

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 2nd April, 2019**

Present: Cllrs K Redfern, R Bolton, D Hubbard

In attendance: Clerk, Mrs Karen Yates, Cllr C Dell.

Mrs K Redfern chaired the meeting.

1 Apologies: C Albert, E Mapp, R Lear, J Barnes, Cllr K Pollock.

2 Register / Declarations of Interest - none

Dispensations – none

Public Question Time

3 District/County Councillor's Report.

Cllr Pollock had submitted his report to all members.

Cllr Dell offered his support to local issues, took questions and left the meeting.

4 Minutes: Minutes of meeting held on 5th March, 2019 were approved.

5 Correspondence

6 Planning

a There were no planning applications

b There were no determinations.

c Planning applications determined under delegated powers:

19/00257/256 The White House, NB. Demolition of existing side extension and replacement single storey side extension. No objections.

d Station House. There has been no response to our last request, it was agreed to find out the cost of land registry fees to establish ownership and report the guttering to planning.

e Ongoing planning concerns at Tavern Lane. C Albert had provided a summary list of the outstanding issues at the site. Correspondence to be sent to Planning Enforcement asking a) what notice was given for tree protection fencing to be complied with and b) is the use of the track being regulated as its use has not ceased causing blocked drains and traffic issues.

HSE also to be contacted forwarding a copy of the planning email and informing them that there is still debris going down the bank from the site into people's gardens. There is a considerable steep bank which could escalate in injury due to fast falling debris. Fences have been reported damaged by residents at the bottom of the bank, and drains are flooded.

All of this to be copied to Leader and Chief Executive of Malvern Hills District Council stating our concerns that ongoing complaints have not been satisfactorily addressed with copies of correspondence. An official complaint to be registered as insufficient action taken by Worcestershire Regulatory Services and insufficient enforcement action. Copies to C Dell, K Pollock.

7 Finance

a Clerks salary April £259, revised salary scales. Agreed.

b McAfee anti-virus renewal - £15. Agreed.

c Request to support Parish Rooms grant to improve thermal efficiency. An update will be sought.

d Remembrance bench – Quotes are being finalised.

e Audit and Accounts for y/e 31/3/19. These are being finalised.

8 Highways

- a Lengthsman Scheme. Invoice for February - £192. Agreed.
Equipment is awaiting collection from Worcester. Contracts have been completed for the coming year.
- b Pothole outside Wrens Nest, Shropshire – an update to be sought.
- c Overgrown hedges at Woodgates Green – highways are to contact the landowner.
- d Sunken verge in Jewkes Lane – an update has been requested.
- e Litter pick – 24th March. The Chairman thanked everyone for their help, a summary to be placed on the noticeboards and in Teme Span. The Clerk to ask Malvern if a litter bin can be supplied for the layby along the A456 towards Kidderminster. A lot of litter was collected from here, it was also noted that there was human waste left behind.
- f Church Hill – state of road – completed.
- g Blocked drains along the A456 have been reported, they are being cleared.
- h Wildlife verges – thanks were sent to Jane Hogan who has agreed to cut and clear the verges at Bickley and Longlength. It was agreed to contact highways to advise that only Jewkes Lane requires cutting.
- i BT manhole cover – an update to be sought when this will be repaired.

9 Glass recycling in the parish. An update to be sought.

10 Elections. Thursday 2nd May, 2019.

11 Councillors' reports and items for future agenda.

12 Date of next meeting: 7.30pm on Thursday 9th May, 2019 – to be confirmed.

There being no other business, the meeting closed at 8.30pm.

Signed (Chairman)

Date