

POWICK PARISH COUNCIL

Minutes of a meeting of the PARISH COUNCIL held
Wednesday 3rd April 2019 at Powick Parish Hall commencing at 7.30 pm

PRESENT: Cllrs A. Lamb (Chairman), C. Phillips (V/Chairman), J. Allsopp, P. Harris, R. Humpage, J. Foy, M. Richmond, B. Pilcher, D. Jones, R. Willetts, S. Underwood.

Also present: S. Chiverton (PPW) & 1 member of the public.

APOLOGIES: None

DECLARATIONS OF INTEREST: Cllr Phillips – accounts for payment item.

| ITEM: | MINUTE RECORDED: | ACTION AGREED: |
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| 96 | <p>The Minutes of a meeting held 6th March 2019 were agreed and signed as a true record. Proposed Cllr Foy, seconded Cllr Richmond. Amended to show that Cllr Lamb attended as Chairman. All agreed.</p> <p>Matters arising: the BT kiosks need to be progressed following recent promotion. Cllr Richmond and the Clerk to take forward.</p> | Cllr Richmond & the Clerk to progress BT kiosks. |
| 97 | <p>The Planning Report of 6th March 2019 was agreed and signed as a true record. Proposed Cllr Foy, seconded Cllr Richmond. All agreed.</p> | |
| 98 | <p>Lengthsman Report: Tasks requested –</p> <ol style="list-style-type: none"> 1. a lot of old wood / hedge cuttings etc in the hedgerow just before Lucies Farm, Powick needs clearing. 2. Beauchamp Lane – flood group tasks outstanding. | Clerk to notify. |
| 99 | <p>Financial & Governance Matters: Accounts – end of year process underway and final reports to be issued in due course. Powick PPC (St Peters) funding application – it was proposed by Cllr Richmond, seconded Cllr Allsopp, that £1000.00 funding for the PCC be granted in order for them to purchase new display boards in conjunction with the Community Heritage Project / LEADER scheme. All agreed. It was also resolved that the PCC must supply receipts for the funding in order to satisfy Local Gov. Acts 1894 & 1972; namely, that funding was not being made towards church property or lands. Lengthsman Contract 2019-2020 – it was proposed by Cllr Humpage, seconded Cllr Phillips that the contract be signed by the Clerk. All agreed.</p> | Clerk to complete EOY accounts. Clerk to notify PCC of funding decision. |

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| | <p>GDPR – it was noted that all documents will need to be reviewed in May.</p> <p>2019 Elections – it was noted that the Statement of Persons nominated is to be issued by MHDC on 4th April.</p> | |
| 100 | <p>Parish Council Newsletter:</p> <p>Cllr Richmond updated the meeting regarding the content for the next edition. Distribution will be approx. July.</p> <p>Ideas for future articles included a young person’s perspective on parish life.</p> | |
| 101 | <p>Parish Matters:</p> <p>An email had been received from a resident raising concern regarding speeding along Upton Rd, Callow End. It was agreed that a speed survey should be requested from Highways – locations agreed as Jennet Tree Lane to Pound Stores and Old Hills to the Old Bush PH.</p> <p>Options of village gateways and dragon’s teeth were also discussed – Highways to be approached.</p> <p>VAS – the new VAS from County Cllr Wells is almost ready to be sited.</p> <p>Bow Hill matters – Clerk & Cllr Phillips to meet with Highways re concerns raised.</p> <p>‘Tommys’ – Powick location agreed as the end of Old Rectory Close on PC land, pointing towards the church.</p> <p>Bastonford signage – a resident had raised concern via MHDC re new street signage (Drayfield Lane). It was agreed that the sign will be removed.</p> | <p>Clerk to speak with Highways re matters discussed.</p> <p>Clerk to confirm PC land / Cllr Lamb to speak with contractors. Clerk to confirm to resident and MHDC re signage removal.</p> |
| 102 | <p>Playing Field Reports:</p> <p>Hospital Lane – s.106 funding meeting to be held on 30th April with MHDC – Clerk and Cllr Phillips to attend.</p> <p>A large amount of bagged dog waste has been discovered in the hedge to the rear of the field which needs to be cleared asap. Options for bins also need to be reviewed to allow for the increase of residential dog walkers using the field.</p> <p>Callow End – RoSPA report completed and passed to the PFA for actions. No high risks identified.</p> <p>‘The Event’ tickets are selling very well. Flyers are to be inserted in to newsletters in Callow End.</p> | <p>Clerk to confirm s106 funding available before the meeting.</p> <p>Clerk to liaise with MHDC.</p> |
| 103 | <p>District & County Councillor Reports:</p> <p>None.</p> <p>Cllr Newman emails via the Clerk noted.</p> | |
| 104 | <p>Councillor Reports & Items for Future Agendas:</p> <p>Cllr Richmond – BT Kiosks progress needed – no painting volunteers have so far come forward. It was agreed that the Clerk should look at getting quotes if no volunteers were found</p> | |

