

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 4th April, 2017**

Present: Cllrs Mrs K Redfern, Messrs D Hubbard, C Bevan, J Rugman, R Lear, J Barnes.

In attendance: Clerk, Mrs Karen Yates.
Mr J Rugman chaired the meeting.

- 1) **Apologies:** J Powell, R Collie, Cllr C Dell
- 2) **Register / Declarations of Interest** – none
Dispensations – none

Public Question

- 3) **District/County Councillor's Report.**
- 4) **Minutes:** Minutes of meeting held on 7th March, 2017 were approved.
- 5) **Correspondence:**
 - a) Items of correspondence noted.
 - b) BT Kiosk adoption. BT have forwarded the contract to adopt the telephone kiosk with a request for £1 payment - agreed and signed.
- 6) **Planning**
 - a) There was one planning application:
17/00217/FUL The Waddings, KoT. Erection of steel framed building for welfare and general husbandry carried out on livestock. No comment.
 - b) The following determination was advised:
17/00096/HOU Leacott, Tavern Lane, NB. New detached garage/store to replace existing garage and garden shed. Granted.
 - c) Planning applications determined under delegated powers: none.
 - d) Development at Bickley Lane. The rubbish that has been left at the properties will be investigated to see if there is any breach of planning control. It was reported that there has been occasional work carried out at the development carrying out minor works, but more rubbish has been left, some being moved round the back out of sight. This will be forwarded to the enforcement team.
- 7) **Finance.**
 - a) Clerks salary £235.40 agreed, incorporating new rates from April 2017.
 - b) Change of bank signatory – to be checked.
 - c) Audit and accounts for y/e 31/3/17. The Clerk advised that the accounts are in order, just awaiting bank statements. Alan Dale is happy to audit the accounts for the last time this year, new regulations will be in force next year, the role of internal audit to be checked and reported back.
 - d) Risk assessments on all assets have been carried out and were approved. The telephone kiosk was also added to this list, an insurance quote will be sought.

8) **Highways**

- a) Lengthsman Scheme. Accounts for February and March were agreed at £384. Contracts for Worcestershire Council and Ian were approved for next year, the amounts remain the same. Due to last years invoices having to be returned by 3rd April, the last two months accounts for this year will be taken out of next years budget. It was agreed to allocate an 11 month contract to avoid this in future years.
- b) Wildlife verges. A quotation of £1194.00 had been received from the Worcestershire Wildlife Consultancy to review further areas in the parish to establish RVNR's. Locating verges that are between 50-150m in length and 3m wide will be difficult, and so some flexibility may be required. In addition, planning and legal issues, ownership, permissions and funding would need to be discussed further with the relevant people. It was agreed to respond to the quote asking what flexibility could be given, and to possibly meet for a preliminary visit to check feasibility.
- c) Pothole by Strawberry Cottage – This stretch of road is due for review, any repairs will be carried out.
- d) Potholes by Old Rectory – reported.
- e) Litter Pick – 19th March, feedback. 17 people in total joined in, an estimated 60kg of litter was collected. Timing was good. Thanks and well done to all.
- f) Station House – an update to be sought.
- g) Drain below Tavern Lane – reported.
- h) Collapsed drain outside High Hall, this has been jetted and is clear and working.

9) **Vacancy for a Councillor.** One candidate, Mrs Cheryl Albert has applied for the position, it was proposed by K Redfern, seconded by C Bevan to co-opt Cheryl, all agreed.

10) **Councillors' reports and items for future agenda.**

A recent enquiry into dog fouling and enforcement on public footpaths will be reviewed once the public space order is made law.

The rattling lid of a BT manhole cover along the A456 will be reported. There are several potholes by The Boathouse along the A456, there are also blocked drains either side of the road. The pothole outside Wrens Nest has opened up again, to be reported to Shropshire.

Aston Bank will be closed shortly for repairs regarding water by the bridge.

D Hubbard attended the PCC meeting and reported that several local churches are under threat of closure, in particular Stockton and Pensax, multiple use within the community could be one option to save them.

Community-led affordable housing funding was noted.

11) **Date of next meeting:** 7.30pm on Tuesday 2nd May, 2017.

There being no other business, the meeting closed at 8.40pm.

Signed
Chairman

Date