

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 7th April, 2015**

Present: Cllrs Miss R Collie, Mrs K Redfern, Mrs P Davies, Messrs C Bevan, J Powell, J Barnes, R Lear

In attendance: Clerk, Mrs Karen Yates, C Dell
Cllr C Bevan chaired the meeting.

- 1) **Apologies:** J Rugman
- 2) **Register / Declarations of Interest** - none.

Dispensations – none

Public Question Time

- 3) **District/County Councillor's Report.** C Dell advised that he is standing again as the Conservative candidate. There will be an election for a joint Chief Executive for Malvern and Wychavon. Ward grants of £500 will be available after the elections from members towards community projects. He also advised that a procedure is in place for recording meetings and is recommended to parishes. Road closures in Tenbury have stopped, public consultation on raised works is being carried out.
- 4) **Minutes:** Minutes of the meeting held on 3rd March, 2015 were approved.
- 5) **Correspondence:**
 - a) Items of correspondence noted.
 - b) A request from the Midlands Air Ambulance to place a clothing bank in the parish will be passed to the Parish Room Committee to consider.
- 6) **Planning**
 - a) There was one planning application:
15/00149/HOU. 1 Bickley Corner Cottage, Bickley.
Demolish existing single storey rear extension to a similar size to that of the neighbouring property. Recommend approval.
 - b) The following determinations were read out:
Melrose Cottage, Tavern Lane, KoT. Single storey oak framed orangery extension. Approved.
Old Green Cottage, Woodgate Green, KoT. Certificate of lawfulness of proposed works to a listed building. Western Power Distribution work consisting of repositioning poles and cables. Not consulted on this application.
 - c) Application determined under delegated powers: none.
- 7) **Finance.**
 - a) Parish Rooms hire 2014 invoice – approved. £300.
 - b) CALC subscription – approved at £259.55.

- c) Accounts & Audit for year ending 31/3/15. The accounts have been prepared and will be passed to Alan Dale for internal audit. To be approved at the next meeting.

8) Highways

- a) Lengthsman Scheme. The new contract for this year has been returned, amount of grant remains the same at £1990.75. Ian's account for March was not received in time for this meeting.
- b) Spring litter pick – 12th April. The Clerk advised that no packs of bags/tabards had been delivered, some bags were purchased and left with K Redfern. It was suggested the date be held in March next year due to a spurt of undergrowth.
- c) Loose dogs on footpaths. Information had been circulated to members. K Redfern advised that some local landowners remain concerned about loose dogs straying from footpaths and worrying livestock. An education campaign was suggested highlighting the importance of this issue, with laminated signs at certain points. R Collie expressed concern regarding PC responsibility on this, PC does not have responsibility for footpaths, also concerns were raised about signs appearing everywhere with complaints from landowners. Concern was also expressed regarding the good relationships built up with landowners regarding the maintenance of footpaths, would not like this undone. Notices need to come from landowners. It was agreed to draft a notice, liaise with the dog warden and post on noticeboards and in Teme Span first.
- d) Potholes outside the bus shelter and Commonwood Villa are complete.
- e) Overgrown hedge at top of Church Road – the landowner has re-laid the hedge.

- 9) **Website** – this is now up to date. The Clerk suggested some photographs of the village be uploaded – agreed. Footpath links to also be established eg the document outlined at 8c

10) Councillors' reports and items for future agenda.

A procedure for the recording of meetings will be looked into. The state of the road by the caravan park reported earlier will be chased up. The left hand side of the road as you go down Tanhouse Lane before Tanhouse has sunk – to be reported. The give way sign that was promised will also be chased up.

- 11) **Date of next meeting:** 7.30pm on Wednesday 13th May, 2015. Change of date due to it being an election year. This will be the annual parish meeting and the annual parish council meeting.

There being no other business, the meeting closed at 8.15pm.

Signed
Chairman

Date