

## EASTHAM PARISH COUNCIL

### Minutes of Parish Council Meeting of Eastham Parish Council held in Eastham Memorial Hall at 8.00pm on Tuesday 26<sup>th</sup> April 2011

**Present: Cllr Inge (Chairman), Cllr Moseley,  
Cllr Adams, Cllr Norman, Cllr Horsfall**

**In Attendance:** Clerk, County Cllrs Ken Pollock.

1. **Apologies:** Received and accepted from Cllr Brookes.
2. **Declaration of Interests –**
  - a. Register of Interests - No changes reported.
  - b. To declare any Personal interests – None.
  - c. To declare any Prejudicial Interests – None.
3. **Public Question Time –** No matters were raised.
4. **Minutes of last Meeting –** Minutes of Meeting held on 29<sup>th</sup> March 2011 were agreed and signed by Chairman.
5. **District Cllrs report –** Apologies received.  
**County Cllrs report –** Bus Services being reviewed. Service in Eastham being stopped, last chance to comment. Clerk to write letter expressing concerns at loss of service. Teme Bridge being repaired, will be closed for few months, possibly December 2011. Small traffic to use Eastham roads. Tenbury to be more pedestrian friendly, improvements to be made next year. Cllr Pollock left meeting.
6. **Progress Reports for information:**
  - **Memorial Hall Railings –** Probation Service had completed their work. Some paint work needs finishing. All agreed Cllr to ask local person to complete. It was agreed the work had tidied up the central area of the village.
  - **Election in May 2011 –** four people have stood for election. Three vacancies to be filled at May meeting by co option if possible.
7. **Reports on Meeting attended by Clerk or Councillors:**
  - Clerks Gathering – Audit (5<sup>th</sup> April) – Some changes noted by Clerk. New system for Audit from 2012 being considered due to government cutbacks.
  - WCC Parish Conference (12<sup>th</sup> April) – interesting meeting. WCC to work more closely with PCs in the future. Olympics also discussed.
8. **Finances:**
  - a. **Payments made –** WCALC Subs 11-12 = £97.20, (see item 13 below).
  - b. **Payments received –** March 11 interest = 15p.
  - c. **Bank Reconciliation –** March 11 signed. (Investment and Current Account). Balance in Lloyds Acc = £3457.97, A&L now Santander = £2008.17.
  - d. **To appoint Internal Auditor –** it was agreed to appoint the person who did the last audit.
  - e. **Financial Review –** all Cllrs had copy of review and it was agreed the PC adhere to all matters.
  - f. **To agree Accounts for year end 31<sup>st</sup> March 2011 and complete Annual Return.** All agreed with the accounts. It was agreed the Chairman sign the End of Year Accounts and the Audit document. It was agreed that all matters on the Annual Governance Statement were being dealt with. Balance in all Accounts at end of year = £5466.14. Asset Register has a value of £611.00.

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### 9. Planning:

- a. Plans circulated since last meeting – **None.**
- b. Decisions received since last meeting – **None.**
- c. Plans for consideration tonight – **None.**

### 10. Road Report:

- a. **Lengthsman** – drain to be looked for by Green, grass around signs to be cut.
- b. **Any problems to report** – Various potholes reported. Clerk to action.
- c. **Update on outstanding queries** –
  - **Highwood Road** – on list for this year. Barrier still missing.
  - **New Road** – erosion of sides – leaves still covering areas of concern.
  - **Water on road at Robins End Corner** – Clerk in contact with owners of cottages in that area. They have agreed water is from their sewage and work to be done to solve problem.
  - **Grit Bin Highwood** – WCC to advise later in year.

11. **Annual Parish Meeting** – CSO to be invited. Welfare Trust Report and Memorial Hall Report to be requested for meeting. Meeting to start at 8pm.

### 12. Correspondence for information:

Circulation with Clerk, list in minute's folder.

13. **Clerks report on Urgent Decisions since last meeting** –  
Payment LM Feb/March 11 = £316.80.

14. **Councillor's reports and items for the next agenda.**  
Memorial Hall Railings, Co Option, see item 11.

15. **Date of next meeting: 23<sup>rd</sup> May 2011-**  
**Annual Parish Council Meeting 7.15 start.**  
**Annual Parish Meeting 8.00 start.**

16. Meeting closed 9.20pm.

Signed-----  
Chairman

Date 23<sup>rd</sup> May 2011

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