

**The minutes of Knighton on Teme Parish Council Meeting  
held at Knighton on Teme Parish Room at 7.30pm on 6<sup>th</sup> August, 2019**

**Present:** Cllrs R Bolton, D Hubbard, R James, E Mapp, J Barnes

**In attendance:** Clerk, Mrs Karen Yates.

Mr D Hubbard chaired the meeting.

**1 Apologies:** K Redfern, R Lear, Cllr K Pollock

**2 Register / Declarations of Interest** – E Mapp, item 7a

**Dispensations** – none

**Public Question Time**

**3 District/County Councillor's Report.**

Cllr Pollock had circulated his report to members. Local drainage works are in hand with County and Severn Trent works planned may affect the recent resurfacing work, regular meetings with utility groups take place to limit disruption but emergency works take precedence.

**4 Minutes:** Minutes of meeting held on 2<sup>nd</sup> July, 2019 were approved.

**5 Planning**

a There were no planning applications.

b There were no planning determinations.

c Planning applications determined under delegated powers: none

d Station House. Information had been received from Tenbury Museum which will be forwarded on, they suggested we contact Severn Valley Railway for further information, a request has been sent.

The letter sent to WM Homes was returned, addressee gone away. It will be re-sent to the Worcester Office.

**6 Finance**

a Clerks salary August £259. Agreed.

b Workplace Pension Scheme. Re-enrolment for Clerk on 1/8/19. Completed.

c Request to support Parish Rooms grant to improve thermal efficiency. The constitution has now been updated and another grant application will be submitted. The Clerk advised that to reclaim VAT, all correspondence needs to be entered in the Parish Council's name. To be placed on the next agenda.

d Remembrance bench – A cheque for £400, payable to D Broom, to be raised from funds collected as part payment towards the bench, remainder to be paid upon completion. Agreed.

A quote will be obtained from Zurich for insurance purposes.

e Litter bin near Tavern Lane – new post costings. It was agreed to source a post from Sign Trade Supplies in grey for £51.42 in order to place the litter bin on.

f 1<sup>st</sup> quarter accounts were approved.

g MHDC election costs for uncontested election - £36. Agreed.

**7 Highways**

a Lengthsman Scheme. Invoice for July - £240 + £48, total £288. Agreed.

All equipment has been collected from Highways and is being used accordingly.

b Blocked drain outside Field Farm – the landowners at Bickley Farm and Field Farm to be contacted again, it appears markings have been placed on the road for repair. To be reported to Highways.

c Pothole outside Wrens Nest, Shropshire. It was acknowledged that some defects have been rectified but that some still remain, Shropshire CC to follow up with their contractor.

- d Overgrown hedges at Woodgates Green – An update to be sought for the next meeting.
- e Sunken verge in Jewkes Lane – completed.
- f Blocked drains along the A456 have been reported. Drains that were highlighted for clearing have had the marks covered by re-surfacing work. Some have been completed, but drains outside The White House, The Forge, Tavern Lane steps need clearing.
- g Drain below Tavern Lane. An update to be sought for the next meeting.

**8 Glass recycling in the parish.**

A456 layby – a response from one of the neighbours has highlighted how dangerous this spot is with speeding traffic. Taking this into account, it was decided this spot is not suitable for a glass recycling bin. As no further suggestions were offered, it will be taken back to Malvern for their thoughts, can they provide anything that residents could recycle glass in kerbside or at specific locations with other collections?

Litter bin in A456 layby. Due to the amount of litter that collects, it was decided that a bin in this location is not viable, it was further suggested that the layby be closed, due to large amounts of litter that collects, human waste is also present which is a health hazard, this will be requested.

**9 Vacancies for 2 Parish Councillors.** One parishioner has expressed an interest, information to be forwarded.

**10 WCC Community Solutions Funding** – noted.

**11 Worcestershire Council Passenger Transport Strategy** – noted.

**12 Councillors' reports and items for future agenda.**

**13 Date of next meeting:** 7.30pm on Tuesday 3<sup>rd</sup> September, 2019.

There being no other business, the meeting closed at 8.35pm.

Signed ..... (Chairman)

Date .....