



BUSHLEY PARISH COUNCIL

Minutes of the Parish Council Meeting 31st October 2023 at Bushley Village Hall Meeting Room

PRESENT: Cllrs. Vaughan Latter (Chairman), Jenny McDonagh, Pearl Keen and Kim Fikry
In attendance - Clerk: Jane Rolfe

1. Apologies:

Cllrs Jason Kinghorn & Christine Hadfield

2. Declarations of interest:

Chairman asked all members present to declare any personal or prejudicial interest on any items on the agenda. None declared

3. Minutes of the Previous Meeting:

It was unanimously RESOLVED that the minutes of the meeting held on Tuesday 26th September 2023 be signed by the Chairman as a correct record

4. County and District Councillor's Reports

None received from County Councillor
District Councillor sent apologies due to illness

5. Finance:

Clerk reported VAT form 126 refund claim has been submitted

It was unanimously RESOLVED to approve the following payments.

Lengthsman September £146.80

RBL Poppy Wreath £50

WCALC training on NDP £40

Bank Charges £18 on 30.09.23 noted

b) Confirmed receipt of income

19.09.23 WCC July Lengthsman £147.20

27.09.23 MHDC Precept £5,500

10.10.23 WCC August Lengthsman £146.00

27.10.23 WCC September Lengthsman £146.80

c) To receive the Monthly Bank Reconciliation

Bank reconciliation to 30.09.23 was submitted to be inspected by Cllr Fikry, approved and signed by Cllr Fikry and the Clerk
see APPENDIX 1

6. Planning Application Responses

M/23/01396/FUL. Associated Ref:M/23/01397/LB

Location: Bredon School, Pull Court, Bushley, Tewkesbury, GL20 6AH

Description of Proposal: Installation of a wood stove, register plate flue liner and cowl into the existing chimney in the Headmasters ground floor office.

 25/11/23

No objection to the application

M/23/01080/FUL.

Location: Wellingtonia House, Church End, Bushley, Tewkesbury, GL20 6HT

Description of Proposal: Sand school (manege) horse Arena for personal use

No objection to the application on the basis it is for personal use (ie. not commercial use)
as stated in the application

7. Speed Indicator Device

a) Working Party report – see APPENDIX 2

‘What 3 words’ to be sent to Highways for the location of replacement posts Cllr McDonagh/Clerk

b) Purchase of a spare battery for existing VAS units was approved to allow for rotational charging Clerk

8. Neighbourhood Development Plan

Clerk reported on NDP training attended.

Currently waiting response to question of feasibility for Bushley Clerk

9. Training Opportunities

Scribe and WCALC training dates distributed

10. Budget

a) The budget v spend for the first six months was reviewed by Cllr Fikry and the Clerk and considered to be on track. To accommodate the Mowing payment (£270) carried over from 22/23 and the 2 extra meetings in the Village Hall (£35) £305 has been reassigned to these from Village Events Clerk

b) Clerk circulated a draft budget for 24/25 to be finalized at the next meeting

11. Asset List

Assets reviewed and found to be in order. See 7b for additional VAS battery

Lengthsman to be consulted about salt supplies Cllr McDonagh

12. Future Projects

80th Anniversary of D Day Landings – Cllr Kinghorn provisionally booked the Village Hall for 6th, 7th and 8th June 2024

13. Village issues

Bushley Village Information sheet was updated and to be included in December Village News Clerk

14. Clerk's retirement

Clerk to retire at the end of June 2024

15. AOB identified for next meeting


Biodiversity

Cllr Fikry tendered his resignation at the end of the meeting and a vote of thanks was proposed for his valuable contribution to the Parish Council, especially in financial matters

17. Meeting closed 9.13pm

Date of next meeting: As below

28st November 2023 – Ordinary Parish Council Meeting 7.30pm Bushley Village Hall

 28/11/23

Bushley Parish Council

Prepared by: J. Kelle Clerk/RFO
Name and Role (Clerk/RFO etc)

Date: 31st October 2023

Approved by: [Signature] Councilor
Name and Role (RFO/Chair of Finance etc)

Date: 31/10/2023

Bank Reconciliation at 30/09/2023			
	Cash in Hand 01/04/2023		5,077.48
	ADD Receipts 01/04/2023 - 30/09/2023		11,839.80
			16,917.28
	SUBTRACT Payments 01/04/2023 - 30/09/2023		4,708.34
A	Cash in Hand 30/09/2023 (per Cash Book)		12,208.94
	Cash in hand per Bank Statements		
	Petty Cash	30/09/2023	0.00
	Lloyds Bank	30/09/2023	0.00
	Unity Trust Bank	30/09/2023	12,208.94
			12,208.94
	Less unrepresented payments		
			12,208.94
	Plus unrepresented receipts		
B	Adjusted Bank Balance		12,208.94
A = B Checks out OK			

[Handwritten Signature]
 28/11/23

Bushley Parish Council Meeting – 31st October 2023.

Update of the Speed Camera sub group

The Lengthsman (Ben Perry) and Councillors McDonagh and Latter, met to discuss the procurement of a new speed camera for Bushley on the 10th October and concluded the following:

- the foundations for both existing posts for the VAS cameras approaching the village from the A438 and from Bushley Green, are too weak - so both need to be replaced (by Highways Dept), prior to fixing a new (heavier) camera
- the features the sub-group believe the new camera should have, include:
 - i) an indication of actual speed of approaching cars
 - ii) the ability to give a further message (eg "Slow Down")
 - iii) a solar panel supplementary charging capability
 - iv) ideally, Bluetooth enabled data read out showing speeding 'hits' by time of day

Separately, It is recommended that one additional battery for the existing Westcotec cameras should be procured, to allow the Lengthsman to routinely swap them around, thereby ensuring both cameras have fully charged batteries without interruption.

Authority for procurement of a single Westcotec compatible battery is now sought.


The Clerk has received confirmation that Highways will replace the VAS mounting posts - timescale to be confirmed. Once done, procurement selection can proceed.

Note: Longdon PC bought Elan City's product and they are reportedly pleased with it.

Consideration should be given to applying for grant funding for a second new camera.

In addition, the Lengthsman has provided site specific locations for the 2 hazard warning signs on the main A438 road, that also need to be replaced. Highways Dept, should be advised by the Clerk.

WWL 31 October 2023

 28/11/23