

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 7th October, 2014**

Present: Cllrs Mrs Davies, Miss Collie, Mrs Redfern, Messrs J Rugman, C Bevan, R Lewis, R Lear

In attendance: Clerk, Mrs Karen Yates.

Cllr J Rugman chaired the meeting.

The Chairman welcomed Roger Lear, newly co-opted to the parish council. A declaration of office was signed.

The Clerk advised that Jane Hogan had tendered her resignation, the vacancy process has started.

1) **Apologies:** J Powell, Cllr K Pollock, Cllr C Dell

2) **Register / Declarations of Interest.**

Dispensations – none

Public Question Time

3) **District/County Councillor's Report.** Cllr K Pollock advised via his report that Tenbury's public realm programme stage one will start in January, there will be road closures. The situation regarding Tesco is uncertain. The amenity site relocation is underway, planning approval is expected in November. Tenbury has lost its second fire engine due to funding cuts. We have been left out of Broadband improvements as speeds in our parish are deemed better than others, however, contracts are still being finalised and it is hoped we along with other villages will see some improvements.

Cllr Dell advised via his report that the SWDP is out for consultation again, the shared post of Wychavon and Malvern Hills Chief Executive(CE) is expected to be taken by the current Wychavon CE.

The SWDP consultation will be placed on the next agenda.

4) **Minutes:** Minutes of the meeting held on 2nd September, 2014 were approved.

5) **Correspondence:**

a) Items of correspondence noted.

b) Request for removal / relocation of post box at The Old Post Office, NB.

We have been passed on to another contact, the Clerk sent an email requesting this matter to be finalised as soon as possible.

c) Station Yard – tidiness of site. We are still awaiting a date, this will be followed up. Residents have complained about the state of the site and Newnham Bridge generally, to be discussed under the Lengthsman Scheme.

6) **Planning**

a) There were no planning applications

b) The following determination was granted:

Tyree, Woodgate Green, KoT. Erection of detached timber garage(retrospective). Granted.

c) Application determined under delegated powers: none.

7) **Finance.**

a) Review of bank signatories. J Powell advised that he would prefer another member to be a signatory if possible, R Lewis accepted, all agreed. The Clerk will progress this.

8) **Highways**

- a) Lengthsman Scheme. Ian's account for August and September was approved at £372.00. The Clerk to meet with Ian and review Newnham Bridge issues. Links with the jetting team still to be established via Ian.
- b) Noticeboard at Bickley – to be placed on the next agenda. This has become unstable, the Clerk to contact J Powell to discuss, risk assessments to be carried out.
- c) Footpath stiles. The landowner at Woodgates Green Farm has been contacted by the Enforcement Officer and clearance work has begun. This is being monitored.
- d) State of Church Lane/Hill – vegetation overgrowth. The landowner contacted by the Chairman has stated that the hedges will be cut back, the Clerk has written to the other landowner, this will be monitored.
- e) Giveaway sign at top of Tanhouse Lane. The painted triangle marking to be reinstated at the junction. Gravel chippings will also be removed that obscure the existing junction markings.

9) **Review of standing orders.**

As advised by CALC, standing order 3(1) needs updating to reflect the implementation of the Openness of Local Government Bodies Regulations 2014 regarding photographing and recording in meetings. It was proposed by K Redfern, seconded by C Bevan to delete the existing wording and replace with "Deleted following the implementation of the Openness of Local Government Bodies Regulations 2014". All agreed.

The same regulations state that delegated decisions must be reported in writing and made available for inspection. Following further advice from CALC, the Clerk having been given planning delegation, it was advised that this be recorded in the minutes as such and the minutes be published in the usual way. Proposed by C Bevan, seconded by P Davies, all agreed.

10) **Councillors' reports and items for future agenda.**

Potholes outside Carbonell, Woodgate Green Cottage, Commonwood Villa and the bus shelter will be reported.

11) **Date of next meeting:** 7.30pm on Tuesday 4th November, 2014.

There being no other business, the meeting closed at 8.20pm.

Signed
Chairman

Date