

**EASTHAM PARISH COUNCIL
DRAFT**

**Minutes of Parish Council Meeting of Eastham Parish Council held in Eastham
Memorial Hall at 8.00pm on Tuesday 27th April 2010**

**Present: Cllr Brookes (Vice Chairman), Cllr Horsfall,
Cllr Adams, Cllr Norman.**

In Attendance: Clerk.

- 1. Apologies:** Received and accepted from Cllr Moseley, Cllr Inge and Cllr Dowling. Due to Chairman's absence all agreed Vice Chairman to Chair the meeting.
- 2. Declaration of Interests –**
 - a. Register of Interests - No changes reported.
 - b. To declare any Personal interests – Cllr Adams item 9(b) due to owning the property. Cllr Adams item 9(c) due to family member owning property.
 - c. To declare any Prejudicial Interests – Cllr Adams as above.
- 3. Public Question Time –** No members of the public present.
- 4. Minutes of last Meeting –** Minutes of Meeting held on 23rd March 10 were agreed and signed by Chairman.
- 5. District Cllrs report –** None.
County Cllrs report – None.
- 6. Progress Reports for information:**
Updates to be given at next meeting.
- 7. Reports on Meeting attended by Clerk or Councillors:**
WCC Conference – Clerk attended. These meetings are for better communication with Parish Councils. All tiers of Local Government to work together.
- 8. Finances:**
 - a. **Payments made** – Knighton on Teme PC 50% costs for LM adverts = £74.50 (reclaimed from WCC), LCR subs = £13.50, WCALC subs = £98.27.
 - b. **Payments received** – A&L March 10 interest 15p, WCC - LM Dec 09 = £95.00
 - c. **Bank Reconciliation** – March 10 signed. (Investment and Current Account).
Balance in Lloyds Acc = £2817.81, A&L = £2006.18.
 - d. **Internal Audit Review** – It was agreed that all matters are being adhered to. No action required. Review completed and copy in file.
 - e. **To agree end of year accounts** – Details shown at meeting. All agreed to sign the accounts and forward to Internal Auditor. Annual Return and end of year Bank Reconciliation for both accounts signed.

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9. Planning:

- a. Plans circulated since last meeting – **None.**
- b. Decisions received since last meeting –
10/00065/LBC- Barn 1 Eastham Court, Eastham – Approved.
10/00064/LBC - Eastham Court, Eastham – Approved.
- c. Plans for consideration tonight –
10/00414/HOU – Upper Bank, Eastham – Detached garage and log store. After discussion it was agreed to comment that this seemed a sensible addition to property.
10/00331/FUL + 10/00401/LBC – Lower Bank Farm, Eastham – Conversion to barns to two dwellings with car port between. After discussion it was agreed to comment that residential units at this site were preferable to the live/work unit previously approved.

10. Road Report:

- a. **Lengthsman** – New LM having training this week. Clerk had toured Parish with him and he has map.
- b. **Any problems to report** – It was hoped following visit by Highways to last PC meeting and a further meeting with Parishioners the roads would have improved slightly. Few improvements seen. Clerk to write to Highways to complain regarding potholes and to obtain update on gritting and gritbins for Parish. Copy of letter to be sent to County and District Cllrs and Conservative Candidate for area.
- c. **Update on outstanding queries** –
 - **Missing rail at Highwood** – Marked to do by WCC.
 - **Resurfacing** – Highwood, some potholes have been filled.
 - **New Road** – erosion of sides, still not done.
 - **Eastham Bridge closure** – Further water leak being repaired this week. It is hoped to divert pipe for water supply under river. Halcrow have advised repairs should only take two weeks once all leaks have been repaired and contractors are onsite ready to start work.

11. Correspondence for information:

Circulation with Clerk, see list attached.

12. Clerks report on Urgent Decisions since last meeting – None.

13. Councillor's reports and items for the next agenda.

14. Date of next meeting: 25th May 2010 –

Annual Parish Meeting 8pm (Annual Parish Council Meeting 7.30pm).

15. Meeting closed 8.50pm.

Signed-----
Chairman

Date 23rd May 2010