

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 3rd July, 2018**

Present: Cllrs R Lear, K Redfern, J Barnes, C Albert.

In attendance: Clerk, Mrs Karen Yates.

Mrs K Redfern chaired the meeting.

1 Apologies: J Rugman, D Hubbard, Cllr C Dell

2 Register / Declarations of Interest – none

Dispensations – none

Public Question Time

3 District/County Councillor's Report.

4 Minutes: Minutes of meeting held on 5th June, 2018 were approved.

5 Correspondence

a General Data Protection Regulation – preparation and training. CALC have been contacted to request if they would offer advice and support for those PC's with no DPO in place. An annual data protection fee of £40 will replace the registration fee. Gmail email addresses are proving difficult to set up, it was agreed to use current email addresses, each member to sign a form stating PC correspondence will remain secure, and deleted when no longer required.

b Parish Room representatives. Two parish room representatives are requested from the PC to serve on their committee. There were no volunteers at present, when further members have been co-opted this can be reviewed again, to be relayed to the parish rooms committee.

6 Planning

a There was one planning application:

18/00880/FUL Stony Cross, Knighton on Teme. Change of use from agricultural to garden, change to existing access, provision of drive and erection of single storey garage and store.

The Parish Council support this application as long as the development stays within the applicants boundary, concerns were raised regarding the plans for the soakaway as identified by neighbours.

b The following determination was read out

18/00599/CLE New Cottage, Bickley. Occupation of a dwelling house without complying with condition 1 of planning approval 64/00153/TEN. Certificate granted.

c Planning applications determined under delegated powers: none.

d Station House. The planning dept have directed us to the conservation team, we await their reply.

It may be possible to locally list the property. The Victorian Society have not replied to date but it states on their website that this is also the suggested route to follow.

e Planning/environmental concerns at The Tavern. Following concerns of bonfires being lit and possible toxic waste being burned, planning enforcement were contacted. They had also received complaints, however, no planning breach has taken place. Local residents have contacted the Environment Agency and received information from the regulatory services and HSE. There are further concerns regarding possible asbestos on site. It was agreed to contact building control.

7 Finance

- a Clerks salary June-£247.55. Agreed.
- b Internal audit – Whittingham Riddell - £300. Agreed.
- c Financial Regulations. It was proposed by J Barnes, seconded by C Albert to amend financial regulation 6.4 so that two authorised members can sign cheques. Agreed.

8 Highways

- a Lengthsman Scheme. May and June accounts approved - £384.
- b Dog fouling – to be discussed further at the next meeting – awaiting further information.
- c Potholes have been reported opposite the Old Vicarage, outside Wrens Nest, outside Black and White Cottage and Bickley Farm.
- d State of road in Church Hill – side of road washed away – reported.
- e Speeding concerns through Newnham Bridge. SRP Team have been contacted – awaiting reply. Some accident statistics are available on the website but are low as non-injury collisions are not included. Awaiting a reply from WCC. It was reported that the camera van has been seen more often recently.
- f Seat by Caravan Park – state of repair. The resident has been contacted.
- g Risk assessments on assets. The seat at Newnham Bridge still needs assessing, the noticeboard at Bickley needs securing with screws that have come loose. No issues on any other assets.
- h Footpath Diversion Order-KT637. Applicant wishes to move the footpath outside the active farmyard of Oxnalls Farm to increase privacy for adjacent dwellings and create safer route away from business. The Parish Council have no objections providing it is kept maintained, comments from our Footpath Officer will also be forwarded.

9 Vacancy for 3 Parish Councillor's. No applications have been received, to be further advertised in September.

10 Councillors' reports and items for future agenda. Bridle path between Tavern Lane and Bickley has water lying and is difficult to access, to be reported to the hub.

11 Date of next meeting: 7.30pm on Tuesday 7th August, 2018.
There being no other business, the meeting closed at 8.30pm.

Signed Date
Chairman