



**BUSHLEY PARISH COUNCIL** Vicky Fowkes Clerk and RFO to the Council

## DRAFT Minutes of Parish Council Meeting on ZOOM on Tuesday 19 May 2020 at 8pm

**Present:** Councillors: Nigel Nicoll (Chairman), Sean Ceres, Lesly Hiron, Jason Kinghorn, Vaughan Latter, Jenny McDonagh, Chris Miners. In attendance: Clerk 1.

1. No declarations of interest. No members of the public present

2. **Minutes of the Meeting on Tuesday 17<sup>th</sup> March 2020.** Approved by all Councillors. Hard copy to be signed by the Chairman.

### 3. COVID-19 update

- Bushley Village Support Network working well and all who need help with shopping, prescriptions etc., are being supported on a regular basis.
- Contact between neighbours and friends to collect shopping.
- Good delivery support from local retailers.
- Clerk phones all elderly sole occupancy and /or vulnerable residents weekly.
- Bushley Green Whatsap Support Network working well.
- Thursday Clap supported in all areas of the Village.

### 4. Matters Arising from Minutes (17.03.2020)

a) The Climate Change and the Environment (CC&E) Training Day Postponed due to COVID-19 so no action on a Village Guide to Management Strategies.

### 5. Progress Reports

a. **Broadband Openreach/ WCC:** From Rob Stepniewski (11.05.2020)

Q from me: How will individuals know when their connection is going live?

A: RS: Timeline – unchanged.

*As soon as the structure is nearing completion – we will let you know. We will then confirm that it is build complete and lastly when orders can be placed.*

Q When will the PC have explanatory correspondence from: WCC/Openreach? - with details of what happens next and cost?

A: RS: *In terms of the funding – I will let you know – annoyingly it remains unresolved with DCMS. But I am working on it still.*

b. **Lengthsman 2020 Contract** – WCC Highways Lockdown on all Lengthsman work on 26.03.2020.

On 01.05.2020 Clerks had to send an updated risk assessment to MHDC Chief Exec. This was approved and Lengthsman resumed to some basic duties on 05.05.2020

c. **Church Mowing Contract 2020.** Clerk sent a firm reminder re: work in new churchyard - no mowing but strimming in and around stones; picking up grass thoroughly in old churchyard.

d. **Village Highways White Gate Project.** West Mercia Police funding from Safer Roads Partnership, endorsed by our local Community Police. West Mercia to deposit £1960.00 in BPC A/C for payment to WCC when appropriate. Gate to be fitted post COVID-19 Pandemic. WCC Highways Liaison Engineer (Project lead) has put Bushley forward for a free parish makeover by 'Ringway.' *A gang will come to the Parish and repair/paint/carry out maintenance we want. BPC to identify. Probably be timed at the same time as gates erected.*

### e. Bushley Green Tree Project:

i. Arboriculturalist's report Jim Unwin (of B.J Unwin Forestry Consultancy) visit to Bushley Green in February: 'I have inspected the red horse chestnut trees all are far enough from roads etc. Most will not damage road surfaces, as the roots have no need to grow in that direction.

There is a possibility in 20 years the northern tree could lift surface of the parking bay 3metres away and also spread leaves etc. onto it, making parking messy.'

**BPC Action:** This tree will be replanted in a different position away from the tarmac in Autumn 2020 To discuss with Martin Roberts –

The trees won't (ever) shade solar panels on roofs to the north.

ii. The five oaks around the Millenium Stone need the crowns lifting.

**BPC Action:** to discuss with Martin Roberts.

iii.A Bushley resident has requested the Parish Council to maintain potholes and drains on the lane behind the cricket nets to the houses. The Clerk has responded explaining that this is Forthampton Estate land. Post COVID-19 the Clerk will establish a meeting between Forthampton Estate and residents. The resident has received this information.

iii. Trees on Bushley Green

a. In memory of Anne Whitney. Cllr. Latter has discussed the site for this with Revd. Charles Whitney who will be advised by Martin Roberts

b. Proposal by Cllr. Vaughan Latter : *If the Bushley Parish Council is to embrace significant new tree planting in the village, then we need to do it to a plan and agree what type of trees, where they are to be placed and who is responsible for their management in the medium to long term.*

After a discussion relating to the points in the proposal, these will be drawn together in a draft plan circulated to all Councillors before the next meeting where it will be on the agenda. The current Tree Warden Penny Tubbs, to be copied in.

Seconded by: Councillor Hirons/ Nicoll? and all agreed.

## 6. Financial Report. Lloyds A/C at 19.05.2020

Balance at 27.03.2020: £7434.74

Payments: made: 17.03.20	Worcs CALC (Clerk audit training)	40.00
	Worcs Fencing March 2020	259.99
	Clerk salary shortfall	20.00
24.04.20	Worcs CALC service charge /elector	198.37
30.04.20	Worcs Fencing (April/May2020)	509.98
05.05.20	Clerk payment (April)	1047.00 (Inc expenses£107)
19.05.20	BHIB annual insurance	<u>199.48</u>
		2,274.82
Income: 24.03.2020 Lenghsman repayment		<u>426.00</u>
	Balance	<u>2770.82</u>

Internal and External Audits due deferred due to COVID-19. Deadline for Annual Governance and Accountability Return (AGAR) with internal audit report to be published between 30 Sept./30 Nov. 2020. Internal audit provisionally booked for last week of June.

## 7. Planning Applications

a.20/00229/FUL - Approved 24.05.2020 subject to 30 conditions and reasons.

b.20/00504 Churchend Cottage - Pending decision

c.20/00506 New Bungalow, Wood Street – Pending Decision

d 20/00537 Bredon School Astro Turf Development – Pending Decision

## 8. District and County Councillors Reports – none

## 9. Councillors Reports

**a.Jason Kinghorn's BVH Report** Financially : circa £16k, grant from MHDC £10k Covid was successful, Tom Wells kitchen refurb grant £500 – so solid foundation for a dark period ahead.

Hall closed for future due to Covid 19 regulations, Autumn anticipated reopen ..

Ex Therapeutic garden now being maintained by Jason & Sam, all volunteers and ideas for use, please advise Chair/VHM. Routine maintenance ongoing by Jason, specialist electrician just upgraded electrics following recommendations from users and outdated lighting/sockets.

**b.Dog Fouling.** Evidence of mess in the Lane and car park leading to the river footpath. Cllr McDonagh put free signs up from a website and took photos of vehicles in car park. The next day the litter had been cleared.

Thank to Cllr. McDonagh. Clerk will look online for appropriate resources.

**Action: Clerk**

**c. Drains at Stokes Lane Corner.** Clerk to contact WCC/Environmental Health/ Drainage for a site visit to determine the issues.

**Action: Clerk**

There being no other business the meeting closed at 8.50pm.

**10.AOB.** Cllr. Hirons requested meetings to start at 7.30pm All agreed.

**Date of next meeting: BY ZOOM if necessary: Tuesday 14 July, !5 September. 17 November 2020**