



BUSHLEY PARISH COUNCIL

Minutes of the Parish Council Meeting 23rd January 2024 at Bushley Village Hall Meeting Room

PRESENT: Cllrs. Vaughan Latter (Chairman), Jenny McDonagh, Jason Kinghorn, Christine Hadfield and Elaine Vincent (from item 6 onwards)

In attendance - Clerk: Jane Rolfe and District Councillor: Jennie Watkins

1. Apologies:

none

2. Declarations of interest:

Chairman asked all members present to declare any personal or prejudicial interest on any items on the agenda. None declared

3. Minutes of the Previous Meeting:

It was unanimously RESOLVED that the minutes of the meeting held on Tuesday 28th November 2023 be Signed by the Chairman as a correct record

4. County and District Councillor's Reports

None received from County Councillor

District Councillor reported that the planning officer had been contacted re application M/22/01464/CU and there was currently no decision. Considering organising Zoom sessions with other parishes in Longdon Ward, for example on - road safety/play areas/green canopies

5. Co-option of Councillors

a) To discuss and approve the appointment of new councillors

Clerk confirmed that the statutory deadline for the casual vacancies has passed and 2 applications for co-option were received. Applications were discussed and it was unanimously RESOLVED to co-opt Elaine Vincent and Julie McLean as councillors, leaving one vacancy remaining
New councillors to attend CALC training on 13th March

b) Acceptance of Office to be signed

Cllr Vincent signed the Acceptance of Office

Cllr McLean unable to attend and Clerk to liaise re signing before next meeting

6. Finance:

a) Approval of new expenditure –

It was unanimously RESOLVED to approve the following payments -

Lengthsman November £146.00

Lengthsman December £146.80

Bushley Village Hall – Hire for September/October/November £63.00

MHDC – Election Fee £1371.06

Elan City – Speed Sign £2339.99 + £468.00 VAT Total £2807.99 – to note payment made

31.12.23 Bank Charges £18 – to note payment made

b) Confirmed receipt of income

10.11.23 VAT refund £212.91

24.11.23 WCC October Lengthsman £146.80

04.01.24 WCC November Lengthsman £146.00

c) To receive the Monthly Bank Reconciliation

Bank reconciliation to 31.12.23 was submitted to be inspected by Cllr Latter, approved and signed by Cllr Latter and the Clerk
see APPENDIX 1

d) Unity Trust Bank – addition of new Councillors

Clerk to register new councillors to approve payments Clerk

e) Budget – to review the budget v spend to date

The budget v spend for the last three months was reviewed and considered to be on track. There will be a small surplus in some categories

f) Internal Audit update

GAPTC are arranging to send an internal auditor in February

7. Planning Applications

M/23/01762/FUL

Location: Field Barn, Wood Street Farm, Bushley, GL20 6JA

Description of Proposal: Demolition of barn (with extant Class Q approval for conversion to residential ref: 21/00966/GPDQ) and replacement with a single residential dwellinghouse

See APPENDIX 2 for objections submitted to the planning department: Clerk

The following planning applications have been approved by MHDC

M/23/01501/FUL. Associated Ref: M/23/01502/LB

Location: Bredon School, Pull Court, Bushley, Tewkesbury, GL20 6AH

Description of Proposal: Installation of an oil tank within a timber enclosure, and a new boiler within an existing building, along with pipework connecting it to the old system including proposed conversion of tool shed into boiler room and installation of new flue.

M/23/01396/FUL. Associated Ref: M/23/01397/LB

Location: Bredon School, Pull Court, Bushley, Tewkesbury, GL20 6AH

Description of Proposal: Installation of a wood stove, register plate flue liner and cowl into the existing chimney in the Headmasters ground floor office.

M/23/01080/FUL.

Location: Wellingtonia House, Church End, Bushley, Tewkesbury, GL20 6HT

Description of Proposal: Sand school (manege) horse Arena for personal use

8. Biodiversity/Worcestershire Local Nature Recovery Strategy(LNRS)

a) To approve the Biodiversity Policy

Councillors unanimously RESOLVED to adopt the Biodiversity Policy

b) To consider delegates for CALC LNRS Zoom Meeting

Cllrs McDonagh and Hadfield to attend Zoom meeting on 5th February to gain a better understanding of how Bushley Parish Council can contribute to the strategy

Cllrs McDonagh & Hadfield, Clerk

9. Defibrillator

To discuss request from Bushley Village Hall for funding support

Funding not included in 24/25 BPC budget, but could be in future years if requested in time.

