

**MINUTES OF THE PARISH COUNCIL MEETING OF
RUSHWICK PARISH COUNCIL
HELD ON WEDNESDAY 13th MARCH 2019 AT 7.30 PM
IN RUSHWICK VILLAGE HALL**

Present: Cllr Deakin (Chairman), Cllr Parker, Cllr Williams, Cllr Khan, Cllr Rowley, Cllr Wigglesworth and Cllr Haywood.

In Attendance: Sharon Baxter (Parish Clerk and Responsible Finance Officer)
County Councillor Grove
District Councillor Chambers & Godwin plus 1 parishioner.

1. Apologies for absence: Cllr Jenkins (Attending Planning Enforcement Summit) and Cllr Elcock (Work) - accepted
2. Declaration of Interests
 1. Members were reminded to update their register of interests.
 2. Declaration of Disclosable Pecuniary: None
 3. Other Disclosable Interests: None
3. To consider written requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011): None requested.

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes.

4. Minutes: The minutes of The Parish Council Meeting of 13.02.19 having been previously circulated were signed as a true and correct record.
5. Progress Reports: Matters arising from previous minutes – None
The Action Plan was reviewed and updated. A litter pick is due to take place on 30th March 2019 meeting at the Village Hall at 10.00am.
6. Parish Lengthsman Scheme: An update was presented as per time sheets.
A request was made to ask the Lengthsman to check the drains /gulleys located in Upper Wick.
7. Reports from representatives: To receive an update
 1. County Councillor – Cllr Grove – The report was noted.
 2. District Councillor – Cllr Chambers & Godwin
Trying to transact all Council business before May Elections take place.
Rough sleepers Forum took place on Wednesday 27th February 2019 proving to be very positive, resulting in a Task and Scrutiny Group being formed.
Root to The Hills – Shortlisted for a Heritage Award
A forum was held in Pershore – Future on High Streets to bid for Government Funding.
Cllr Godwin confirmed we would not be standing due to personal/work commitments and expressed his thanks for all the support he has received over the last 4 years.
 3. Report from Village Hall Committee – Cllr Rowley
Two committee members met with representatives from Keir Homes to discuss the part removal of the hedge for the inclusion of the barrier between the hall and the new car park. It was expected that the car park would be completed by the end of march and then would be ready for the handover.
It was requested that Frank Jolley has requested to stay on as Booking Secretary indefinitely so a new secretary is no longer required.
Still looking for a Secretary for the village hall and this is ongoing.
Further defibrillator training is going to be arranged, dates still to be agreed.
Two comparable quotes have been received for the decoration of the Village Hall in the region of £800 with work required week commencing 18th August 2019.

A request for £500 (allocated in the 2018/19 Council budget) was made for decoration for The Village Hall.

RESOLVED: To pay £500 for Village Hall decoration as allocated in the 2018/19 budget.

4. Footpath Officers report – Cllr Williams - Nothing to update.
 5. Report from Playscape – Cllr Parker
A new gate is in place which Cllr Parker is opening/closing on a daily basis. Reduction in litter. Thanks were expressed to the gentleman who helped weld the hinges and paint the gate.
 6. School Representative report – Cllr Wigglesworth - No School Report
 7. Village Hall Development Committee (Cllr Khan)
The next meeting is due to take place on 21st March 2019. Cllr Jenkins has been in contact with Pinelog about their services. They charge £3500 for a site visit and feasibility study and £5000 to take an application to the planning stage. £3500 will be refunded if we proceed to use their services. The committee has lost several members recently and is looking to recruit new members. The survey that was mentioned at the last meeting will be discussed on 21st March 2019.
8. Update on Parish Neighbourhood Plan – Cllr Jenkins
1. Received from MHDC their methodology for assessing housing requirements for neighbourhood areas.
 2. Abigail Tilling is leaving the steering group because of other commitments. Ben Greenaway (a qualified planner) and David Bryant (with extensive public relation experience) have joined.
 3. Jo Hall has agreed to undertake secretarial support. A remote filing system is currently being established. This should be completed this week giving access to all those involved in developing the plan
 4. The steering group has documented its aims and objectives.
 5. All working groups have met and are progressing their work.
 6. The next major step is to undertake a resident's survey. The questions are being developed and we are investigating using external assistance in the final production of the survey.
 7. Investigating the cost and benefit of using external consultants to produce a Housing Needs Assessment.
9. Finance
1. Payment of accounts as per schedule were authorised.
 2. Bank Reconciliation Statement – For Information
 3. RESOLVED: To adopt new pay scales from National Joint Council for Local Government Services for 2019-20 to be implemented from 1 April 2019.
10. The following planning application was discussed:-
Planning Application No: 19/00161/ADV
Proposal: 1no. 'Acquired Land' V Board sign
Location: Land at (OS 8209 5440), Bromyard Rd, Crown East
Comments: No Objections
- New Street names have been agreed for Land at (OS 8259 5382), Bransford Road, Rushwick (Island of Bransford Road & Hams Way) as follows
- Fairfax Way
 - Harrison Gardens
 - Sandys Close
 - Fiennes Fields
 - Fleetwood Place
11. Update on removal of rubbish - Grange Lane
Cllr Deakin reported that there had been a vast improvement and that work had been carried out to tidy this area.
12. RESOLVED: To place a link advertising the services of Nora Parsons to the Parish website. Cllr Rowley kindly offered to arrange this.
13. Correspondence for Information – Circulated for information.

14. Councillors' reports and items for future agendas
Cllr Rowley asked who was responsible for the trees/hedges on the public footpath (over the railway bridge between Grange Lane and Christine Avenue). Clerk to try to establish ownership.
A request was made to promote the Annual Parish Meeting.

Meeting closed at 9.00 pm

Signed Chairman..... Date.....

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

A parishioner asked for an update regarding combating speeding in the village as he could see no significant signs of improvement.

He was presented with a copy letter from an Officer from Traffic Management (Warwickshire and West Mercia Police) referring to data from a traffic survey collected 24/7 from 23/1/19 and 30/1/19 taken by the Village Hall.

The Council agreed to move their Mobile VAS Sign around the village at the following locations:-

- On a post outside the Whitehall inn
- On a post in Claphill Lane by 30MPH Sign
- Near the Church on the Bromyard Road

County Cllr Grove suggested installing white marker gates and road roundels to help motorists reduce speed. He would consider making a financial contribution after the May Elections have taken place.

Cllr Grove also suggested Community Speed Watch which is initiated by a group of volunteers to help reduce speeding.

Standing Orders were reimposed