



BUSHLEY PARISH COUNCIL

Minutes of the Parish Council Meeting 26th September 2023 at Bushley Village Hall Meeting Room

PRESENT: Cllrs. Vaughan Latter (Vice Chairman/Chairman), Jason Kinghorn, Christine Hadfield, Jenny McDonagh, Pearl Keen and Kim Fikry

In attendance - Clerk: Jane Rolfe, District Councillor Jennie Watkins and Lengthsman for items 8 and 9

1. Apologies:

None

2. Declarations of interest:

Chairman asked all members present to declare any personal or prejudicial interest on any items on the agenda. None declared

3. Minutes of the Previous Meeting:

It was unanimously RESOLVED that the minutes of the meeting held on Monday 21st August 2023 be signed as a correct record

4. New Chairperson

It was RESOLVED to elect Cllr. Latter as Chairman and he duly signed his Declaration of Acceptance of Office

5. County and District Councillor's Reports

County Councillor Tom Wells gave his apologies

District Councillor to seek clarification on progress of outstanding planning applications M/22/01464/CU and 21/01639/FUL

6. Finance:

It was unanimously RESOLVED to approve the following payments.

Lengthsman July £147.20 August £146 Total £293.20

Bushley Village Hall Hire for Meetings (April – August) £147.00

Starboard Systems Ltd t/a Scribe Accounts – 1 year renewal for accounting system £228.00 + £45.60 vat = £273.60

Banner Group Ltd (Staples) 2 black ink cartridges £44.16 + £8.83 VAT = Total £52.99

Clerk's salary for 3 months, representing 30 hours per month for July, August & September £1105.20 gross @ £12.28 per hour, less £221.00 PAYE for 3 months - £884.20 net.

PAYE £221.00

It was unanimously RESOLVED to ratify the Direct Debit to ICO (Data Protection) £35.00 paid 14.08.23 (already authorized- Minutes 16.05.23)

b) Confirmed receipt of income

31.07.23 Rain or Shine Theatre Company £136.60


01.08.23 WCC June Lengthsman £146.40

08.08.23 WCC April Lengthsman £131.20

20.08.23 WCC July Lengthsman £147.20 –August date entered in error, received September **19.09.23**

c) To receive the Monthly Bank Reconciliation

Bank reconciliation to 31.08.23 was submitted to be inspected by Cllr Fikry and approved

 31/10/23

see APPENDIX 1

7. Planning Applications

District Council Decision

Refused - M/22/01477/FUL

Location: Wood Street Farm Bungalow, Wood Street, Bushley, Tewkesbury, GL20 6JA

Description of Proposal: Demolition of barn and replacement with single residential dwellinghouse

District Councillor to clarify with the Planning Department, the assumed access arrangements over the bridleway post completion of the barn conversion at the far end of Wood Street

List of Material Considerations to be circulated with next planning application

Clerk

8. Lengthsman

Lengthsman reported on priorities for autumn/winter season, keeping drainage ditches/gullies/grips clear, gritting if required and empty sandbags ready if needed. VAS unit old batteries not charging, consideration to be given to purchasing additional batteries

9. Speed Indicator Device

Cllrs Latter and McDonagh and Lengthsman to form a working party to ascertain most suitable device

10. Neighbourhood Development Plan

Following the information session on 25.09.23 further guidance is awaited

11. Training Opportunities

CALC training to be circulated when available

Clerk

12. Worcestershire CALC

No councillors available to attend the AGM 17th October at Droitwich, Clerk to send apologies

13. Future Projects

- a) 80th Anniversary of D Day Landings Thursday 6th June 2024 – Clerk to circulate information to the Village Hall, Cricket Club and Tewkesbury Fields for a possible community event
- b) SmartWater – it was decided not to sign up to the project

14. Starting Time of meetings

Future meetings to commence at 7pm


15. Village issues

Muck heaps – letters sent to landowners in May, no replies received. Cllr McDonagh to investigate the issue further

Bonfires – Cllr McDonagh circulated a letter received from a resident (on 25th September) relating to their on-going concern, which was also to be sent to BVN. District Councillor offered to facilitate a community conversation on the issue at a date to be confirmed if appropriate, but no sooner than November

Bushley Archive Group – Cllr Kinghorn has been given some old documents to be stored in BPC Cupboard in BVH. Cllr Kinghorn agreed to be chairman of the group

Footpaths – Cllr McDonagh highlighted a dangerous pillar. Clerk to send details for reporting problems to WCC. Information also available on posters on parish noticeboards

 31/10/23

16. AOB identified for next meeting

None identified

17. Meeting closes 9.02pm

Date of next meeting: As below

31st October 2023 – Ordinary Parish Council Meeting 7pm Bushley Village Hall

WJG 31/10/23

Bushley Parish Council

Prepared by: Jane Pelfe
Name and Role (Clerk/RFO etc)

Date: 26/09/2023

Approved by: MARIM FUKRY, CHAIR OF FINANCE
Name and Role (RFO/Chair of Finance etc)

Date: 26/09/2023

Bank Reconciliation at 31/08/2023			
	Cash in Hand 01/04/2023		5,077.48
	ADD Receipts 01/04/2023 - 31/08/2023		6,192.60
			11,270.08
	SUBTRACT Payments 01/04/2023 - 31/08/2023		2,818.35
A	Cash in Hand 31/08/2023 (per Cash Book)		8,451.73
	Cash in hand per Bank Statements		
	Petty Cash	31/08/2023	0.00
	Unity Trust Bank	18/08/2023	8,451.73
	Lloyds Bank	31/08/2023	0.00
			8,451.73
	Less unrepresented payments		
			8,451.73
	Plus unrepresented receipts		
B	Adjusted Bank Balance		8,451.73
A = B Checks out OK			