

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 4th February, 2020**

Present: Cllrs R Bolton, D Hubbard, E Mapp, R Lear, R Higginson,

In attendance: Clerk, Mrs Karen Yates, Cllr D Godwin, 1 member of the public

Mr D Hubbard chaired the meeting.

1 Apologies: J Barnes, K Redfern, R James, Cllr K Pollock

2 Register / Declarations of Interest – E Mapp, item 7a

Dispensations – none

Public Question Time

The landowner next to the Tavern Lane development advised of ongoing problems affecting him and his property and the lack of enforcement by all involved to rectify the issues. Cllr Godwin advised him to submit a complaint to Malvern Hills DC. The Chairman advised that the Parish Council have expressed concerns throughout the planning process and submitted complaints on behalf of concerned residents when requested to do so.

3 District/County Councillor's Report.

Cllr Pollock had circulated his report to members to be placed on the website.

Cllr Godwin updated the meeting on district matters, climate change and reducing carbon emissions remain a priority, the current CEO is retiring, there is to be a review of current wards and councillors and on the roads, plenty of salt is available for bad weather.

4 Minutes: Minutes of meeting held on 3rd December, 2019 were approved.

5 Planning

a There were no planning applications

b The following determination was approved:

7 The Willows, Tavern Lane, Newnham Bridge. Retrospective application for erection of boundary fence and soft landscaping.

c Planning applications determined under delegated powers: none

d Newnham Farm hedge removal. The case officer confirmed via telephone that hedges had been removed between 2012-2017 looking at the aerial mapping system. Landowners are to be contacted and a meeting requested to discuss further. He advised that it could be permitted development but will look into it further.

6 Finance

a Clerks salary January £259 and February £259, total £518. Agreed.

b Data Protection fee renewal - £40. Agreed.

c Hire of parish rooms - £275. Agreed.

d 3rd quarter accounts. Approved.

7 Highways

a Lengthsman Scheme. Invoice for December - £288, January - £288, total - £576. Agreed.

An assessment of the pavements from Talbot towards Worcester was carried out and cleared where required.

b Blocked drain outside Field Farm – this is progressing, an inspection is taking place and gullies are to be jetted.

- c Overgrown hedges at Woodgates Green – Highways have requested details of the landowner again although they have already been submitted, to be re-sent.
- d Drain below Tavern Lane. Completed. It was noted that this drain is blocked again and needs clearing. To be reported again.
- e Overgrown hedges along A456 – both the landowner and highways have cut this back. Completed.
- f Potholes at Bickley x3 – reported, awaiting feedback.
- g Missing cover along the A456. The cover that requires repair is by The Talbot, to be reported.
- h State of road between Little London and Jewkes Lane. Pothole repairs are on order.
- i Bickley noticeboard and planter. The noticeboard has been permanently removed.
- j Collapsed drain at Little London. This has been passed to the drainage team as the dip is in the drainage line.
- k Blocked drains along A456 near Wyrebrook Orchard. The drain has been cleared of debris.
- l State of road bridge at Newnham. The ‘shuddering’ is natural flexing and part of the bridge structure, the road condition has been passed to highways.
- m Litter pick -29/3/20. Notices have been posted.

8 **Vacancy a Parish Councillor.** An application has been received from Mr Jonathan Bradley. It was proposed by R Lear, seconded by E Mapp to co-opt Jonathan to the Parish Council. All agreed.

9 **Promotion / inclusion of community ideas.**

S106 monies, inclusion of traffic calming measures. To be placed on the next agenda.

10 **Councillors’ reports and items for future agenda.**

A complaint to the planners to be drafted regarding the development at Tavern Lane and placed on the next agenda.

There are blocked drains above Tavern Lane opposite the entrance to Oxnalls Farm and outside The White House, Newnham Bridge. The drain has collapsed further outside High Hall. All to be reported.

There is a cracked drain top (BT?) opposite Mill Lane, to be reported.

Planning have confirmed that the Newnham Bridge Station buildings will progress to local list status as soon as feasibly possible.

Cllr Huffer – Shropshire has confirmed that potholes from Mayhill to Little London will be repaired within 4 weeks.

11 **Revised Code of Conduct.** This will be placed on the next agenda as some last minute amendments have been made.

12 **Date of next meeting:** 7.30pm on Tuesday 3rd March, 2020.

There being no other business, the meeting closed at 9pm.

Signed (Chairman)

Date