



**DRAFT**

**BUSHLEY PARISH COUNCIL MINUTES: ZOOM Meeting:15.09.2020 7.30pm**

Vicky Fowkes Clerk and RFO to the Council.

**Present:** Cllrs. Nicoll, Ceres, Hirons, Kinghorn, Latter, McDonagh, Miners. CC Tom Wells.

In attendance: Clerk.

1. **Declaration of Interest.** Cllr. Hirons declared an interest in Item 8 (planning app. Ref: 20/00780/LB): Dispensation granted
2. No comments or questions from the Public.
3. **Consider approval of the Minutes of meeting: 14.07.2020.** Proposed Cllr. Hirons, seconded Cllr Ceres and all in favour. To be signed by Chairman when possible.
4. **Consider approval of the Minutes of 14.07.2020.** These identify any updates for each Minute since the last meeting:
  - a. Broadband: From WCC: Checks and commissioning can take a few days post completion if issues are found (e.g. loss of light (signal); wayleaves solved; no further update.  
Cllr Ceres raised issue relating to completion at Sarn Hill **Action: Clerk to raise with WCC Contact**
  - b. Septic Tank issues at Stokes Lane corner: S.Worcestershire Land Drainage Partnership visited and identified leakage into brook at bottom of track opp. Stokes Lane. Worcs. Regulatory Services to be advised for follow up investigations - pending. **Action: Clerk to chase**
  - c. Lengthsman continuing schedule including moving VAS Camera, clearing grips, gullies and drains and preparing bus shelter for makeover. **Action: Clerk**
  - d. Churchyard mowing continues as per schedule. Attend as requested for weddings and funerals
  - e. Highways: i) w/b14 September. Severn Trent in Village deep cleaning all drains along C2217;  
ii) Village White Gates Project: Funding from West Mercia Safer Neighbourhood Team in PC A/c. Invoice (£960.00 cheque) submitted to 'Vinyl Fencing Ltd' (Sussex). WCC Highways Senior Engineer advised by Clerk and will co-ordinate team to build gates in identified places along C2217. Thanks to CCEWells for his input to support this funding.  
iii) Free Bus Shelter Makeover (4 villages chosen annually by WCC and provided by Ringway Infrastructure). New roof and overhaul/repair/recoating of all wood.  
Clerk to draw up draft for locals to maintain/use. Will circulate to Councillors.
  - f. i) Trees along C2217 In Avenue between 'Mernian' and 'Sportsview.' Responsibility identified to be WCC. Now we are awaiting removal of dead tree and Schedule of work for maintenance of remaining ones. **Action:Clerk**  
ii) Tree Development Project Clerk has passed information on trees to Cllr Latter to look at in advance of establishing a Project. Clerk to pursue funding opportunities. **Action: Cllr.Latter/ Clerk**
5. **Finance.**
  - a) Outcome of External Audit: PKF Littejohn LLP (01.09.2020). Identified receipt of documents and notice of exemption status 2020.
  - b) Lloyds Bank A/C

Date	Details	In	Out	Balance
25.08.2020				5,282.44
08.09.2020	Vinyl Fencing – White Gates Project		960.00	4,322.44
	Lengthsman August 2020		130.40	4,192.04
	Clerk payment August		840.00	3,352.04
	Clerk expenses		47.50	3,304.54
	Central Grounds Maintenance (Mowing)		259.99	3,044.55
15.09.2020	Balance at Bank			3,044.55

**6.Planning Applications**

Ref: 20/00506 – New Bungalow, Wood Street. **Approved** subject to Conditions

Ref 19/000048/CM – Further information: Proposed extraction of sand/gravel with restoration using site derived and imported inert material to wetland, nature conservation and agriculture (cross boundary applications).

Ref:20/00780/LB – Tudor Cottage – **Approved** subject to conditions.

Ref: 20/01011/LB – Churchend Cottage: Meter high boundary wall and flood gate submitted but unregistered – further information required.

Ref: 20/01243/FUL – Voulters Wood (OS 8626 3317) New access, turning and loading area and installation of gates.

**7.Bredon School.** The new academic year has begun and the Headmaster, Nick Oldham, has circulated the letter to Parents to the Parish Council.

*'In a bid to keep our carbon footprint as low as possible and to avoid heavy traffic flow through Bushley village, I ask if at all possible that parents using the main drive to access school from the Green Street end. It would be very much appreciated by the residents of Bushley and will go a long way to keeping the village quiet and as safe as possible for the residents during term time.'*

To discuss with Headmaster: a) Access through Bredon School grounds on public footpaths

b) Taxis and Minibuses active through Bushley Village daily.

**8.County Councillor's Report:** Tom drew attention to the Reports currently circulating for consultation:

a) South Worcestershire Development Plan: [www.swdevelopmentplan.org](http://www.swdevelopmentplan.org)

In particular, the Government proposals for a unitary authority Worcestershire (details of which to be agreed). *Response of S.Worcestershire Councils circulated to Bushley PC Councillors on 23.09.2020.*

b) Ministry of Housing, Communities and Local Government Changes to the current Planning System: **Planning for the Future White Paper by 5pm on Tuesday 27 October** ([www.gov.uk](http://www.gov.uk) planning reform)

#### **9. a. Village Hall Report** Cllr Kinghorn (BVH Manager)

Work progressing by small, dedicated team to resume operations in September, following COVID-19 Government advice from County and Central Govt. (village hall specific), making the changes required commensurate with re-opening.

Bookings being managed by Rachel Perry.

Maintenance being managed by Sam and Jason,

Deep cleaning being conducted by 7-10 Sept. ready for use (Claire and Jason)

Signage, bins, handwash, automatic sanitisers have been installed (Sam and Jason)

Painting and some renovations being conducted end September (Contractor)

New bollards by outside doors (Sam)

New kitchen equipment being purchased (Jason)

Development of the gardens being discussed (NOT a priority). The Reservoir opposite Crofts Field entrance has been fenced off as a temporary safety measure.

Grant applied for from County Council, awaiting result

Date for village working party in obedience until COVID-19 restrictions abate

Huge thank you to those on the Committee active in ensuring the Village Hall operations are resumed.

**b.** Dog fouling: some signs been put up by WCC and more signs available.

**Action: Clerk**

**c.** Upton Safer Neighbourhood Team called to Stokes lane re excessive noise from neighbours (06.09.2020). No further call out.

**d.** Work has been done on the east hedge going down the bridleway at the end of Wood Street. Clerk to contact landowners on either side to complete work and consider flattening pathway.(Morris/Troughton)

**Action: Clerk**

#### **No Other Business**

**Date of next meeting:**

**Tuesday 17<sup>th</sup> November 2020: 7.30om ( Zoom or Village Hall dependent on COVID-19)**

**Meeting dates 2021: Tuesdays: 11 January; 9 March;18 May (Annual Meeting); 13 July, 14 Sept. 16 Nov**