option.</p> <p>Clerk to chase MHDC Enforcement.</p> <p>Cllr Allsopp to speak with Publican.</p> <p>Cllr Richmond to pass charity details to the Clerk.</p> <p>Clerk to report to Fortis.</p> <p>Clerk to chase up all outstanding planning enforcement issues with MHDC.</p>

<p>36.</p>	<p><b>Report of the Clerk:</b>          Pixham Ferry issues – illegal fishing / camp fires / graffiti all reported to the Police.          Lifebuoy area and hedgerow needs cutting back to open up the area and try to reduce antisocial behaviour, which is also causing problems for the Lengthsman. All agreed.          It was also proposed by Cllr Phillips, seconded Cllr Humpage, to purchase a sharps disposal kit for the Lengthsman. All agreed.          There is a Southern Link Road liaison group meeting on 19<sup>th</sup> Sept – Chairman to attend.          It was noted that the Clerk would be on leave from 14 – 24 September.          Accounts were proposed for payment by Cllr Harris, seconded Cllr Richmond, all agreed.          £961.22 Clerks salary          £104.48 Clerk – printer ink &amp; software          £24.73 Petty cash imprest – stationary items          £420.00 Lengthsman fees          £28.00 Water Plus pavilion supply (paid in Aug)          £213.60 &amp; 640.80 New Farm Grounds Maintenance          £142.80 Rialtas Alpha software annual support          £20.00 Gill Lungley – Cilca training fee          £59.99 Clerk – Microsoft Office 365 fee</p>	<p>Clerk to monitor Pixham picnic site / liaise with Police.          Clerk to speak with L'man re agreed tasks.            Clerk to purchase a sharps disposal kit as agreed.              Clerk to pay accounts as agreed.</p>
	<p><b>There being no further business the meeting closed at 9.50 pm</b></p>	