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| | <p>and the Urgent Business Committee should be delegated to authorise as required. The letter received by Cllr Richmond regarding Social Media 'Nextdoor' was noted. Cllr Foy – car damage reports in the Police report are cause for concern and the C should monitor what is being done. Jennett Tree Lane has crumbling verges – Highways to be notified by the Clerk. Cllr Pilcher thanked the PC for support given during his term of office. Cllr Willetts raised concern about the condition of the footway from Powyke House to the A4000 island as it is very slippery. Cllr Jones – SLR junction at Carrington Bridge – 'give way' in the wrong place/ poor visibility. Cllr Lamb – a resident had raised concern regarding the temp. traffic lights along Hospital Lane.</p> <p>Cllr Lamb thanked all Councillors for their services to date and looked forward to welcoming the new Council after 2nd May election date.</p> | <p>Clerk & UCB to progress painting quotes if no volunteers found.</p> <p>Clerk to notify Highways.</p> <p>Clerk to ask L'man to check condition / report to Highways. Cllr Lamb to notify the SLR group.</p> | | | | | | | | | | | | | | | | | | | | | | |
| 105 | <p>Report of the Clerk: Accounts for payment proposed by Cllr Humpage, seconded Cllr Harris. All agreed (Cllr Phillips abstained):</p> <table border="0"> <tr><td>£961.02</td><td>Clerks salary</td></tr> <tr><td>£88.77</td><td>Clerks expenses (phone/internet, mileage)</td></tr> <tr><td>£234.53</td><td>HMRC PAYE Q4 payment</td></tr> <tr><td>£459.58</td><td>PACE print & design for newsletter</td></tr> <tr><td>£160.00</td><td>Print-Serve payroll services / end of year submission</td></tr> <tr><td>£420.00</td><td>Lengthsman fees</td></tr> <tr><td>£191.04</td><td>M. Briggs (Beauchamp Lane Flood Group fund)</td></tr> <tr><td>£157.83</td><td>C. Phillips (Beauchamp Lane Flood Group fund)</td></tr> <tr><td>£124.20</td><td>RoSPA Play Safety – annual inspection</td></tr> <tr><td>£15.91</td><td>WaterPlus – pavilion supply (retrospective)</td></tr> <tr><td>£15.00</td><td>Callow End Village Hall hire fees</td></tr> </table> <p>To note the Non-domestic Rates bill for the Callow End Pavilion as £nil Lengthsman scheme reimbursement - £2508.00 has been invoiced to Worcs CC.</p> | £961.02 | Clerks salary | £88.77 | Clerks expenses (phone/internet, mileage) | £234.53 | HMRC PAYE Q4 payment | £459.58 | PACE print & design for newsletter | £160.00 | Print-Serve payroll services / end of year submission | £420.00 | Lengthsman fees | £191.04 | M. Briggs (Beauchamp Lane Flood Group fund) | £157.83 | C. Phillips (Beauchamp Lane Flood Group fund) | £124.20 | RoSPA Play Safety – annual inspection | £15.91 | WaterPlus – pavilion supply (retrospective) | £15.00 | Callow End Village Hall hire fees | <p>Clerk to pay accounts as agreed.</p> |
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| | <p style="text-align: center;">There being no further business the meeting closed at 9.20 pm</p> <p style="text-align: center;">The next meeting will be on Wednesday 8th May 2019 at Powick Parish Hall</p> <p style="text-align: center;">The Annual Parish Meeting will be held on Wednesday 22nd May 2019 at Powick Parish Hall</p> | | | | | | | | | | | | | | | | | | | | | | | |

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