



Minutes of Parish Council Meeting 19th October 2021 at Bushley Village Hall Meeting Room

1. PRESENT: Cllrs. Nigel Nicoll, Sean Ceres, Lesley Hirons, Vaughan Latter, J. Kinghorn, Jenny McDough, Chris Miners,

In attendance Clerk: Vicky Fowkes

2. APOLOGIES: District Councillor Bridget Behan sent a report:

- a) Planning Peer review Held recently and awaiting report which is due in November.
- b) Application for new entrance to Voulters Wood (20/01243) has been withdrawn – see documents page for withdrawal confirmation.
- c) County Councillor Tom Wells offered support as necessary.

3. No declarations of interest

4. Minutes of PC Meeting Tuesday 14th September 2021.

Agreed and signed by Chairman.

5. Matters arising:

- a) a reminder to circulate financial tracker before or at beginning of meeting.
- b) Councillor Latter talked through the Financial Flow Chart procedure previously circulated.

6. Recruitment of new Clerk.

- a) Current Clerk last working day 30th October 2021
- b) CALC format used for recruitment.
- c) Discussion re Councillor roles in the process. Working group to take forward short listing and interviews. (NN, VL, LH, JMc).
- d) Induction process: New clerk to have handover time with Current Clerk and the Chairman. The Chairman made a presentation to the Clerk and thanked her on behalf of the Councillors for her work over the years.

7. Finance.

- a) A discussion re Lloyds Bank Account and the possibility of having separate accounts within the main account for ring-fenced funding: Youth Fund (£200); Possible external election (£1000). To be investigated when new clerk appointed.
- b) Councillor Ceres, who is standing down, was thanked for his expertise in supporting the financial aspects of Council work with his considerable expertise.
- c) Payments in and out of the account (see attached sheet)

8. Planning Applications - see attached matrix of planning application start date and outcomes to date

9. Progress Reports

a) **Septic Tanks:** Senior Technical Officer (Worcs.Regulatory Services) has monitored The Village Hall septic Tank (need update from BVH) and followed up Stokes Lane Drain smell problem. Awaiting his report.

b) **Western Power:** regular shorting problem. Response from Western Power Distribution and they will follow up as appropriate

c) **Highways** Updates from Reports submitted: Overgrown shrubbery over speed signs between Ledbury Road Motors and Oxhey Cottages. Highways to action.

d) **Lengthsman:** The work continues as per the schedule and the new system of the Lengthsman completing a comprehensive form identifying all aspects of the work, sending to the Clerk for Approval and the Clerk submitting on line to WCC for direct payment into the Lloyds bank account is much more efficient.

e) Central Grounds Maintenance. Lloyds Bank problem with cheques remains unresolved and must be cleared up asap. (VF)

10. Councillor Reports

a) Cllr Nicoll: Bushley Bus Shelter Village Mural.

The chairman reported that Elaine Guilding (previous resident) has encouraged local residents to support the project. To consider:

- i) how to thank and reimburse her costs;
- ii) saving the work for the future and promoting the project.

b) Cllr Kinghorn: Bushley Village Hall.

The Bookings are good. Internet access is being researched. The Septic Tank ?

c) Cllr Miners: Cricket Club: reported that lease problems with Forthampton Court are holding up progress of the development. Dan Townsend is leading on this project.

d) Queen's Millennium Trees. Cllr Nicol has spoken with Martin Roberts, who has contacted Forthampton Estate re planting trees on Windmill Tump. This will carry a cost implication.

Part of the Queen's Jubilee Project offers free trees so needs to be looked into further.

e) Cllr Latter discussed a potential village litter pick in the Spring which will need to be advertised.

Cllr Nicoll also identified the Ledbury Road Litter Pick to be advertised early in the new year.

The Chairman thanked Councillor Sean Ceres for his invaluable contribution to the work of the Parish Council and wished him well in his new home.

The meeting Closed at 9pm

Date of next meeting now decide on for Tuesday 30th November 2021 at 7.30pm in Bushley Village Hall.

V.M.Fowkes
26th October 2021