##### LEIGH AND BRANSFORD PARISH COUNCIL

Minutes of the meeting of Leigh and Bransford Parish Council held by conference call at 7.00pm on Tuesday 22 September 2020.

Attended by Mr J Sharp (chairman), Mr D Fereday, Mr P King, Mr P Ralph, Mr G Jones, Mr M Hinchliffe, Mrs A Oliver, J Barker (clerk),

27/20 Apologies

There were apologies from Mr B Porter, Mr R Husband, Mr N Cresswell, Mr P Hawkins, Mr P Tuthill, Ms S Rouse and Mr P Whatley

28/20 a) Declarations of Disclosable Pecuniary Interests and any Other Disclosable Interests in items on the Agenda (personal and prejudicial) – None

b) Notification of any changes to the Register of Interests – None

29/20 Minutes

The minutes of the conference call meeting held on 28 July 2020 had been circulated. Proposed by Mr D Fereday, seconded by Mr P King, approved unanimously

30/20 Reports from representatives of other bodies:

No reports – Councillors Rouse, Whatley and Tuthill had given apologies

31/20 Progress reports on ongoing issues

* Pavement parking in Leigh Sinton – the issue is ongoing, and it was noted that obstructing the footway is an offence and should be reported to the police if appropriate.
* Speeding – the chairman has sent speed data to the police and is awaiting their response.
* A letter had been received from a Leigh Sinton resident thanking the parish council for its input in rectifying the road surface on the A4103.
* The contract has been signed for the refurbishment of Leigh Hurst play area. Work is expected to start in mid-October.

Planning committee chairman Mr Fereday took the chair for item 32/20

32/20 Planning

1. Planning applications

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| L&B Ref | MHDC Ref | Proposal Details | Location | PC Recommendation |
|  | 20/01300/LB | Replace existing windows anddoors with timber framed windowsand doors  | The BothySherridge RoadLeigh Sinton, WR13 5DA | ApprovalProposed AOSeconded JSUnanimous |
|  | 20/01039/HP | Alterations to dwelling and part Conversion of detached outbuilding | Orchard BarnCrowcroftLeigh Sinton, WR13 5ED | Approval Proposed AOSeconded PKUnanimous |

1. Planning appeal notification: Inspectorate ref: APP/J1860/W/20/3256142. Proposal: New 3 bed dwelling. Location: Victoria House, Hereford Road, Leigh Sinton, Malvern, WR13 5DS

The comments previously submitted still apply. No further comment required.

c) Planning decisions

 20/00903/HP The Wain Barn, The Norrest New domestic timber building Approved

 20/00757/HP 4 Dragons Cross Extension Approved

 20/00995 Guinness Park Farm Additional parking for Badgers FC Approved

1. Neighbourhood Planning update

The draft plan is with MHDC. It was noted that formal proposals from residents are still required for the green spaces identified for protection.

Mr Sharp resumed the chair for the remainder of the meeting.

 33/20 Parish Council response to a possible second wave of Covid-19

 The chairman has contacted all the previous volunteers and the support structures previously established are still in place. Updates and information will be posted as required on the noticeboards and website and in Sphere reports. There is also a Facebook page administered by a resident.

 The possibility of holding future meetings on Zoom was considered. Members took the view that conference call meetings are working well and no change is required.

 34/20 To consider and approve clerk’s salary 2020/21 in line with NALC/NJC pay scale

 Pay for scp 12 has been increased to £22,183 pro rata from 1st April 2020. (from £21,589 pro rata)

 Proposed by Mr Jones, seconded by Mrs Oliver, approved unanimously

 35/20 To discuss the Malvern Hills District Good Neighbour scheme

 The possibility of participating in the Malvern Hills Good Neighbour scheme was discussed and considered. It was agreed that the existing volunteer scheme had worked well and there would be no benefit in changing this at the present time, though it may be something to consider as a way of maintaining support in the community when the pandemic is over.

 36/20 To discuss the refurbishment of the telephone kiosk in Leigh Sinton

Two volunteers have come forward to help refurbish the phone box and convert it into a community book exchange. The box needs a new door, windows and paint. A budget of up to £700 was proposed by Mrs Oliver, seconded by Mr Jones and approved unanimously. The chairman agreed to work on the project with the volunteers.

 37/20 Finance

a) To approve accounts paid

J Barker Clerk – August £745.24

NEST Pension £52.41

Rob Wilks Lengthsman – August £201.60 Memorial Hall Donation (for tables – agreed minute 100/19,24/03/2020) £594.34 J Barker Clerk – September £829.78

JC Garden & landscape £250.00

Approval proposed by Mr King, seconded by Mr Fereday, approved unanimously

 Bank Balances

 Current account (at 28/08/2020) £25,917.68

 Savings account (at 28/08/2020) £4,900.07

38/20 Reports of committees and working groups

No reports

39/20 Councillor reports and items for future consideration

It was noted that it is the right time of year for planting replacement hedging at the Cala homes site. This will be monitored and chased up if work does not start.

The grass needs cutting around the bus shelter in Leigh Sinton – the Lengthsman to be advised.

The width of the footway between Leigh Sinton village and the Stocks Lane turning to be reviewed to ensure it is safe for pedestrians and referred to WCC if it needs to be widened.

Vegetation needs to be cut back and the replacement of the bridge chased on the footpath a Pettyford Bridge.

The need to order winter grit supplies before the end of October was noted.

40/20 Date and time of next meeting

 Parish Council Meeting – Tuesday 24 November, 7.00pm, to be held by conference call if the Memorial Hall remains closed.

 Conference call ended at 8.05 pm

 Chairman............................................. Date...............................................