

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 6th June, 2017**

Present: Cllrs Mrs K Redfern, Mrs C Albert, Messrs D Hubbard, C Bevan,
J Rugman, R Lear, J Barnes, J Powell

In attendance: Clerk, Mrs Karen Yates, Cllr C Dell

Mr J Rugman chaired the meeting. Mrs Cheryl Albert was welcomed to the meeting-
a declaration of office was signed.

- 1) **Apologies:** R Collie, Cllr K Pollock
- 2) **Register / Declarations of Interest** – none
Dispensations – none

Public Question Time

- 3) **District/County Councillor's Report.** Cllr K Pollock had circulated his report to all members. Cllr Dell advised of the Local Government Association website which gives valuable information to both new and existing members working and volunteering in local government. Malvern Hills DC has a new leader and deputy leader, various other roles/people have changed. Diversions through Newnham Bridge will start from 1st July for 10 days from Onibury level crossing due to works.
- 4) **Minutes:** Minutes of meeting held on 2nd May, 2017 were approved.
- 5) **Correspondence:**
 - a) Items of correspondence noted.
- 6) **Planning**
 - a) There were no planning applications.

A prior approval application had been received for a change of use from an agricultural building to a dwelling house under general permitted development(C3) class for barn adjacent to Commonwood Villa, KoT – ref 17/00810/GPDQ. The Clerk will seek further information regarding this, we have not been consulted on this application
 - b) There were no determinations.
 - c) Planning applications determined under delegated powers: none.
 - d) Development at Bickley Lane. No reply had been received to our concerns regarding the rubbish that is still on site. We are being asked by several residents about the lack of enforcement, this will be further relayed to planning.
- 7) **Finance.**
 - a) Clerks salary £235.40 and expenses £21.10 - agreed.
 - b) Photocopies April-June £23.58 – approved.

8) **Highways**

- a) Lengthsman Scheme. Account for May £180. Agreed.
Blocked drains from Bickley Road to A443 are silted up, Highways will be requested to clear them.
- b) Wildlife verges. Worcestershire Wildlife Consultancy have been advised that we will not be pursuing their proposal due to costs, they have advised that they would be happy to help in the future if things change. We have contacts regarding the current RVNR programme and verge cutting/rights of owners who are aware of our requests, this will be pursued. The baseline data was a paid for project and funds are only available within the Malvern Hills AONB area. A further contact for advice has been identified and will be further discussed. An updated Plantlife report had been forwarded by Cllr Pollock, it suggests mowing should be conducted later for RVNR's. This along with a practical approach to mowing and clearing, with a view to applying this to the whole of the north side of the village will be further discussed with Worcestershire Council(WC).
- c) BT loose manhole cover – this has been highlighted for repair. This has become urgent as some motorists are seeking to avoid travelling over it, residents are complaining about the ongoing noise issue.
- d) Potholes by Boathouse-A456 – completed.
- e) Station House – no response had been received to our request, a reply from higher up in the organisation will be sought.
- f) Drain below Tavern Lane – an update to be requested.
- g) Blocked drains by Boathouse-A456 - completed.
- h) Pothole by Wrens Nest (Shropshire) – reported.
- i) State of road below caravan park – an update to be sought.
- j) BT Kiosk – confirmation of public liability cover has been received. The Chairman had drawn up a list of maintenance issues/possible uses to consider. It was agreed to contact David Graham regarding maintenance, J Rugman to measure for possible noticeboard/shelving use.

- 9) To consider setting up a website – future of county webpages.
It had been reported by CALC that the future of the county webpages were in doubt. Worcestershire Council then clarified that there was still a commitment to provide/upgrade the system. The Clerk advised that if the service was in doubt, the Transparency fund that was currently available to provide funding for a new website is finishing at the end of the year, and it may still be worth considering. It was agreed to not pursue a new website at this time.

10) **Councillors' reports and items for future agenda.**

A new Internal Auditor is required from April next year, the Clerk will seek further guidance regarding the role, and who audits neighbouring parishes.

11) **Date of next meeting:** 7.30pm on Tuesday 4th July, 2017.

There being no other business, the meeting closed at 8.40pm.

Signed
Chairman

Date