



BUSHLEY PARISH COUNCIL

Minutes of Parish Council Meeting 11th January 2022 at Bushley Village Hall Meeting Room

1. PRESENT: Cllrs. Nigel Nicoll, Vaughan Latter, Lesley Hiron, Jenny McDonagh and Chris Miners

In attendance Clerk: Dave Kent

Mr B Perry was also in attendance.

2. APOLOGIES: Cllr Jason Kinghorn

There were no County or District Councillors present.

3. There were no declarations of interest or dispensation requests

4. Minutes of PC Meeting Tuesday 30th November 2021.

Agreed as presented and signed by the Chairman.

There were no matters arising.

5. There were no District or County Councillor reports.

6. Recruitment of Councillor to fill the vacant position.

There had been no further responses to the 'Councillor vacancy' notices. Kim Fikry had confirmed his interest in joining the Council. His co-option would be discussed at the next PC meeting.

7. Finance.

It was reported that there was a problem with bank transactions which apparently were debited from the Council bank account but not credited to the payee account (OMG). Cllr Nicoll to investigate with bank. There was a need to resolve all outstanding payment issues with OMG especially in respect of cheques issued in November 2020 (3), October 2021 (2) and November 2021 (1). It was noted then now OMG were happy to be paid quarterly.

Concerns were expressed over an unpaid County Council repayment for lengthsman's services. The Clerk will pursue this repayment as a matter of urgency.

It was identified that 3 month's payments from the Council to the lengthsman were due, and these were included in the payments schedule below.

a) The current cash balance and transactions during since the previous meeting were noted.

b) The following items of expenditure were approved.

Date	Cheque no	Payment	Details	Balance
11/01/2022	000795	£485.00	Clerk Salary	£8151.66
11/01/2022	000796	£125.00	Clerk PAYE	£8026.66
11/01/2022	000797	£396.00	Lengthsman	£7632.66
11/01/2022	000798	£43.00	Clerk Expenses	£7589.66

c) 2022-23 Precept

In respect of the 2022-23 precept demand, it was noted that there would be costs in respect of adopting one and possibly 2 VAS devices with consequential running costs. The Clerk would contact Longdon Parish Council to identify the division of costs between the 2 parishes.

It was agreed that mowing works for 2022-23 would be subject to a tendering process to identify the contractor.

After some discussion, it was agreed that the annual budget should be balanced and a precept of £11,000.00 would be requested for financial year 2022-23.

This would include:

- i) Provision in the 2022-23 budget for a contingency/project element, that may include for climate change initiatives and VAS camera expenses, provision of sandbags, etc.
- ii) It was noted that a budget of £280 would be required, representing 10 meetings, each 2 hours, at £14.00 per hour, for the hire of the Village Hall.
- iii) Savings would be made by removing training expenses for Councillors and Clerk from the 2022-23 budget.
- iv) A revised 2022-23 Cash Flow Chart would be issued by Councillor Nicoll.

d) The Clerk was continuing to seek information from Unity Bank on the provision of electronic banking services. (**Post meeting note:** Unity Bank have announced that because of increased demand, they are unable to take on new accounts for the foreseeable future.)

e) Lengthsman account: discussed above.

8. Royal Platinum Jubilee, 2022

Plans would be discussed with village organisations (the WhatsApp group, the Cricket Club, Village Hall and Community Garden) Notices would also be published in Bushley News. At this stage it was not proposed that Parish Council funding would be required.

9. Planning Applications – there was some discussion on the planning application results. Application 21/02056/GPDQ relates to the Dutch barn adjacent to Wood Street Cottage.

10. Progress Reports

a) Septic Tanks: No report from WCC.

b) Western Power: No report.

c) WCC Highways: No action on the Oxhey Cottages fence damage (**Post meeting note:** the fence is the responsibility of the property owner not WCC).

d) Fly tipping (Ledbury Road and Green Street) issues resolved.

e) Bus shelter mural: completed.

f) and g) No reports on Bredon School or Parish footpaths.

11. Councillor Reports

a) Village Hall report: Residents at Moss Green had requested 'package lockers' to sited at the Village Hall, as delivery vans will not use their access road. Councillor Kinghorn will raise this with the VH committee.

b) Cricket Club report: A planning application for the new pavilion was expected soon. It was hoped that the lease issue had been resolved

c) Queens Green Canopy: Procurement of trees had taken place; there were no financial implications for Council as at the present time the Council decided not to offset the VAT on the tree guards.

12. The Annual Parish Council and Parish Meetings would be held on 10th May 2022

13. Other Business

i) It was noted that for Parish Council meetings from District and County Councillors would be useful. Action from Clerk to invite these contributions

ii) Councillor Nicoll would provide the Clerk with information to log into Council's web site.

iii) It was pointed out that sandbag (empty) numbers were low and should be replenished. Clerk to procure.

iv) It was agreed that the highway railings (painted a number of years ago) should only be painted if WCC were to fund the exercise (as previously).

14. The next Council meeting would be held on 8th March 2022.

Further Meetings in 2022: 10th May (Parish and Parish Council), 14th June, 12th July, 13rd September and 15th November