District Councillor kindly offered to fund £150 towards the maintenance costs for the next two years

A vote of thanks to the District Councillor was proposed
Cllr Kinghorn to contact Bushley Cricket Club regarding possibility of positioning a second
defibrillator at the proposed new Cricket Club Pavilion
Cllr Kinghorn

10. Village issues

a) Flooding
The purchase of sand and sandbags to replace stocks used in recent flooding was unanimously approved.
Agreed the sand and sandbags to be stored at Bushley Village Hall
Clerk

b) Traffic Update
The new Speed Indicator Sign is in position and records the speed of vehicles in both directions.
Lengthsman in process of downloading data
Grant funding for another Speed Indicator Sign to be applied for from the Police Commissioner
Clerk

c) Mud on road
Clerk circulated leaflet from Upton Safer Neighbourhood Team. Clerk to write to contractor
responsible for the mud on Bushley Bank to enquire if operations have finished
Clerk

11. AOB identified for next meeting

None identified

12. Meeting closes 8.46pm

Date of next meeting: As below

20th February 2024 – Ordinary Parish Council Meeting 7.00pm Bushley Village Hall

Signed by the Chairman: 

Date : 

Bushley Parish Council

Prepared by: J. Rolfe
Name and Role (Clerk/RFO etc)

Date: 23rd January 2024

Approved by: Vaughan Kettle (Chair)
Name and Role (RFO/Chair of Finance etc)

Date: 23/1/24

Bank Reconciliation at 31/12/2023			
	Cash in Hand 01/04/2023		5,077.48
	ADD Receipts 01/04/2023 - 31/12/2023		12,492.31
			17,569.79
	SUBTRACT Payments 01/04/2023 - 31/12/2023		6,324.94
A	Cash in Hand 31/12/2023 (per Cash Book)		11,244.85
	Cash in hand per Bank Statements		
	Petty Cash 31/12/2023	0.00	
	Lloyds Bank 31/12/2023	0.00	
	Unity Trust Bank 31/12/2023	11,244.85	
			11,244.85
	Less unrepresented payments		
			11,244.85
	Plus unrepresented receipts		
B	Adjusted Bank Balance		11,244.85
A = B Checks out OK			

APPENDIX 2

"The Parish Council objects to any new building in open countryside that has no obvious architectural merits; and also for the following reasons:

- The proposed site is not connected to the village as it is more than 200 metres from the closest property and even further removed from the other properties along Wood Street.
- There is a significant change from a barn to a new modern dwelling, which is setting a precedent that any barn in the countryside can be demolished in favour of a modern new build dwelling, having no resemblance to the original barn or its original building materials.
- The materials proposed (red brick) are clearly a significant change to those used in the existing barn.
- No means of access were indicated on the original plans; these plans now indicate access is along the bridleway. We have strong concerns regarding the use of the bridleway during any construction work.
- It is unacceptable for the bridleway adjacent to the proposed dwelling to be damaged or rutted by any heavy vehicular traffic during demolition and construction works; and for any increase in risks to foot and mounted users of the bridleway.
- According to the government web site, bridleways can be used for walking, horse riding, bicycles, mobility scooters or powered wheelchairs. Mechanically propelled vehicles are therefore unauthorised /excluded and we object to having any vehicular access along the bridleway post construction
- The increased use of the bridleway will impact on and be detrimental to biodiversity.

If the application is approved, then Conditions should be applied, including:

- That Wood Street (which is unadopted) be made good by the applicant at his cost and any road damage caused by the significant vehicular traffic arising during demolition and construction of the property, be repaired.
- Restrictions should be put in place to prevent the dwelling being used for short term holiday lets (e.g. Airbnb)
- Measures to ensure there is no unauthorised access to the property over the bridleway, or any installation of services along the bridleway.

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