

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 2nd June, 2015**

Present: Cllrs Miss R Collie, Mrs P Davies, Messrs C Bevan, J Powell, J Barnes, J Rugman, R Lear.

In attendance: Clerk, Mrs Karen Yates, Cllr C Dell
Cllr J Rugman chaired the meeting.

- 1) **Apologies:** K Redfern, Cllr K Pollock
- 2) **Register / Declarations of Interest** - none.
Dispensations – none

Public Question Time

- 3) **District/County Councillor's Report.** K Pollock had submitted his report which was circulated to all members. Broadband concerns were raised as Newnham Bridge is likely to receive full coverage, but Knighton only partial coverage. Cllr Dell advised that he has £500 allocated funding for community use and welcomes requests. A planning application for a broiler unit in Bockleton is likely to increase traffic through Tenbury.
- 4) **Minutes:** Minutes of the meeting held on 13th May, 2015 were approved.
- 5) **Correspondence:**
 - a) Items of correspondence noted.
- 6) **Planning**
 - a) There were no applications
 - b) There were no determinations
 - c) Application determined under delegated powers: none.
- 7) **Finance.**
 - a) Clerks salary (£687.96) & expenses (£22.19) were approved.
 - b) Photocopies (£26.76) were approved.
 - c) CALC subscription. The Clerk advised that the CALC subscription approved at the last meeting had already been paid in April, the cheque had not been sent as it was spotted before and was cancelled.
 - d) Bank mandate. Our request last year to set the Clerk up as a telephone user has not been actioned. This became clear when a request for a new bank mandate form was made and refused. The bank advised that a telephone user needs to be a signatory on the account, but this is not the case for the Clerk's other PC. A form was sent to remove a signatory and set up the Clerk as a telephone user to be returned, together with a letter to be sent with it explaining the situation. R Lear agreed to be a new signatory, but a further form will be required for this.

8) **Highways**

- a) Lengthsman Scheme. Invoice for May £192 approved. The verge at item 8e to be strimmed regularly. The verges at the crossroads by Maes Court to be strimmed to aid visibility.
- b) Loose dogs on footpaths – the official sign available from R Collie can be requested and put up selectively in the parish where required.
The draft notice was amended and approved and will be placed on notice boards, in Teme Span and the website.
- c) State of road outside Caravan Park – This road is due to be inspected and any work considered necessary will be undertaken.
- d) Tanhouse Lane-give way sign. A sign is not possible due to the restrictive width of the road, but a painted white triangle will be placed on the road to make this junction more conspicuous to drivers.
- e) Overgrown verge between Talbot and Old Post Office – dealt with earlier.
- f) Water meter in verge by Parish Rooms. The Clerk inspected the cover of the meter and relayed this information to Severn Trent. However, they cannot take it further until an account number and meter serial number is given. The landowner to be contacted.
- g) Drain below Tavern Lane – reported as blocked, but the jetter has been around the parish and has jetted this drain.
- h) Overgrown tree at Maes Court – the Clerk has written to the landowner.
- i) Footpath diversion query. A general query not taken further at this point as more information is required.
- j) Request for unsuitable for HGV signs either end of Church Road-requested.

9) **Vacancy for a Councillor.** Date for applications due back is 26th June.

10) **Councillors' reports and items for future agenda.**

The Clerk advised that Eric Southwell had sadly passed away. Our thoughts are with his family.

A request if top dressing outside Woodgates Green is planned following re-surfacing work will be made.

Stones on a verge near to Woodgates Green have been moved back further following a request to the landowner. This has caused some problems with vehicles/horses trying to pass in the road and the vehicle hitting the stones.

Malvern Hills Area Committee meeting-9th June noted.

Planning quality tour request-noted.

11) **Date of next meeting:** 7.30pm on Tuesday 7th July, 2015.

There being no other business, the meeting closed at 8.20pm.

Signed

Chairman

Date